

SUFFOLK COUNTY BOARD OF ETHICS  
Minutes of Meeting Held on  
July 6, 2016  
In the Office of the Board of Ethics  
Sunrise Business Center, 3500 Sunrise Highway, Room 364  
Great River, New York 11739

Meeting: *Board Members present:* Linda Spahr, Richard Halverson, Anthony Parlatore and Eric Kopp. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass Mohlmann, Board Secretary, taking minutes. *Counsel present:* John Gross, Esq., Cheryl Monticciolo, Esq., and Mary-Ann Czak, Esq.

Ascertainment of Quorum: The meeting was called to order at 9:30 a.m. by Chair, Linda Spahr. A roll call was conducted and a quorum was present.

Adoption of Agenda: A motion was made by Linda Spahr, seconded by Eric Kopp, to adopt the agenda as amended to remove the Board Member Training from Executive session, add one advisory opinion standing vote to Executive session and change the order of the Executive session agenda. Upon a vote being taken, motion was approved (4-0-0).

Adoption of Minutes: A motion was made by Anthony Parlatore, seconded by Richard Halverson to adopt the minutes of the June 15, 2016 meeting. Upon a vote being taken, motion was approved (3-0-1), Eric Kopp abstained.

Public Session: Linda Spahr opened Public Session. No members of the public were present and no written testimony was submitted. Linda Spahr closed Public Session.

Chair Report: None.

Executive Director Report: Samantha Segal, Executive Director, reported and/or discussed the following:

- 2017 Budget Request Submitted July 1, 2016;
  - Potential Revenue: can be adjusted in August Update;
  - Part-time Investigator position follow-up with Civil Service;
  - 2017 Counsel Contract subject to appropriations;
- 2016 Financial Disclosure Statement Review/Audit;
- All-Department Head Memorandum, concerning Department Heads SOP requirement to provide the County Code of Ethics to County vendors, was prepared by Law Department; the Code of Ethics Booklet will be linked to procurement;
- Prohibition of Contributions Sworn Statements: Candidates, Elected Officials and Lobbyists;
  - Board Jurisdiction: Penalties for Offenses;
    - Single Action Civil Proceeding. C39-4 Penalties: The Board directed staff to: send outreach letters to those who have yet to file the first 2016 bi-annual statement; reach out to the Clerk of the Legislature regarding posting the Board's form on their webpage.

Executive Session: A motion was made by Linda Spahr, seconded by Eric Kopp to go into Executive Session for the purpose of discussing confidential matters pertaining to one Board Investigation update and Counsel updates, one Financial Disclosure Statement hearing, Financial Disclosure Statement Audit Follow-up update and three Advisory Opinions in accordance with the Suffolk County Administrative Code §A30-8 and the New York State Open Meetings Law. Upon a vote being taken, motion was approved (4-0-0).

During Executive Session:

- Hearing; FDS Index No. 140/2015. Adjourned;
- Vote on AO-2016-14, tabled.

A motion was made:

- To reaffirm the previously adopted Advisory Opinion No. AO-2016-10, dated June 1, 2016. Approved (4-0-0);
- To approve standing of Advisory Opinion Request No. AO-2016-15. Approved (4-0-0).

SUFFOLK COUNTY BOARD OF ETHICS

A motion was made by Linda Spahr, seconded by Eric Kopp, to close Executive Session. Upon a vote being taken, motion was approved (4-0-0).

New Business: None.

The next meeting of the Board will be held July 20, 2016 at 9:30 a.m.

There being no further business, a motion was made by Eric Kopp, seconded by Linda Spahr to adjourn the meeting. Upon a vote being taken, motion was approved (4-0-0) (11:30 a.m.).