

SUFFOLK COUNTY BOARD OF ETHICS

Minutes of Meeting Held on
October 21, 2015
In the Office of the Board of Ethics
Sunrise Business Center, 3500 Sunrise Highway, Room 364
Great River, New York 11739

Meeting: *Board Members present:* Linda Spahr, Richard Halverson and Dennis O’Doherty. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass, Board Secretary, taking minutes.

Ascertainment of Quorum: The meeting was called to order at 9:30 a.m. by Chair, Linda Spahr. A roll call was conducted and a quorum was present.

Adoption of Agenda: A motion was made by Dennis O’Doherty, seconded by Richard Halverson, to adopt the agenda. Upon a vote being taken, motion was approved (3-0-0).

Adoption of Minutes: A motion was made by Richard Halverson, seconded by Dennis O’ Doherty to adopt the minutes of the October 7, 2015 meeting. Upon a vote being taken, motion was approved (3-0-0).

Public Session: Linda Spahr opened Public Session. No members of the public were present and no written testimony was submitted. Linda Spahr closed Public Session.

Chair Report: Linda Spahr, Chair, directed staff and/or discussed the following:

- Final candidate list review for FDS filers;
- Draft next issue of Ethics Notes newsletter and Ethics by Posters series;
- Potential emphasis for 2016 Annual Report: Contracts.

Executive Director Report: Samantha Segal, Executive Director, reported and/or discussed the following:

- 2016 Procurement for Outside Counsel;
- 2015 Financial Disclosure Statement Review;
 - FDS Policy: wet signature required on all filed FDS forms;
- 2016 Solicitation of Quotes for Trainer;
- CPE Accreditation Inquiry;
- I.R. 1691-2015;
- Board due diligence options with respect to procurement and prohibited conduct under Chapter 77;
- FOIL Procedure: electronic production inquiry.

Executive Session: At 10:30 a.m. a motion was made by Linda Spahr, seconded by Richard Halverson to go into Executive Session for the purpose of discussing confidential matters pertaining to Financial Disclosure Statement Privacy Requests, one Public Record Review, and one Ethics Violation Complaint in accordance with the Suffolk County Administrative Code §A30-8 and the New York State Open Meetings Law. Upon a vote being taken, motion was approved (3-0-0).

During Executive Session the Board:

- Voted on Privacy Requests for FDS#: 16-2015, approved to policy, (3-0-0); 63-2015, approved to policy, (3-0-0); 84-2015, granted and approved to policy, (3-0-0); 116-2015, approved to policy, (3-0-0); 142-2015, granted and approved to policy, (3-0-0); 185-2015, approved to policy, (3-0-0); 206-2015, granted and approved to policy, (3-0-0); and 274-2015, approved to policy, (3-0-0); and
- Voted on Reasonable Cause of C-004-2015, failed, (0-3-0).

A motion was made by Linda Spahr, seconded by Dennis O’Doherty, to close Executive Session. Upon a vote being taken, motion was approved (3-0-0).

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New Business: Re-reviewed Board's December 3, 2014 approved motion regarding privacy request approval in accordance with the Board's Redaction Policy to notify all persons accordingly and to direct staff to bring any further request, beyond the scope of the Board's Redaction Policy, before the Board for determination.

The next meeting of the Board will be held November 4, 2015 at 9:30 a.m.

There being no further business, a motion was made by Dennis O'Doherty, seconded by Richard Halverson to adjourn the meeting. Upon a vote being taken, motion was approved (3-0-0) (11:20 a.m.).