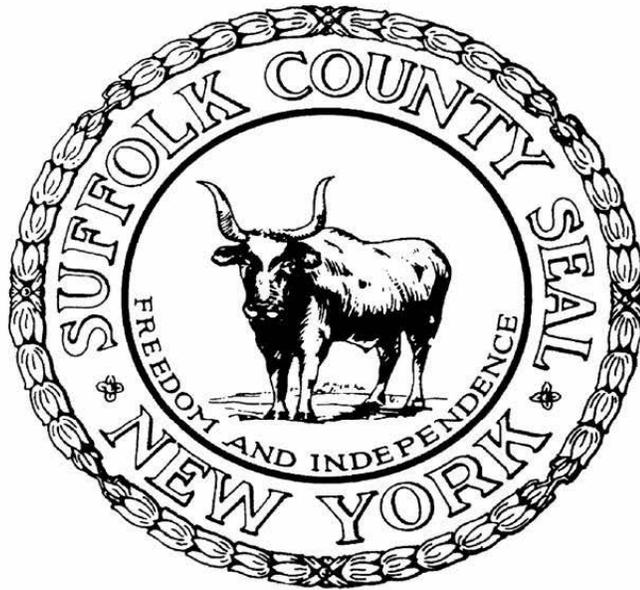


SUFFOLK COUNTY COMMUNITY DEVELOPMENT

2014 ANNUAL ACTION PLAN



Lead Agency: Suffolk County Community Development Office

**H. Lee Dennison Building
100 Veterans Memorial Highway
P.O. Box 6100
Hauppauge, NY 11788**

Prepared April 2014

**For period covering program year 2014
April 1, 2014 - March 31, 2015**

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Community Development Objectives & Outcomes

1) **Objective:** Implement neighborhood revitalization activities in lower income strategy areas called comprehensive neighborhood service areas. **Outcome:** Creation of service activities including youth and senior counseling, housing counseling, domestic violence counseling and drug and alcohol prevention counseling.

2) **Objective:** Provide public infrastructure, facilities and services to other low-income communities and households by implementing specific activities directed at specific needs. **Outcome:** Creation of Public parks, summer youth activities, street improvements, and removal of barriers to handicapped individuals, as well as other eligible activities.

Housing Objectives & Outcomes

1) **Objective:** Increase the supply of affordable owner-occupied housing for very low, low-income and moderate income households. **Outcome:** Provide down payment assistance programs, and continue to fund ongoing programs for the acquisition and construction of new housing and to rehabilitate existing housing stock.

2) **Objective:** Increase the supply of affordable renter-occupied housing for very low, low-income and moderate income households. **Outcome:** Provide new- construction housing subsidies that effectively reduce the cost of providing workforce housing. Fund programs that provide services, advocacy and cash assistance for rental arrears as well as short term and transitional cash assistance to low and moderate income persons who are in precarious housing.

3) **Objective:** Improve the condition of existing housing for renters and owners in low-income and moderate income families. **Outcome:** Continue to fund housing rehabilitation programs for both renters and homeowners.

4) **Objective:** Increase the supply of housing for special needs populations. **Outcome:** Fund projects that provide supportive services to the special needs populations.

5) **Objective:** Reduce the persistence of homelessness. **Outcome:** Develop street outreach and shelter programs to intervene and place individuals and families both homeless and at risk of homelessness into facilities. Provide intervention and support services such as mental health, drug-alcohol, and financial literacy services to assist the homeless and other persons with special needs.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The combined HOME and CDBG consortia have a longstanding relationship with the County. We have been working cooperatively for 29 years. The administrators of the various CDBG projects and activities are well familiar with the needs of their communities. We have made it a priority to address the needs of low/moderate income families and communities within the consortia. The infrastructure needs of communities have also proven to be an effective means of addressing the needs of the overall eligible population.

Since Suffolk County has been identified as a high-cost housing area, we have prioritized housing needs that can be addressed within the parameters of the CDBG goals and objectives. These needs include: affordability, habitability, sustainability and economic opportunity. We have focused on projects that provide access to affordable housing units, enhance accessibility to elderly and disabled, and prevent homelessness.

Another challenge facing Long Island as a whole, and the County in particular, is the limited availability of public transportation. This need has been historically addressed through the implementation of transportation programs for our elderly and disabled. The County Executive, in his 2014 State of the County address, has identified North/South transportation corridors as a priority. These additional transportation routes will enhance current public transportation service in the future, making housing options more accessible. In the meantime we will continue to support the CDBG and ESG programs that address the current challenge.

Other public services have included: youth programs, drug & alcohol counseling, senior health advocacy, food pantries, overnight sheltering, parenting and child care programs. The County will continue to support and expand these projects that serve the most vulnerable in our society.

The public improvements portion of our CDBG allocation has always been a strong focus and has served our community well. We are committed to improving accessibility in our public spaces with curb cutting, sidewalks, park improvements, and building improvements. We have received positive feedback with regard to our handicapped accessibility projects.

Below is a small sampling of some projects that the Consortium has completed.

Town of Brookhaven

Community Development Block Grant Program completed projects:

- 1) Granny Road Beautification tree planting and Granny Road Park

- 2) Martha Avenue Park, Bellport improvements
- 3) Herkimer Recreation Center accessible bathrooms and in conjunction with Parks Department a completed building renovation, including kitchen for relocation of the Senior nutrition program
- 4) Purchase of property for the Rocky Point parking lot
- 5) Mastic municipal parking lot
- 6) Pamela Lane Park landscaping and benches

All of the above referenced park and beautification projects serve areas that are economically distressed and in need of safe accessible recreation.. Approximately 118,260 people live in these CDBG eligible low/moderate income neighborhoods, with a 51% or greater low/mod population in these census tracts.

Code Enforcement:

Three code enforcement officers work throughout designated CDBG target areas to enforce health and safety issues and code violations, thereby improving the quality of life in the communities.

- 1) Orders to Correct: 2,379
- 2) Tickets Issued: 1,258

Residential Rehabilitations:

20 income-eligible homeowners received deferred, interest-free loans under one (1) consortium member's Home Improvement Program ranging from \$20,000 to \$60,000 for repairs to their homes. The repairs included but were not limited to: mold remediation, structural repairs, new heating and/or electrical systems, new windows, sanitary upgrades, improved handicapped accessibility, and other repairs that will make their home safe and habitable.

Water Hook-ups:

Six income-eligible homeowners were provided access to safe public water because of private well failures. This program continues to help ensure protection of the water quality in our sole-source aquifer.

Community Service Organizations:

Many local community groups provide a variety of programs and services to under-served communities and individuals. Programs range from homeowner counseling, youth athletics, summer camps, youth enrichment and family services, drug & alcohol and domestic violence counseling.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Annual Action Plan was developed in consultation with participating municipalities and a variety of public and private agencies.

On October 23, 2013 Suffolk County noticed a public hearing for November 15, 2013 in our Long Island Newsday publication. The County also sent a memorandum to all of the Consortium and non-consortium Community Development Directors, notifying them of the public hearing, as well as non-profit housing providers, developers, Continuum of Care participants, County departments and public officials. In addition, each of the Consortium sub-recipients published their own notices for citizen participation and conducted public hearings.

The resulting plan was made available as a draft document at library locations throughout the County and noticed again for additional input prior to final submission.

