

Suffolk County Board of Ethics
Suffolk County, New York

Minutes of Meeting Held on
October 9, 2013
Office of the Board of Ethics
335 Yaphank Avenue, Yaphank, New York 11980

Meeting: *Board Members present:* Robin Long, Richard Halverson, and Linda Spahr. Heather Palmore arrived at 6:05 p.m. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass, taking minutes.

Ascertainment of Quorum: The meeting was called to order at 6:00 p.m. by Chair, Robin Long. A roll call was conducted and a quorum was present.

Adoption of Agenda: At 6:00 p.m. a motion was made by Linda Spahr, seconded by Richard Halverson, to adopt the agenda. Upon a vote being taken motion was approved. (3-0-0)

Adoption of Minutes: At 6:01 p.m. a motion was made by Linda Spahr, seconded by Richard Halverson, to adopt the minutes of the September 25, 2013 meeting. Upon a vote being taken motion was approved. (3-0-0)

Public Session: At 6:02 p.m. Robin Long opened Public Session. No members of the public were present and no written testimony was submitted. At 6:02 p.m. Robin Long closed public session.

Chair Report: Robin Long discussed upcoming trainings and preparation of training materials. The Board scheduled two additional meetings, to replace those cancelled in November and December.

Executive Director Report: Samantha Segal, Executive Director, addressed the following with the Board:

- Article of Interest,
- Department Head Training: Scheduled the take place during the monthly department head meeting, 36 department heads are invited, and materials have been streamlined,
- Letter sent from Office inquiring the status of filling Board's vacant seat,
- 10 Notices of Violation were sent, 43 remain to be sent,
- Adjudications should be concluded in January,
- Update of Candidate Filings.

At 6:30 p.m. a motion was made by Richard Halverson, seconded by Heather Palmore to go into Executive Session for the purpose of discussing ongoing confidential matters pertaining the Suffolk County Administrative Code §A30-8, Advisory Opinions, and Financial Disclosure Statements pursuant to §105 (A) and (F) of the New York State Open Meetings Law. Upon a vote being taken motion was approved. (4-0-0)

During Executive Session, the Board:

- Made a final determination of the Privacy Request of: FDS# 325, 25, 531, and 175. Heather Palmore recused herself from the determination of FDS#175, and left the room at 6:41 p.m.

Heather Palmore returned to the room at 6:49 p.m.

Heather Palmore left the meeting at 7:16 p.m.

- And voted on AO-2013-11 (3-0-0) as amended and AO-2013-12 (3-0-0) as amended.

At 7:40 p.m. a motion was made by Robin Long, seconded by Linda Spahr to leave Executive Session. Upon a vote being taken motion was approved. (3-0-0)

New Business: None.

The next meeting of the Board will be held on October 23, 2013 at 6:00 p.m.

There being no further business, a motion was made by Robin Long, seconded by Linda Spahr to adjourn the meeting. Upon a vote being taken the motion was approved. (3-0-0) (7:40 p.m.)