

Suffolk County Board of Ethics

Minutes of Meeting Held on
September 3, 2014
Office of the Board of Ethics
3500 Sunrise Highway, Room 364, Great River, New York 11739

Meeting: *Board Members present:* Robin Long, Linda Spahr, Richard Halverson and Dennis O’Doherty. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass, Board Secretary, taking minutes.

Ascertainment of Quorum: The meeting was called to order at 9:40 a.m. by Chairperson, Robin Long. A roll call was conducted and a quorum was present.

Adoption of Agenda: A motion was made by Linda Spahr, seconded by Dennis O’Doherty, to adopt the agenda. Upon a vote being taken, motion was approved (4-0-0).

Adoption of Minutes: A motion was made by Linda Spahr, seconded by Dennis O’Doherty, to adopt the minutes of the August 20, 2014 Board Meeting. Upon a vote being taken, motion was approved (4-0-0).

Public Session: At 9:45 a.m. Robin Long opened Public Session. No members of the public were present and no written testimony was submitted. Robin Long closed public session.

Chair Report: Robin Long, Chair, thanked the Board’s Executive Director, General Counsel/Independent Training Consultant, and Board Secretary for their work in surpassing the Board’s past goals for the Agency.

Executive Director Report: Samantha Segal, Executive Director, reported and discussed the following with the Board:

- FDS Review: Letters to be sent by October 1, 2014;
- Training: By end of year: 400 people trained in-person;
 - Received confirmation from NYS CLE Board for Ethics Course Accreditation;
- Scheduled Upcoming Trainings: 9/12/14 Suffolk County Legislature, 9/12/14 S.C. Department of Information Technology, 10/16/14 Department of Economic Development and Planning (1 of 2), 10/21/14 Suffolk County Planning Federation, and 10/23/14 Department of Economic Development and Planning (2 of 2);
- Information Technology: Technicians assigned to the office;
- Webpage: Currently updating for ADA Compliance;
- Self-Certifying Training Programs: Exit Interview (Post-employment Restrictions) and All Employee (General Ethics Laws);
- Personnel: Staff titles still pending;
- Mail Schedule: (Pick-up and Drop-off) Monday, Wednesday and Friday;
- The Office will begin scheduling departmental trainings for 2015.

Executive Session: At 10:00 a.m. Robin Long moved the review of Board testimony on I.R. 1658 into Executive Session. A motion was made by Robin Long, seconded by Dennis O’Doherty to go into Executive Session for the purpose of discussing ongoing confidential matters pertaining to two Advisory Opinions, one Ethics Violation Complaint, and Board testimony in accordance with the Suffolk County Administrative Code §A30-8 and the New York State Open Meetings Law. Upon a vote being taken, motion was approved (4-0-0).

During Executive Session the Board discussed C-002-2014 and voted on the following:

- AO-2014-8 (4-0-0);

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- Standing AO-2014-11 (4-0-0).

At 12:05 p.m. motion was made by Robin Long, seconded by Richard Halverson to close Executive Session. Upon a vote being taken, motion was approved (4-0-0).

New Business: None.

The next meeting of the Board will be held on September 17, 2014 at 6:00 p.m.

There being no further business, a motion was made by Robin Long, seconded by Richard Halverson to adjourn the meeting. Upon a vote being taken, motion was approved (4-0-0) (12:05 p.m.).