Public participation process

5. Summary of public comments

Comments consistently supported the goals of the CDBG, ESG, and HOME programs. The Department of Social Services stressed a need for additional supportive housing models on the east end of Long Island and more affordable permanent housing options throughout Long Island. More affordable rental and homeowner housing will support the goal of ending homelessness for the low and moderate income persons of the island. Transitional housing and support services were seen as a bridge to housing stability. The opinion that "source of income" should be included in the definition of housing discrimination was discussed as well. "...it is more pervasive than racial discrimination," stated one participant. Additional Housing Choice Vouchers were identified as a need as was the need for additional efforts to assist our physically disabled population.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and views were accepted and the resulting concepts are incorporated into the Annual Plan. It should be noted here that the Suffolk County Legislature is currently considering an amendment to the County's Human Rights Law to expand the definition of "discrimination" to include source of income as a protected class.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	SUFFOLK COUNTY	
CDBG Administrator	SUFFOLK COUNTY	Suffolk County - Community Development Department
HOPWA Administrator		
HOME Administrator	SUFFOLK COUNTY	Suffolk County - Community Development Department
ESG Administrator	SUFFOLK COUNTY	Suffolk County - Community Development Department
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The Suffolk County Community Development Office acts as administrator for the CDBG/HOME/ESG consortium of Towns.

Consolidated Plan Public Contact Information

Jill Rosen-Nikoloff (631) 853-6420

Director of Real Estate - Suffolk County Community Development

P.O. Box 6100

Hauppague, NY 11788

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

For the 29 years that Suffolk County has been administering the CDBG/HOME/ESG Programs we have maintained an open line of communication with our sub-grantees. They are extremely knowledgeable as to the needs of their communities, progress made and challenges still to address. All consortium participants are in close contact with the Community Development Office and contact us with any questions, concerns, and/or suggestions for projects and their eligibility for funding. We encourage all of our sub-grantees to provide feedback, recommendations and proposals.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

In preparation for the current funding cycle Suffolk County Community Development Program Analysts have visited each municipality in order to discuss needs, priorities and eligibility criteria for various potential projects and services. Staff regularly attend Continuum of Care meetings to learn first hand of the challenges and opportunities that exist for the member organizations and provide input as to program funding opportunities and program requirements. The CoC group, headed by the Nassau-Suffolk Coalition for the Homeless, has been making great strides in coordinating services and eliminating duplication of effort. They are currently in the process of finalizing the development of the HMIS reporting system for the ESG grant as well as creating a database of beds available on any given night for each sub category of special need. This effort will serve to expedite a more precise placement of homeless individuals and families based on individual needs.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Suffolk's Continuum of Care group acts as a informal consultant when the Community Development staff requires a deeper understanding of the programs, projects and activities to serve the homeless and at-risk populations. Our Program Analyst was nominated and elected to participate in the 2013 program funding selection process. She has been able to use this experience to evaluate the ESG applications that are included in this year's CDBG submission. Suffolk County has developed and implemented a formal scoring process for the ESG programs.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Continuum of Care, as described above, takes the lead in allocating State funds with Suffolk County taking an active part in the selection process. When the County needs assistance it sometimes calls upon the CoC, most recently in tracking persons served with ESG funds who are part of the intake process but are ultimately deemed not eligible for services due to sustainability issues. The CoC HMIS coordinator, at the County's request, has begun tracking this fallout figure. This particular consultation has brought to light the fact that high housing cost areas like Long Island need to have a higher income threshold (currently 30% AMI) in order to assist more constituents facing homelessness and attempting to utilize ESG funding.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

All of the agencies identified in the summary chart below regularly attend the Nassau/Suffolk Consortium of Care meetings on a monthly basis, as does a Program Analyst from the Suffolk County Community Development Office. We are actively involved in these meetings and have a thorough knowledge of the challenges that the member agencies face in delivering services, accessing funds, preparing grant applications and coordinating care. This knowledge informs the process of designing and implementing our Annual Action Plan and speaks to the ESG portion of the plan.

In addition, each municipality contributes to the conversation on a regular basis. We provide monthly updates as to CDBG spending and program activity goals to each consortium member and take an active role in assisting the various program coordinators to meet their goals. We maintain open lines of communication to three Program Analysts, to allow for consultation, feedback and resource sharing. We formally monitor each of our Consortium members annually.

We work closely with the County's Department of Social Services (DSS) and its Human Rights Commission when necessary, to assist residents in need. Most recently we have consulted with the Human Rights Commission to expand the legal definition of discrimination in the County's Human Rights Law, as mentioned previously.

We regularly work with our designated CHDO's to advance the consortium needs and we have consulted with BHEP, a group that represent the various requirements and concerns of CHDO's, housing developers, and first time homeowners so as to understand fully the needs of the HOME program providers.

1	Agency/Group/Organization	HELP HOMELESS SERVICES CORP
	Agency/Group/Organization Type	Housing Services - Housing Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HELP Homeless Services are members of the Continuum of Care. As providers of long term emergency housing they are well informed as to the needs of the homeless and chronically homeless. Anticipated outcomes are additional resources to staff after care programs that reduce homeless recidivism rates by employing proactive strategies. Life skills, financial fitness, advocacy efforts and interventions are some of the services that can improve the outcomes for the at risk and low/mod populations.
2	Agency/Group/Organization	FAMILY SERVICE LEAGUE
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation through the Continuum of Care organization. This agency provide services to homeless and at-risk populations. We have identified the efficient use of ESG funds to prevent homelessness. The CoC has recently instituted a system of inventorying available homeless beds on any given night. Participating agency report available bed to the lead agency who then can make referrals when calls come in from the public. This agency assists the county in developing program parameters and assist in reporting requirements.
3	Agency/Group/Organization	SUFFOLK COUNTY UNITED VETERANS
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency specializes in the needs of our veterans. The county consults with them in identifying programs and needs of the constituents that they serve.
4	Agency/Group/Organization	THE RETREAT
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Experience in dealing with victims of domestic violence informs the County as to the housing needs of this population. We have been able to fund security systems for these homes through our consultations.
5	Agency/Group/Organization	Suffolk County Dept of Social Services
	Agency/Group/Organization Type	Other government - County

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The County has consulted with the Suffolk County Dept. of Social Services (DSS) to highlight the need for comprehensive homeless services and placements. They have specifically identified a need for more emergency housing on the east end of the island. This will assist the Consortium in identifying funding and possible locations for added housing and also providing additional services.
6	Agency/Group/Organization	COMMUNITY HOUSING INNOVATIONS, INC.
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CHI was consulted through participation in the CoC group. With many years of experience in emergency housing, permanent housing and case management services to the homeless special-needs population this group has been valuable in identifying the need for additional preventive services such as case management, advocacy and intervention.
7	Agency/Group/Organization	BHEP ALLIANCE, INC
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Economic Development Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Bellport, Hagerman, East-Patchogue Alliance is a non-profit group specializing in housing. They serve a high-poverty strategy area and have provided input as to the needs of low-income community members with regard to housing and services. They have over 30 years of experience.
8	Agency/Group/Organization	Long Island Housing Services, Inc.
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs fair housing assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was consulted during our public hearing for our analysis to impediments to fair housing process. Long Island Housing Services have provided fair housing consulting to the County for several years. The County considers theirs a vital service and will continue to support them utilizing CDBG funding.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

Suffolk County has made every effort to consult with a variety of groups that are representative of groups that participate in the ESG, HOME and CDBG Programs.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Nassau Suffolk Coalition for the Homeless	Homeless housing and prevention programs are closely aligned with the overall goals of the ESG projects described in this plan. Specifically street outreach, counseling, and emergency housing activities overlap with the goals of the CoC group.

