

**SUFFOLK COUNTY DEPARTMENT OF LABOR, LICENSING &
CONSUMER AFFAIRS-LOCAL LAW COMPLIANCE UNIT**

**NOTICE OF COVERAGE
BY LIVING WAGE RULES**

Living Wage Law, Suffolk County Code, Chapter 575 (2001)

To Be Completed By Administrative Awarding Agency

DATE: _____

FROM: _____ (Awarding Agency)

TO: _____ (Applicant for Compensation)

You are hereby notified that your proposal # _____ in response to the RFP # _____ is covered by the Suffolk County *Living Wage* Law (Local Law #12-2001). Requirements of this statute include payment of a “living wage” of at least \$11.52 per hour with family health benefits, or \$13.12 per hour without health benefits, to all covered employees. These employees, also, must receive at least twelve (12) paid days off per year for holidays and sick, vacation or personal leave, accrued on a monthly basis. The provisions of this Law also cover all subcontractors, tenants and leaseholders (as defined in the Law) that benefit from, or provide goods and services for, this project.

Further information about the requirements of the *Living Wage* Law (including record keeping & reporting responsibilities, exemptions and the appeal process) are available through this agency, and the *Local Law Compliance* Unit of the Suffolk County Department of Labor (631-853-3808). The Suffolk County website (www.suffolkcountyny.gov/labor) contains a link to the complete text of the *Living Wage* Law as adopted on July 27, 2001, as well as a list of “Frequently Asked Questions.”