

SUFFOLK COUNTY BOARD OF ETHICS  
Minutes of Public Meeting Held on  
August 3, 2016  
In the Office of the Board of Ethics  
Sunrise Business Center, 3500 Sunrise Highway, Room 364  
Great River, New York 11739

Meeting: *Board Members present:* Linda Spahr, Richard Halverson, Anthony Parlatore and Eric Kopp. *Staff present:* Samantha Segal, Executive Director and Darlene Mohlmann, Board Secretary, taking minutes. *Counsel present:* John Gross, Esq. and Maryann Czak, Esq.

Ascertainment of Quorum: The meeting was called to order at 9:30 a.m. by Chair, Linda Spahr. A roll call was conducted and a quorum was present.

Adoption of Agenda: A motion was made by Eric Kopp, seconded by Anthony Parlatore, to adopt the agenda, as amended to add one advisory opinion standing vote and Notice of Violation No. FDS 250/2015 to Executive Session. Upon a vote being taken, motion was approved (4-0-0).

Adoption of Minutes: A motion was made by Anthony Parlatore, seconded by Eric Kopp to adopt the minutes of the July 20, 2016 meeting. Upon a vote being taken, motion was approved (4-0-0).

Public Session: Linda Spahr opened Public Session. No members of the public were present and no written testimony was submitted. Linda Spahr closed Public Session.

Chair Report: None.

Executive Director Report: Samantha Segal, Executive Director, reported and/or discussed the following:

- 2017 Budget Request: August Update;
  - Potential Revenue: awaiting County Executive/Comptroller confirmation that the reporting year for revenue is the year an Article 78 statute of limitations to appeal tolls;
- Lobbyist Sworn Statements;
  - Civil remedies, compliance or deregistration;
    - Board will take into consideration whether a lobbyist is properly registered;
- Requesting proof of payment of outstanding fines and notifying Department Heads of same;
- Notifying Department Heads and Appointing Authorities of Board violations;
- County Attorney's debt collection contract.

Executive Session: At 9:50 a.m. a motion was made by Linda Spahr, seconded by Richard Halverson to go into Executive Session for the purpose of discussing confidential matters pertaining to one Board Investigation update, two Miscellaneous correspondences, three Advisory Opinions, one Executive Director Public Record Review, one Public Record Review, one Ethics Violation Complaint, and Counsel Updates in accordance with the Suffolk County Administrative Code §A30-8 and the New York State Open Meetings Law. Upon a vote being taken, motion was approved (4-0-0).

During Executive Session:

The Board discussed the following:

- Adjudication process;
- Solicitation and appointment of a Judicial Hearing Officer.

A motion was made:

- To approve standing of Advisory Opinion Request No. AO-2016-17. Approved (4-0-0);
- To approve standing of Advisory Opinion Request No. AO-2016-18 and make a final determination to send an informal advisory letter to requestor. Approved (4-0-0);
- To approve Advisory Opinion No. AO-2016-14. Approved (4-0-0);

SUFFOLK COUNTY BOARD OF ETHICS

- To publish all 2016 final Board determinations on the Board of Ethics webpage and send copies of such final determinations to all appointing authorities and Department Heads/employers and, after notification, publish all outstanding fines on the Board's webpage. Approved (4-0-0);
- To dismiss Ethics Violation Complaint No. C-001-2016 based on a finding of no reasonable cause to believe that a violation of Chapter 77, Part 1, or other application provision of law, has occurred. Approved (4-0-0);
- To serve Notice of Violation No. FDS 250/2015, through Counsel, by process server. Approved (4-0-0).

A motion was made by Linda Spahr, seconded by Richard Halverson, to close Executive Session. Upon a vote being taken, motion was approved (4-0-0).

New Business: Update on Board member accounts.

The next meeting of the Board will be held August 17, 2016 at 9:30 a.m.

There being no further business, a motion was made by Linda Spahr, seconded by Eric Kopp to adjourn the meeting. Upon a vote being taken, motion was approved (4-0-0) (11:00 a.m.).