Table 3 – Other local / regional / federal planning efforts

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

Each Sub-grantee/municipality advertised and announced its public hearing to solicit citizen participation as did Suffolk County. In total, 15 individual notices were published by each of the 14 active municipalities and Suffolk County. Each consortium member then held their own public hearings to solicit comments and input.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-targeted/broad community		no comments recieved in writing		
2	Public Hearing	Non-targeted/broad community	4 attendees	Expand the definition of "discrimination" to include source of income. Additional need for accessible public buildings.	all comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	mailing	Suffolk County Administrative Staff	1 response via mail	Need for additional housing with supportive services on the East End of the island. Expand existing strategies for additional affordable rentals, Down Payment Assistance, rehab assistance and the repurposing of foreclosed housing stock.	all comments were accepted	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The Fiscal Year 2014 Action Plan describes the activities and geographic locations of projects to be undertaken with funds expected to be received. Figures are based on the 2013 award.

Community Development Block Grant	\$2,950,181
HOME Investment Partnerships	\$1,211,101
Emergency Solutions Grant	<u>\$ 246,380</u>
TOTAL	\$ 4,407,662

All funds have been allocated to meet the priority housing, homeless and community development needs identified in the Housing and Community Development Needs section of the Consolidated Plan. Funding has been targeted to identified comprehensive neighborhood service areas and to communities and persons of low and moderate income and the Action Plan has been designed so that 100% of the activities and projects will benefit that population.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	0	0	0	0	2,950,181	
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	0	0	0	0	1,211,101	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	0	0	0	0	246,380	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Suffolk County municipalities and non-profit agencies receive funding through HUD's Super NOFA Continuum of Care Homeless Assistance Program. This program has been awarded \$10,519,724 for PY 2013 and expects to continue to receive annual allocations in future years to provide housing and supportive services to homeless families and individuals affected by domestic violence, mental illness, developmental disabilities and/or alcohol and substance abuse. The program is administered through the Long Island Coalition for the Homeless and the Nassau/Suffolk Continuum of Care. Suffolk County is a member of the Coalition and works with the members in developing and implementing projects to meet the needs of homeless families.

An additional and significant source of federal funds available to non-profit agencies is the Housing Opportunities for People with AIDS grant (HOPWA). This grant is awarded annually to the Town of Islip. The Town then works in partnership with the United Way of Long Island and HIV/AIDS providers including Options for Community Living, Community Housing Innovations, Inc. and Catholic Charities to allocate the funds to eligible recipients for housing development. Islip has been awarded \$1,750,966 in HOPWA funds for their fiscal year 2014. Suffolk County will

work with Islip Town and HOPWA sub-recipients to implement activities to meet the needs of the HIV/AIDS population.

Additionally, the County will also coordinate resources from Federal, State and local levels to be used to carry out the provision of affordable and supportive housing. The following resources may be used for development activities in Suffolk County.

- Section 108 Loan Guarantee
- Section 8 Housing Choice Voucher
- Shelter Plus Care
- Supportive Housing Program
- Section 202 Senior Rental Housing
- Self-Help Home Ownership Opportunity Program
- NYS Affordable Homeownership Development Program
- NYS Housing Trust Fund
- Low Income Tax Credit
- Homeless Housing Assistance Program
- SONYMA
- Federal Home Loan Bank

Suffolk County has several resources to meet federal match requirements for the HOME and ESG programs. For the HOME Program, the County will utilize surplus property, state and county grants, public improvements and waived fees to support affordable housing developments. For the ESG Program, match requirements will be met by cash contributions, DSS subsidies, in-kind services and state grants.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

To maximize the development of affordable housing and increase neighborhood revitalization, federal resources will be leveraged with private, state and local resources. Affordable housing will be constructed on County surplus property using bank financing for construction and mortgages and state funds to reduce overall development costs. A typical affordable housing unit could have a three to one leverage ratio of non-federal resources to federal resources.

Where feasible, Suffolk County contributes land in its tax-default inventories for affordable housing, through its 72H program. This program allows for tax foreclosed properties to be allocated to municipalities or non-profit developers for affordable housing. The County also auctions the remaining foreclosures to the public, presumably to contribute to the overall affordability of housing construction. In addition, Some consortium municipalities waive building permit fees, subdivision filing fees, and/or landfill tipping fees for affordable housing projects, all of which represent a reduction in development costs which add to affordability.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	AFFORDABLE HOUSING	2014	2016	Affordable Housing Public Housing Homeless Non-Homeless Special Needs	NORTH BELLPORT STRATEGY AREA NORTH BELLPORT GORDON HEIGHTS PATCHOGUE VILLAGE RIVERHEAD RIVERSIDE/FLANDERS SHIRLEY, MASTIC, MASTIC BEACH NEIGHBORHOOD REVITALIZATION AR BROOKHAVEN-OTHER THAN TARGET AREAS EAST HAMPTON SMITHTOWN SOUTHAMPTON SOUTHOLD	Housing Assistance Affordable Housing-rent & own	HOME: \$1,211,101	Rental units constructed: 11 Household Housing Unit Rental units rehabilitated: 11 Household Housing Unit Homeowner Housing Added: 24 Household Housing Unit Homeowner Housing Rehabilitated: 8 Household Housing Unit Direct Financial Assistance to Homebuyers: 30 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	HOUSING REHABILITATION	2014	2016	Affordable Housing Non-Homeless Special Needs	NORTH BELLPORT STRATEGY AREA NORTH BELLPORT GORDON HEIGHTS RIVERHEAD RIVERSIDE/FLANDERS SHIRLEY, MASTIC, MASTIC BEACH NEIGHBORHOOD REVITALIZATION AR BROOKHAVEN-OTHER THAN TARGET AREAS SMITHTOWN SOUTHAMPTON SOUTHOLD	Public Improvements & Neighborhood Revitalization Home Maintenance Accessibility	CDBG: \$1,035,888	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 4 Households Assisted Rental units rehabilitated: 3 Household Housing Unit Homeowner Housing Rehabilitated: 46 Household Housing Unit Buildings Demolished: 1 Buildings Housing Code Enforcement/Foreclosed Property Care: 600 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	PUBLIC SERVICES	2014	2016	Non-Homeless Special Needs	NORTH BELLPORT MASTIC BEACH GORDON HEIGHTS PATCHOGUE VILLAGE SHIRLEY TARGET AREA MASTIC RIVERHEAD RIVERSIDE/FLANDERS BROOKHAVEN-OTHER THAN TARGET AREAS EAST HAMPTON SHELTER ISLAND SMITHTOWN SOUTHAMPTON SOUTHOLD VILLAGE OF BELLPORT VILLAGE OF PATCHOGUE VILLAGE OF PORT JEFFERSON VILLAGE OF SOUTHAMPTON VILLAGE OF WESTHAMPTON BEACH	Supportive Services-Special Needs Homeless Prevention & Rapid Rehousing	CDBG: \$405,223	Public service activities other than Low/Moderate Income Housing Benefit: 16308 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 1035 Households Assisted Homeless Person Overnight Shelter: 420 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	ADMINISTRATION & FAIR HOUSING	2014	2016	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development fair housing services	SUFFOLK COUNTY-admin SUFFOLK COUNTY-ADMIN	Housing Assistance Affordable Housing-rent & own Supportive Services-Special Needs Public Improvements & Neighborhood Revitalization Home Maintenance Accessibility Homeless Prevention & Rapid Rehousing Public Housing Shelter Operations ADMINISTRATION	CDBG: \$537,342	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	HOMELESS SHELTERING	2014	2016	Homeless	GORDON HEIGHTS PATCHOGUE VILLAGE SHIRLEY, MASTIC, MASTIC BEACH NEIGHBORHOOD REVITALIZATION AR BROOKHAVEN-OTHER THAN TARGET AREAS EAST HAMPTON SHELTER ISLAND SMITHTOWN SOUTHAMPTON SOUTHOLD VILLAGE OF BELLPORT VILLAGE OF LAKE GROVE VILLAGE OF PATCHOGUE VILLAGE OF PORT JEFFERSON VILLAGE OF SAG HARBOR VILLAGE OF SOUTHAMPTON VILLAGE OF WESTHAMPTON BEACH	Homeless Prevention & Rapid Rehousing	ESG: \$246,380	Homeless Person Overnight Shelter: 420 Persons Assisted

