

SUFFOLK COUNTY BOARD OF ETHICS
Minutes of Meeting Held on
December 2, 2015
In the Office of the Board of Ethics
Sunrise Business Center, 3500 Sunrise Highway, Room 364
Great River, New York 11739

Meeting: *Board Members present:* Linda Spahr, Richard Halverson and Dennis O’Doherty. *Staff present:* Samantha Segal, Executive Director and Darlene Kurrass Mohlmann, Board Secretary, taking minutes. *Counsel present:* John Gross, Esq.

Ascertainment of Quorum: The meeting was called to order at 9:30 a.m. by Chair, Linda Spahr. A roll call was conducted and a quorum was present.

Adoption of Agenda: A motion was made by Dennis O’Doherty, seconded by Richard Halverson, to adopt the agenda as amended to hold Executive Session immediately after Public Session. Upon a vote being taken, motion was approved (3-0-0).

Adoption of Minutes: A motion was made by Richard Halverson, seconded by Dennis O’Doherty to adopt the minutes of the November 18, 2015 meeting. Upon a vote being taken, motion was approved (3-0-0).

Public Session: Linda Spahr opened Public Session. No members of the public were present and no written testimony was submitted. Linda Spahr closed Public Session.

Executive Session: At 9:55 a.m. a motion was made by Linda Spahr, seconded by Richard Halverson to go into Executive Session for the purpose of consulting with Counsel, discussing confidential matters pertaining to one Public Record Review, one complaint, two disclosures, review of proposal submissions for General Counsel and review of solicitation submission for Trainer in accordance with the Suffolk County Administrative Code §A30-8 and the New York State Open Meetings Law. Upon a vote being taken, motion was approved (3-0-0).

General Counsel left at 10:20 a.m. during Executive Session.

During Executive Session the Board: voted to determine that reasonable cause exists on Public Record Review 002-2015, approved (3-0-0), assigned it Board Investigation number 001-2015 and directed staff, in collaboration with General Counsel, to prepare a notice of reasonable cause determination; and voted on reasonable cause of C-005-2015, failed (0-0-3).

A motion was made by Linda Spahr, seconded by Dennis O’Doherty, to close Executive Session. Upon a vote being taken, motion was approved (3-0-0).

A motion was made by Linda Spahr, seconded by Richard Halverson, to award the General Counsel (Consultant Legal Services) Contract to Ingerman Smith, LLP. Upon a vote being taken, motion was approved (3-0-0).

In accordance with the County Comptroller’s “Procurement Policy for Personal/Consultant Service Agreements” which states in part, “In situations where only one proposal is received and it is deemed satisfactory by the evaluation committee, the contract may be awarded by duly enacted resolution with the approval of at least two-thirds of the entire membership of the County Legislature,” the Executive Director will reach out to the necessary contacts regarding such a legislative resolution to award the contract to Ingerman Smith, LLP.

A motion was made by Dennis O’Doherty, seconded by Richard Halverson, to award the Trainer (Consultant Personal Services) Contract to Ingerman Smith, LLP. Upon a vote being taken, motion was approved (3-0-0).

Chair Report: None.

Executive Director Report: Samantha Segal, Executive Director, reported and/or discussed the following:

- Procurement: 2016 Limited RFP Waiver Request was approved on November 18, 2015 by the RFP Waiver Committee.
- Security clearance for access to County programs.

New Business: None.

The next meeting of the Board will be held December 16, 2015 at 9:30 a.m.

There being no further business, a motion was made by Linda Spahr, seconded by Dennis O'Doherty to adjourn the meeting. Upon a vote being taken, motion was approved (3-0-0) (11:45 a.m.).