

Suffolk County Board of Ethics
Suffolk County, New York

Minutes of Meeting Held on
July 24, 2013
Main Conference Room, Department of Public Works Building
335 Yaphank Avenue, Yaphank, New York 11980

Meeting: *Board Members present:* Robin Long, Richard Halverson, Linda Spahr and Thomas Isles. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass, taking minutes. *General Counsel present:* John Gross, Esq., Julie Torrey, Esq., and Cheryl Sarles, Esq.

Roll Call: The meeting was called to order at 2:08 p.m. by Chair, Robin Long. A roll call was conducted and a quorum was present.

Adoption of Agenda: At 2:09 p.m. a motion was made by Linda Spahr, seconded by Thomas Isles, to adopt the agenda. Upon a vote being taken motion was approved. (4-0-0)

Adoption of Minutes: At 2:10 p.m. a motion was made by Richard Halverson, seconded by Linda Spahr, to adopt the minutes of the July 10, 2013 meeting. Upon a vote being taken motion was approved.(4-0-0)

Public Session: At 2:10 p.m. Robin Long opened Public Session. No members of the public were present and no written testimony was submitted. At 2:10 p.m. Robin Long closed public session.

General Counsel: General Counsel presented the preliminary PowerPoint presentation for the Legislative Training to be held in September. The Board discussed the training program, provided commentary on the PowerPoint, and reviewed the invitation. The Executive Director will work with General Counsel on the program.

At 4:20 p.m. a motion was made by Robin Long, seconded by Linda Spahr to go into Executive Session to discuss confidential matters pertaining to non-compliant Financial Disclosure Statement filers pursuant to § 105 (F) of the New York State Open Meetings Law. Upon a vote being taken motion was approved. (4-0-0)

At 4:27 p.m. a motion was made by Thomas Isles, seconded by Linda Spahr to leave Executive Session. Upon a vote being taken motion was approved. (4-0-0)

General Counsel left the meeting at 4:27 p.m.

Chair Report: None

Executive Director Report: Samantha Segal, Executive Director, discussed the following with the Board:

- Articles of Interest (2)
- FDS Update:
 - All employees in compliance,
 - 52 late filers subject to fines.
 - Discussed notices to late filers and the adjudication process.
- Training Update: The Suffolk County Board of Ethics will be present at all New Employee Orientations starting August 14, 2013.

- By the finish of 2013 the Board will have completed the following Trainings:
 - 1 Sub-Departmental Training,
 - 2 Legislative Trainings,
 - 2 Department Head Trainings,
 - 5 New Employee Orientation Trainings,
 - 1 Self-Certifying Training, and
 - 1 Board In-Service Training.
- FDS Electronic Filing System,
- Candidate FDS filings,
- Received letter from the County Attorney's Office of Services,
- 2014 submitted Budget Request:
 - Travel, and
 - Staff Attorney.

A motion was made by Robin Long, seconded by Richard Halverson to approve the 2014 Budget Request, submitted by the Executive Director, Samantha Segal, as amended at this meeting. Upon a vote being taken motion was approved. (4-0-0)

At 5:17 p.m. a motion was made by Robin Long, seconded by Thomas Isles to go into Executive Session to discuss confidential matters pertaining to Financial Disclosure Statement Privacy Requests, and possible investigation of a violation of Chapter 77 of the Suffolk County Code pursuant to §105 (A), (B) and (F) of the New York State Open Meetings Law. Upon a vote being taken motion was approved. (4-0-0)

During Executive Session the Board made a final determination of Privacy Requests of FDS #: 16, 23, 27, 53, 77, 79, 99, 100, 160, 195, 205, 233, 250, 256, 260, 284, 311, 316, 355, 362, 375, 437, 451, 460, 485, 502, and 470.

At 5:58 p.m. a motion was made by Robin Long, seconded by Linda Spahr to leave Executive Session. Upon a vote being taken motion was approved. (4-0-0)

New Business: A list of possible Legislation will be distributed to all Board members for discussion at the August 14th, 2013 Board Meeting.

The next meeting of the Board will be held on August 14, 2013 at 4:00 p.m.

There being no further business, a motion was made by Linda Spahr, seconded by Richard Halverson to adjourn the meeting. Upon a vote being taken the motion was approved. (4-0-0) (6:02 p.m.)