Table 6 – Goals Summary<TYPE=[text] REPORT_GUID=[9B4786E64DDAC839A8E119B13CB7DB46]>

Goal Descriptions

1	Goal Name	AFFORDABLE HOUSING
	Goal Description	Increase access to affordable rental and homeownership housing through HOME funding including production of housing utilizing acquisition, new construction and rehabilitation as well as direct Down Payment Assistance with mandatory homebuyer & renter education programs.
2	Goal Name	HOUSING REHABILITATION
	Goal Description	Consortium Home Improvement Programs to remediate sub-standard low income Homeowner housing, including Housing rehabilitations and well installations in the instance of failing wells that may need to be replaced or connected to the existing public water supply. Municipalities that operate Home Improvement Programs are: Brookhaven, Riverhead, Southampton, Smithtown and Southold. In addition, Brookhaven Town utilizes CDBG funding to operate a code enforcement program. This program identifies homes in need of rehabilitation that are then referred into the Home Improvement Program. The town typically issues approximately 1,200 violation tickets to an average of 600 homeowners annually, some of which ultimately become part of the Home Improvement Program. Others that are more financially able, contribute to the overall neighborhood revitalization effort without CDBG support.
3	Goal Name	PUBLIC SERVICES
	Goal Description	Combined public services to special needs populations of: domestic violence victims, seniors, youth, homeless, and/or drug and alcohol addicted. Types of services include: counseling to at-risk youth, drug/alcohol counseling, homelessness prevention, day care, homebuyer education, senior nutrition, food pantries, transportation, domestic violence counseling and overnight sheltering. Funding is provided to municipalities and non-profit entities that provide these services.
4	Goal Name	PUBLIC IMPROVEMENTS
	Goal Description	Combined infrastructure improvements to improve accessibility, repair sidewalks and curb cuts, improve bicycle and pedestrian access, remove architectural barriers. Additional measures to support the accessibility improvements of parks and playgrounds and assist in downtown beautification efforts.
5	Goal Name	ADMINISTRATION & FAIR HOUSING
	Goal Description	Combined administrative activities for Consortium municipalities and Suffolk County necessary to program activities. This includes reporting, supervising staff and ensuring outcomes. Fair housing administrative activities are included in this category as well.

6	Goal Name	HOMELESS SHELTERING
	Goal Description	Utilization of ESG and CDBG funding to address rapid rehousing and sheltering programs. The County is utilizing remaining funds from prior award to address the homeless prevention component of the ESG grant.

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The County intends to utilize CDBG, ESG and HOME funds to increase the supply, availability and sustainability of affordable housing to both owners *and* renters with a multi-pronged approach. By providing HOME funds to facilitate: rental rehab, rental production, down payment homeowner assistance, County tax-foreclosed property transfers, and subsidies to housing developers the County intends to provide affordable housing to approximately 84 families.

Through preservation efforts that include homeowner and renter education, advocacy, foreclosure and eviction interventions, improving the condition of existing housing stock through code enforcement and home improvement programs and improving handicapped accessibility the County intends to assist an additional 700 low/moderate income families within the consortium.

AP-35 Projects – 91.220(d)

Introduction

Suffolk County proposes the following projects. All funds have been allocated to meet the priority housing, homeless and community development needs of the County. Funding has been targeted to identified comprehensive neighborhood service areas and to communities and persons of low and moderate income. The Action Plan is designed to serve 100% low/mod households and individuals. A portion of the HOME funds will assist first time home buyers secure housing, while the remaining HOME funds will be utilized in developing affordable housing. ESG designated funds will assist the homeless and those at-risk of homelessness by supporting existing programs with proven track records. The Community Development office is committed to promoting the common goals of HUD and the Urban County Consortia by providing ongoing program consultation and support.

#	Project Name
1	0201-BHEP Housing Counseling Program
2	0204-Gordon Heights Youth Program - Faith Baptist Church
3	0204-Gordon Heights Senior Nutrition Program - Faith Baptist Church
4	0201-Bellport Boys & Girls Club
5	0203-Sachem Teen Center
6	0291-William Floyd Safe Summer Youth Program
7	0254-Longwood Booster Club Summer Camp Program
8	0267-Patchogue-Medford Youth Services
9	0269-Colonial Youth & Family Services
10	0279-Foster Grandparent Program - Federation of Organizations
11	0254-Lifeline Mediation Program
12	0290-Selden-Centereach Youth Association
13	0357-Catholic Charities-East Hampton
14	0359-Maureen's Haven-East Hampton
15	0320-Whalebone Village Parenting Program
16	0356-East End Disabilities Committee
17	0630-Bread and More Soup Kitchen
18	0636-Open Arms Care Center
19	0647-Maureen's Haven-Riverhead
20	0640-Dominican Sisters Home Health Service
21	0629-Community Awareness Program-Riverhead
22	0830-Senior Home Chore Program
23	0833-RSVP Telephone Reassurance Program
24	0840-Horizons Project
25	0910-Dominican Sisters-Southampton
26	0939-Big Brothers/Big Sisters

#	Project Name
27	0947-Maureen's Haven-Southampton
28	0944-Community Awareness Program-Southampton
29	0927-Human Resources Program
30	1058-Maureen's Haven-Southold
31	1057-Community Action Southold Town (CAST)
32	2210-Services for the Elderly
33	2631-Housing Counseling
34	2716-Soup Kitchen Transportation
35	9405-Southampton Day Care
36	9407-Human Resources Transportation Program
37	9512-Family Counseling Service-2 locations
38	0001-Consortium Home Improvement Program
39	1003-Southold - Habitat for Humanity
40	1003-Katherine Sanger Apt Conversion - Fishers Island
41	0285-Code Enforcement
42	0240-Water Connections And Well Installation Program
43	0273-Clayton Huey Accessible Playground
44	0273-Middle Island Caring for Kids Playground
45	0201-Lighthouse Mission Security System
46	0258-Sound Beach Streetscape Improvements
47	0204-Robert Miller Park Improvements
48	0273-Removal of Architectural Barriers - Public Facilities
49	0353-Avallone Apartments - East Hampton
50	0306-EHHA Security Lighting
51	0313-Retreat Rehabilitation
52	0320-Whalebone Village Apartments
53	0333-Windmill Village II Apartments
54	0608-Pedestrian and Bike Improvements
55	9318-Sidewalk Curb Cuts
56	0715-Toddler Playground - Shelter Island
57	0832-Sidewalk Improvement Accessibility Project
58	0835-Removal of Architectural Barriers - Town Facilities
59	1001-Peconic Lane Community Center
60	2304-Hawkins Ave. Sidewalk Improvements - Accessibility
61	2660-Public Restrooms - Patchogue Village Hall
62	2640-Downtown Revitalization & Beautification Program
63	2709-Public Building Handicap Improvements - Pt. Jeff
64	2709-Playground Handicap Access - Pt. Jeff
65	9408-African American Museum

#	Project Name
66	9509-ADA drinking fountain
67	0299-Administration-Brookhaven
68	0899-Administration-Smithtown
69	1099-Adminsitration-Southold
70	0999-Administration-Southampton
71	0699-Administration-Riverhead
72	2699-Administration-Patchogue
73	9901-Administration-SUFFOLK COUNTY
74	9905-Fair Housing
75	HOME-New Construction Program
76	HOME-Homebuyer Assistance Program
77	HOME-CHDO Operating Expenses/BHEP
78	HOME-CHDO Program/BHEP
79	ESG-Homeless Housing Program

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Suffolk County continues to experience very high housing costs. The County has a significant population of persons who are not homeless but at-risk of homelessness. Since 2011 we have seen an increase in: foreclosed homes, excessive housing cost burden, and overcrowding. Extremely low-income families with income of less than 30% of area median, especially those with children, are most at-risk. It is estimated that 4,280 small and large renter families and 4,354 owners within this income category have housing problems, including high cost burden, overcrowding, lack of support network, high transportation costs, and chronic homelessness.

