

Suffolk County Board of Ethics
Suffolk County, New York

Minutes of Meeting Held on
December 16, 2013
Office of the Board of Ethics
335 Yaphank Avenue, Yaphank, New York 11980

Meeting: *Board Members present:* Robin Long, Richard Halverson, Heather Palmore and Linda Spahr.
Staff present: Samantha Segal, Executive Director and Darlene Kurrass, Board Secretary, taking minutes.

Ascertainment of Quorum: The meeting was called to order at 10:05 a.m. by Chair, Robin Long. A roll call was conducted and a quorum was present.

Adoption of Agenda: At 10:20 a.m. a motion was made by Linda Spahr, seconded by Robin Long, to adopt the agenda. Upon a vote being taken motion was approved. (4-0-0)

Adoption of Minutes: At 10:21 a.m. a motion was made by Richard Halverson, seconded by Robin Long, to adopt the minutes of the October 23, 2013 meeting. Upon a vote being taken motion was approved. (3-0-1) Linda Spahr abstained.

At 10:23 a.m. a motion was made by Robin Long, seconded by Linda Spahr, to adopt the minutes of the December 5, 2013 meeting. Upon a vote being taken motion was approved. (3-0-1) Heather Palmore abstained.

At 10:29 a.m. a motion was made by Robin Long, seconded by Linda Spahr, to adopt the minutes of the December 11, 2013 meeting. Upon a vote being taken motion was approved. (4-0-0)

Chair Report: Discussed the terms of the Board members and the current vacancy.

Executive Director Report: Samantha Segal discussed the following with the Board:

- Training and 2013 year-end total: 153 persons received in-person training,
- Internal audit of Board minutes to be conducted beginning of next year,
- General Counsel and Trainer contract extensions,
- Electronic Filing,
- Judicial Hearing Officer,
- Bill to amend Chapter 77 of the Suffolk County Code.

Executive Session: At 10:50 a.m. a motion was made by Robin Long, seconded by Linda Spahr to go into Executive Session for the purpose of discussing ongoing confidential matters pertaining advisory opinions in accordance with the Suffolk County Administrative Code §A30-8 and the New York State Open Meetings Law. Upon a vote being taken, motion was approved. (4-0-0)

The Board voted on AO-2013-16, approved as amended, (4-0-0), discussed AO-2013-21, voted on C-007-2013, (4-0-0), and reviewed M-017-2013.

At 11:15 a.m. a motion was made by Robin Long, seconded by Heather Palmore to leave Executive Session. Upon a vote being taken, motion was approved. (4-0-0)

Review of Chapter 77 of the Suffolk County Code: The Board reviewed Chapter 77 of the Suffolk County Code for potential 2014/2015 amendments.

The next meeting of the Board will be held on January 8, 2014 at 6:00 p.m.

There being no further business, a motion was made by Heather Palmore, seconded by Robin Long to adjourn the meeting. Upon a vote being taken motion was approved. (4-0-0) (12:10 p.m.)