These challenges have contributed to Suffolk's overall allocation priorities. The components of Suffolk's strategy in meeting underserved needs include:

- Identifying County owned land for the development of permanent supportive-housing
- supporting non-profits in State and Federal funding applications
- Utilizing State and Federal funding in affordable housing development
- Increasing the number of first time homebuyers through the down payment assistance program, first time homebuyer education, financial literacy coursework, and coordination of services with non-profits and housing developers
- providing counseling services for at risk households
- coordinating mental health and housing services through a central housing clearing house by fully utilizing our Continuum of Care group
- funding programs that utilize the Single Point of Access (SPA) model to achieve service linkages

to special needs populations

- expanding participation in the region's HMIS system to more readily access homeless beds and services
- preventing homelessness by supporting generic affordable housing models through including zoning, public awareness, education and technical assistance
- preserving existing housing through Home Improvement grants and loans as well as code enforcement programs that encourage the elimination of sub-standard housing
- providing financial assistance to prevent homelessness by paying rental arrearages and providing legal assistance in eviction court

Projects

AP-38 Projects Summary

Project Summary Information

1	Project Name	0201-BHEP Housing Counseling Program
	Target Area	NORTH BELLPORT STRATEGY AREA NORTH BELLPORT
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Housing Assistance Public Improvements & Neighborhood Revitalization Home Maintenance Homeless Prevention & Rapid Rehousing
	Funding	CDBG: \$33,000
	Description	Comprehensive housing counseling services for lower income households with problems arising from foreclosure or eviction actions, budgeting problems and like situations. Also reverse mortgage counseling to senior citizens and first time home buyer counseling workshops for lower income residents.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	1035 Low/Mod singles and families
	Location Description	
	Planned Activities	Home buyer and renter education on landlord/tenant rights and responsibilities, home maintenance, home ownership preparedness .
2	Project Name	0204-Gordon Heights Youth Program - Faith Baptist Church
	Target Area	GORDON HEIGHTS

	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$4,000
	Description	Funding shall be allocated to area youth athletic programs. Cost of equipment purchases, registration, insurance, field permits and other related items shall be paid by the funding.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	200 at-risk youth
	Location Description	Faith Baptist Church - Gordon Heights
	Planned Activities	
3	Project Name	0204-Gordon Heights Senior Nutrition Program - Faith Baptist Church
	Target Area	GORDON HEIGHTS
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$4,000
	Description	funding to provide meals to home bound seniors who participate in the Senior Nutrition Program.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	200 at-risk seniors
	Location Description	Faith Baptist Church - Gordon Heights
	Planned Activities	Transportation
4	Project Name	0201-Bellport Boys & Girls Club
	Target Area	NORTH BELLPORT STRATEGY AREA NORTH BELLPORT
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$10,000

	Description	Access to jobs program. Provide resources, referrals, interviewing skills for employment.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	45 at-risk teens
	Location Description	
	Planned Activities	
5	Project Name	0203-Sachem Teen Center
	Target Area	BROOKHAVEN-OTHER THAN TARGET AREAS
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$10,000
	Description	The Town of Brookhaven Youth Bureau will conduct a safe summer outreach program to provide a safe, drug and alcohol free area for youth to socialize throughout the year. The funding will be used for program supplies, materials, advertising and other related activities.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	100 low/mod at-risk youth
	Location Description	
	Planned Activities	Counseling to at-risk youth
6	Project Name	0291-William Floyd Safe Summer Youth Program
	Target Area	MASTIC BEACH MASTIC
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$10,000

	Description	The Town of Brookhaven Youth Bureau will conduct a safe summer outreach program to provide a safe, drug and alcohol free area for youth to socialize during the course of the summer. The funding will be used for program supplies, materials, advertising and other related activities.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	100 at-risk youth
	Location Description	
	Planned Activities	
7	Project Name	0254-Longwood Booster Club Summer Camp Program
	Target Area	BROOKHAVEN-OTHER THAN TARGET AREAS
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$10,000
	Description	A 6 week educational summer camp program that will benefit children in the area both socially and academically. The program will specialize in science, math, reading, technology and history.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	120 at-risk youth
	Location Description	
	Planned Activities	
8	Project Name	0267-Patchogue-Medford Youth Services
	Target Area	PATCHOGUE VILLAGE BROOKHAVEN-OTHER THAN TARGET AREAS
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$31,000

	Description	Provision of counseling and educational services to youths and their families to help them achieve positive goals, rather than participating in negative and potentially criminal activities.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	50 at-risk youth
	Location Description	
	Planned Activities	
9	Project Name	0269-Colonial Youth & Family Services
	Target Area	MASTIC BEACH MASTIC
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$39,000
	Description	Provision of counseling and peer leadership program for youth and family in the local neighborhood strategy areas of Mastic, Mastic Beach and Shirley. Activity to be implemented by the Colonial Youth and Family Services.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	14 at-risk youth
	Location Description	
	Planned Activities	
10	Project Name	0279-Foster Grandparent Program - Federation of Organizations
	Target Area	BROOKHAVEN-OTHER THAN TARGET AREAS
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$5,000
	Description	Volunteer opportunity for seniors to mentor at risk youth.

	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	1,000 at-risk youth affected by 15 seniors
	Location Description	
	Planned Activities	
11	Project Name	0254-Lifeline Mediation Program
	Target Area	BROOKHAVEN-OTHER THAN TARGET AREAS
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$39,000
	Description	Mediation and crisis intervention services for youth in the Longwood School District to resolve acts of violence and bias.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	585 at-risk youth
	Location Description	
	Planned Activities	
12	Project Name	0290-Selden-Centereach Youth Association
	Target Area	BROOKHAVEN-OTHER THAN TARGET AREAS
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$27,000
	Description	Provision of substance abuse and behavior counseling and crisis intervention services to middle school and high school students.
	Target Date	3/31/2016

	Estimate the number and type of families that will benefit from the proposed activities	195 at-risk youth
	Location Description	
	Planned Activities	
13	Project Name	0357-Catholic Charities-East Hampton
	Target Area	EAST HAMPTON
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$5,000
	Description	Provide drug and alcohol services for spanish speaking clients.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	76 individuals
	Location Description	
	Planned Activities	Drug and alcohol counseling
14	Project Name	0359-Maureen's Haven-East Hampton
	Target Area	EAST HAMPTON
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs Shelter Operations
	Funding	CDBG: \$5,000
	Description	Provide services to the homeless including shelter in a consortium of local churches, meals and counseling.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	20 homeless families or individuals

	Location Description	
	Planned Activities	Meals, overnight shelter and counseling provided at area churches
15	Project Name	0320-Whalebone Village Parenting Program
	Target Area	EAST HAMPTON
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$2,500
	Description	Program to teach and reinforce good parenting skills. The Apartment complex, a low-mod housing community, will be the site for the program, administered through a part-time teacher. The teacher's salary and administrative costs will be covered with CDBG award funds.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	15 low/mod families
	Location Description	Whalebone Village Apartments - East Hampton
	Planned Activities	Parenting skills through education.
	16	Project Name
Target Area		EAST HAMPTON
Goals Supported		PUBLIC SERVICES
Needs Addressed		Supportive Services-Special Needs
Funding		CDBG: \$2,500
Description		Disabilities advisory committee activities, to include recommendations to the Town Board. Project costs to include office supplies and incidental expenses.
Target Date		3/31/2016
Estimate the number and type of families that will benefit from the proposed activities		20 low/mod families
Location Description		
Planned Activities		

17	Project Name	0630-Bread and More Soup Kitchen
	Target Area	RIVERHEAD RIVERHEAD-OTHER THAN TARGET AREA
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$5,000
	Description	Provide meals to homeless and very low income residents of downtown Riverhead and the Flanders area.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	200 very low, low-income and homeless individuals
	Location Description	
	Planned Activities	
18	Project Name	0636-Open Arms Care Center
	Target Area	RIVERHEAD RIVERHEAD-OTHER THAN TARGET AREA
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$5,000
	Description	Provide food and paper products to emergency food pantry.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	200 very low, low and moderate income individuals and families
	Location Description	
	Planned Activities	
19	Project Name	0647-Maureen's Haven-Riverhead

	Target Area	RIVERHEAD RIVERSIDE/FLANDERS RIVERHEAD-OTHER THAN TARGET AREA
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs Shelter Operations
	Funding	CDBG: \$5,000
	Description	Counseling and overnight sheltering of homeless individuals.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	50 homeless individuals
	Location Description	various area churches
	Planned Activities	
20	Project Name	0640-Dominican Sisters Home Health Service
	Target Area	RIVERHEAD-OTHER THAN TARGET AREA
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$5,000
	Description	Provision of non-medical support services to elderly in need of basic homemaking services for those who are chronically ill and disabled frail elderly, as well as persons temporarily incapacitated by operations and serious accidents.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	20 seniors
	Location Description	
	Planned Activities	
21	Project Name	0629-Community Awareness Program-Riverhead

	Target Area	RIVERHEAD RIVERHEAD-OTHER THAN TARGET AREA
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$5,000
	Description	Counseling based alcohol and drug prevention education services for at risk students at Phillips Avenue Elementary School.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	50 at-risk youth
	Location Description	
	Planned Activities	Drug and alcohol counseling for at risk youth.
22	Project Name	0830-Senior Home Chore Program
	Target Area	SMITHTOWN
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$20,000
	Description	Provision of minor home repairs to homes occupied by seniors presumed to be of low/moderate income and allowing them to age in place.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	120 seniors
	Location Description	
	Planned Activities	
23	Project Name	0833-RSVP Telephone Reassurance Program
	Target Area	SMITHTOWN
	Goals Supported	PUBLIC SERVICES

	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$9,000
	Description	Provides telephone reassurance call daily to home-bound low-income elderly residents.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	85 seniors
	Location Description	
	Planned Activities	
24	Project Name	0840-Horizons Project
	Target Area	SMITHTOWN
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$5,000
	Description	Provides funding for medical supervision of drug counseling, drug and alcohol abuse prevention and related counseling services to low and moderate income persons and families.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	40 low/mod income individuals
	Location Description	
	Planned Activities	
25	Project Name	0910-Dominican Sisters-Southampton
	Target Area	SOUTHAMPTON
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$5,000

	Description	Provides case management and non-medical services for those residents who need assistance to remain in their homes including housekeeping, laundry, meal preparation, shopping and escort services for the elderly in the Town of Southampton.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	20 Seniors
	Location Description	
	Planned Activities	
26	Project Name	0939-Big Brothers/Big Sisters
	Target Area	SOUTHAMPTON
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$5,000
	Description	Provision of one on one mentoring to youths considered at-risk providing guidance, support and academic assistance to encourage positive behaviors and academic success.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	15 at-risk youth
	Location Description	
	Planned Activities	
27	Project Name	0947-Maureen's Haven-Southampton
	Target Area	SOUTHAMPTON
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs Shelter Operations
	Funding	CDBG: \$5,000

	Description	Provide overnight housing, transportation and meals to homeless individuals throughout the Town of Southampton.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	250 homeless individuals
	Location Description	
	Planned Activities	
28	Project Name	0944-Community Awareness Program-Southampton
	Target Area	SOUTHAMPTON
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$5,000
	Description	Counseling based alcohol and drug prevention education services for at-risk students.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	20 at-risk youth
	Location Description	
	Planned Activities	
29	Project Name	0927-Human Resources Program
	Target Area	SOUTHAMPTON
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs Shelter Operations
	Funding	CDBG: \$5,000
	Description	Provision of services: including food, clothing and overnight shelter and landlord intervention/advocacy to homeless persons and those at-risk of homelessness.
	Target Date	3/31/2016

	Estimate the number and type of families that will benefit from the proposed activities	25 homeless individuals
	Location Description	
	Planned Activities	
30	Project Name	1058-Maureen's Haven-Southold
	Target Area	SOUTHOLD
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs Shelter Operations
	Funding	CDBG: \$5,000
	Description	Program works with local churches to provide emergency overnight shelter and food to area residents experiencing homelessness.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	100 homeless individuals
	Location Description	
	Planned Activities	
31	Project Name	1057-Community Action Southold Town (CAST)
	Target Area	SOUTHOLD
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$10,000
	Description	Provision of emergency food, school supplies, furniture and clothing for low-income families.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	100 low income families

	Location Description	
	Planned Activities	
32	Project Name	2210-Services for the Elderly
	Target Area	VILLAGE OF BELLPORT
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$30,000
	Description	Provision of services to elderly residents of the Village of Bellport including maintenance of van for transportation and advocacy.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	400 seniors
	Location Description	
	Planned Activities	Transportation services to doctor's appointments, grocery shopping and other essential needs for Village seniors.
33	Project Name	2631-Housing Counseling
	Target Area	VILLAGE OF PATCHOGUE
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$15,000
	Description	Provision of housing counseling services to Village residents to avoid foreclosures, evictions, and also to promote homeownership and impart knowledge of reverse mortgages.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	15 individuals
	Location Description	
	Planned Activities	

34	Project Name	2716-Soup Kitchen Transportation
	Target Area	VILLAGE OF PORT JEFFERSON
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$7,317
	Description	Provision of transportation for homeless persons to various soup kitchens throughout the Village.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	200 individuals
	Location Description	
	Planned Activities	
35	Project Name	9405-Southampton Day Care
	Target Area	VILLAGE OF SOUTHAMPTON
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$5,953
	Description	Financial assistance to pay a teacher for a child-care facility that services low and moderate income families residing in the Village.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	30 low/mod income families
	Location Description	
	Planned Activities	
36	Project Name	9407-Human Resources Transportation Program
	Target Area	VILLAGE OF SOUTHAMPTON
	Goals Supported	PUBLIC SERVICES

	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$5,953
	Description	Provision of transportation to homebound seniors, residing in Southampton Village, to medical facilities, doctor's appointments, groceries and related services.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	150 seniors
	Location Description	
	Planned Activities	
37	Project Name	9512-Family Counseling Service-2 locations
	Target Area	VILLAGE OF WESTHAMPTON BEACH
	Goals Supported	PUBLIC SERVICES
	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$5,000
	Description	Provision of counseling to at-risk households to prevent incidences of family violence and domestic abuse at 2 locations within the Village boundaries.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	333 families
	Location Description	
	Planned Activities	
38	Project Name	0001-Consortium Home Improvement Program
	Target Area	RIVERHEAD BROOKHAVEN-OTHER THAN TARGET AREAS SMITHTOWN SOUTHAMPTON SOUTHOLD

	Goals Supported	AFFORDABLE HOUSING HOUSING REHABILITATION
	Needs Addressed	Home Maintenance
	Funding	CDBG: \$725,888
	Description	The following consortium members have Home Improvement programs that consists of grants and deferred loans to low and moderate income homeowners for home improvements: Towns of Southampton, Brookhaven, Riverhead, Smithtown and Southold.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	64 low/mod income families
	Location Description	
	Planned Activities	
39	Project Name	1003-Southold - Habitat for Humanity
	Target Area	SOUTHOLD
	Goals Supported	AFFORDABLE HOUSING PUBLIC IMPROVEMENTS
	Needs Addressed	Housing Assistance
	Funding	CDBG: \$10,000
	Description	Demolition of existing blighted property and new construction for affordable home ownership.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	1 Low/mod income family
	Location Description	
	Planned Activities	Demolition of blighted property, aquired through the County's 72H program, and reconstruction through Habitat for Humanity. Sold to fa irst time homebuyer who will participate in the build, homebuyer education and HOME Down Payment Assistance Programs.
40	Project Name	1003-Katherine Sanger Apt Conversion - Fishers Island

	Target Area	SOUTHOLD
	Goals Supported	AFFORDABLE HOUSING HOUSING REHABILITATION PUBLIC IMPROVEMENTS
	Needs Addressed	Affordable Housing-rent & own Public Improvements & Neighborhood Revitalization
	Funding	CDBG: \$10,000
	Description	Existing blighted property to be converted to affordable rental housing offered to low-mod income families.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	3 low/mod income families
	Location Description	
	Planned Activities	
41	Project Name	0285-Code Enforcement
	Target Area	NORTH BELLPORT STRATEGY AREA NORTH BELLPORT MASTIC BEACH GORDON HEIGHTS MASTIC SHIRLEY, MASTIC, MASTIC BEACH NEIGHBORHOOD REVITALIZATION AR BROOKHAVEN-OTHER THAN TARGET AREAS
	Goals Supported	PUBLIC SERVICES PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization Home Maintenance
	Funding	CDBG: \$280,000

	Description	Inspection of residential properties for compliance with Town and County codes on health, housing and general welfare in low and moderate income communities of Shirley, Mastic, North Bellport, Gordon Heights, Sound Beach, Rocky Point and other eligible areas.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	600 (typically low income) housing units to receive summonses
	Location Description	
	Planned Activities	
42	Project Name	0240-Water Connections And Well Installation Program
	Target Area	NORTH BELLPORT STRATEGY AREA NORTH BELLPORT MASTIC BEACH GORDON HEIGHTS MASTIC SHIRLEY, MASTIC, MASTIC BEACH NEIGHBORHOOD REVITALIZATION AR BROOKHAVEN-OTHER THAN TARGET AREAS
	Goals Supported	HOUSING REHABILITATION
	Needs Addressed	Public Improvements & Neighborhood Revitalization Home Maintenance
	Funding	CDBG: \$10,000
	Description	Grants will be available on a Town-wide basis to lower income families for connection to existing public water supplies or for construction of a new well where public water system does not exist.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	4 low/mod income households
	Location Description	
	Planned Activities	

43	Project Name	0273-Clayton Huey Accessible Playground
	Target Area	BROOKHAVEN-OTHER THAN TARGET AREAS
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization Accessibility
	Funding	CDBG: \$260,000
	Description	design and install barrier free playground in Brookhaven Town.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	400 low/mod icome individuals
	Location Description	
	Planned Activities	
44	Project Name	0273-Middle Island Caring for Kids Playground
	Target Area	BROOKHAVEN-OTHER THAN TARGET AREAS
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization Accessibility
	Funding	CDBG: \$40,000
	Description	design and install barrier free playground - Brookhaven Town
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	2500 low/mod income persons
	Location Description	
	Planned Activities	
45	Project Name	0201-Lighthouse Mission Security System
	Target Area	BROOKHAVEN-OTHER THAN TARGET AREAS
	Goals Supported	PUBLIC IMPROVEMENTS

	Needs Addressed	Supportive Services-Special Needs
	Funding	CDBG: \$12,000
	Description	Design and install security system to the Lighthouse Mission Building.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	3250 individuals
	Location Description	
	Planned Activities	
46	Project Name	0258-Sound Beach Streetscape Improvements
	Target Area	BROOKHAVEN-OTHER THAN TARGET AREAS
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization Accessibility
	Funding	CDBG: \$120,000
	Description	Design and install a revitalized streetscape for the Sound Beach neighborhood, utilizing curb cuts, sidewalks, landscaping and other incidental improvements.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	8000 individuals
	Location Description	
	Planned Activities	
47	Project Name	0204-Robert Miller Park Improvements
	Target Area	MASTIC BEACH SHIRLEY, MASTIC, MASTIC BEACH NEIGHBORHOOD REVITALIZATION AR
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization
	Funding	CDBG: \$70,000

	Description	Purchase and installation of ballfields, electronic scoreboard, parking facility and other related work and materials for improvements to Robert Miller Park, Mastic Beach, to enhance the park as needed.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	1500 persons
	Location Description	
	Planned Activities	
48	Project Name	0273-Removal of Architectural Barriers - Public Facilities
	Target Area	BROOKHAVEN-OTHER THAN TARGET AREAS
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization Accessibility
	Funding	CDBG: \$10,000
	Description	Removal of architectural barriers through the construction of automatic door openers, access ramps, installation of handicapped bathroom facilities and similar improvements at Brookhaven Town-wide public facilities.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	2 public facilities. Approx. 1500 individuals
	Location Description	
	Planned Activities	
49	Project Name	0353-Avallone Apartments - East Hampton
	Target Area	EAST HAMPTON
	Goals Supported	HOUSING REHABILITATION PUBLIC IMPROVEMENTS

	Needs Addressed	Public Improvements & Neighborhood Revitalization Home Maintenance Public Housing
	Funding	CDBG: \$9,000
	Description	Replacement of Screen doors in public housing apartment complex
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	25 low/mod families
	Location Description	
	Planned Activities	
50	Project Name	0306-EHHA Security Lighting
	Target Area	EAST HAMPTON
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization
	Funding	CDBG: \$16,000
	Description	Design and install security lighting for the East Hampton Housing Authority owned low-income senior housing complex.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	25 low/mod income families
	Location Description	
	Planned Activities	
51	Project Name	0313-Retreat Rehabilitation
	Target Area	EAST HAMPTON
	Goals Supported	HOUSING REHABILITATION PUBLIC SERVICES

	Needs Addressed	Supportive Services-Special Needs Homeless Prevention & Rapid Rehousing Shelter Operations
	Funding	CDBG: \$35,000
	Description	Design and installation of backup generator to Domestic Violence Shelter.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	45 domestic violence victim households
	Location Description	
	Planned Activities	
52	Project Name	0320-Whalebone Village Apartments
	Target Area	EAST HAMPTON
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization Public Housing
	Funding	CDBG: \$11,404
	Description	Approximately four kitchens and bathroom vanities will be replaced in a 46 unit project based and housing choice voucher section 8 subsidized apartment complex.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	4 low/mod income families
	Location Description	
	Planned Activities	
53	Project Name	0333-Windmill Village II Apartments
	Target Area	EAST HAMPTON
	Goals Supported	AFFORDABLE HOUSING PUBLIC SERVICES

	Needs Addressed	Public Housing
	Funding	CDBG: \$18,000
	Description	Installation of refrigerations and food storage equipment for low-income senior housing complex food bank. This is a section 8 Housing Choice Voucher tax credit project.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	1 public facility, 40 low/moderate income households
	Location Description	
	Planned Activities	
54	Project Name	0608-Pedestrian and Bike Improvements
	Target Area	RIVERHEAD
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization
	Funding	CDBG: \$29,000
	Description	Downtown pedestrian and bike improvements including lighting, sidewalk fixtures, furniture and enhancements.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	townwide public improvements benefitting approx 5,000 individuals
	Location Description	
	Planned Activities	
55	Project Name	9318-Sidewalk Curb Cuts
	Target Area	VILLAGE OF SAG HARBOR
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization Accessibility
	Funding	CDBG: \$9,100

	Description	Town-wied sidewalk curb cuts for accessibilty
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	Limited Clientele within the entire census tract for the Village benefitting approx. 1,000 individuals
	Location Description	
	Planned Activities	
56	Project Name	0715-Toddler Playground - Shelter Island
	Target Area	SHELTER ISLAND
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization
	Funding	CDBG: \$13,570
	Description	Refurbish existing toddler playground.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	210 individuals approx. 71 families
	Location Description	
	Planned Activities	
57	Project Name	0832-Sidewalk Improvement Accessibility Project
	Target Area	SMITHTOWN
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization Accessibility
	Funding	CDBG: \$59,000
	Description	Construction on public sidewalks and at public facilities of handicapped accessiblie curb-cut ramps, in-fill sidewalk to complete accessible routes, detectable warning materials and other improvements as needed for accessibility.
	Target Date	3/31/2016

	Estimate the number and type of families that will benefit from the proposed activities	858 low/mod income individuals
	Location Description	
	Planned Activities	
58	Project Name	0835-Removal of Architectural Barriers - Town Facilities
	Target Area	SMITHTOWN
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization
	Funding	CDBG: \$66,864
	Description	Modifications to public buildings and town facilities to improve accessibility.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	429 low/mod income individuals
	Location Description	
	Planned Activities	
59	Project Name	1001-Peconic Lane Community Center
	Target Area	SOUTHOLD
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization
	Funding	CDBG: \$23,547
	Description	Expansion and improvements to the community center that includes parking improvements that will connect this public building to the Senior Center.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	500 seniors
Location Description		

	Planned Activities	
60	Project Name	2304-Hawkins Ave. Sidewalk Improvements - Accessibility
	Target Area	VILLAGE OF LAKE GROVE
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Accessibility
	Funding	CDBG: \$39,290
	Description	Construction on public sidewalks and at public facilities of handicapped accessible curb-cuts to improve accessibility and other related activities as needed for accessibility on Hawkins Ave.the "main street" of Lake Grove Village.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	Accessibility improvements by thier nature benefit the entire community. 2010 Census data has the population of this village at 11,063 individuals
	Location Description	
	Planned Activities	
61	Project Name	2660-Public Restrooms - Patchogue Village Hall
	Target Area	VILLAGE OF PATCHOGUE
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization
	Funding	CDBG: \$77,000
	Description	Rehab and make handicapped accessible, the public restroom at Patchogue Village Hall on Main Street, downtown.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	1 public facility benefitting the entire village of 11,879.
	Location Description	
	Planned Activities	
62	Project Name	2640-Downtown Revitalization & Beautification Program

	Target Area	VILLAGE OF PATCHOGUE
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization
	Funding	CDBG: \$40,000
	Description	Rhabilitation of sidewalks, facades, walkways, parking lots, artwork and the overall improvement of the streetscape of the central business district and other related work as needed.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	The entire population of 11,879 of this low/mod income Village benefits from the beautification activities.
	Location Description	
	Planned Activities	
63	Project Name	2709-Public Building Handicap Improvements - Pt. Jeff
	Target Area	VILLAGE OF PORT JEFFERSON
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Accessibility
	Funding	CDBG: \$2,000
	Description	Installation of handicapped accessibility features in public buildings in the Village of Port Jefferson.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	984 handicapped individuals
	Location Description	
	Planned Activities	
64	Project Name	2709-Playground Handicap Access - Pt. Jeff
	Target Area	VILLAGE OF PORT JEFFERSON
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization

	Funding	CDBG: \$2,000
	Description	Design and installation of Handicapped accessible playground equipment in the downtown Village community park.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	500 handicapped individuals
	Location Description	
	Planned Activities	
65	Project Name	9408-African American Museum
	Target Area	VILLAGE OF SOUTHAMPTON
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization
	Funding	CDBG: \$5,953
	Description	Construction of a handicapped ramp to the African American Museum located in Southampton Village - Low Mod Area
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	80 Handicapped individuals
	Location Description	
	Planned Activities	
66	Project Name	9509-ADA drinking fountain
	Target Area	VILLAGE OF WESTHAMPTON BEACH
	Goals Supported	PUBLIC IMPROVEMENTS
	Needs Addressed	Public Improvements & Neighborhood Revitalization Accessibility
	Funding	CDBG: \$3,000

	Description	installation of a handicapped accessible drinking fountain near the Village Green in Westhampton Beach.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	500 handicapped individuals
	Location Description	
	Planned Activities	
67	Project Name	0299-Administration-Brookhaven
	Target Area	BROOKHAVEN-OTHER THAN TARGET AREAS SUFFOLK COUNTY-admin
	Goals Supported	ADMINISTRATION & FAIR HOUSING
	Needs Addressed	ADMINISTRATION
	Funding	CDBG: \$169,000
	Description	Administrative costs associated with CDBG program.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
68	Project Name	0899-Administration-Smithtown
	Target Area	SMITHTOWN SUFFOLK COUNTY-admin
	Goals Supported	ADMINISTRATION & FAIR HOUSING
	Needs Addressed	ADMINISTRATION
	Funding	CDBG: \$21,000
	Description	Administrative costs associated with CDBG activities.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
69	Project Name	1099-Adminsitration-Southold
	Target Area	SOUTHOLD SUFFOLK COUNTY-admin
	Goals Supported	ADMINISTRATION & FAIR HOUSING
	Needs Addressed	ADMINISTRATION
	Funding	CDBG: \$8,000
	Description	Administrative costs associated with CDBG activities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
70	Project Name	0999-Administration-Southampton
	Target Area	SOUTHAMPTON SUFFOLK COUNTY-admin
	Goals Supported	ADMINISTRATION & FAIR HOUSING
	Needs Addressed	ADMINISTRATION
	Funding	CDBG: \$15,463
	Description	Administrative costs associated with CDBG activities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	
71	Project Name	0699-Administration-Riverhead
	Target Area	RIVERHEAD-OTHER THAN TARGET AREA SUFFOLK COUNTY-admin
	Goals Supported	ADMINISTRATION & FAIR HOUSING
	Needs Addressed	ADMINISTRATION
	Funding	CDBG: \$14,261
	Description	Administrative costs associated with CDBG activities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
72	Project Name	2699-Administration-Patchogue
	Target Area	VILLAGE OF PATCHOGUE SUFFOLK COUNTY-admin
	Goals Supported	ADMINISTRATION & FAIR HOUSING
	Needs Addressed	ADMINISTRATION
	Funding	CDBG: \$14,600
	Description	Administrative costs associated with CDBG activities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
73	Project Name	9901-Administration-SUFFOLK COUNTY

	Target Area	BROOKHAVEN-OTHER THAN TARGET AREAS EAST HAMPTON RIVERHEAD-OTHER THAN TARGET AREA SHELTER ISLAND SMITHTOWN SOUTHAMPTON VILLAGE OF BELLPORT VILLAGE OF LAKE GROVE VILLAGE OF PATCHOGUE VILLAGE OF PORT JEFFERSON VILLAGE OF SAG HARBOR VILLAGE OF SOUTHAMPTON VILLAGE OF WESTHAMPTON BEACH SUFFOLK COUNTY-ADMIN
	Goals Supported	ADMINISTRATION & FAIR HOUSING
	Needs Addressed	ADMINISTRATION
	Funding	CDBG: \$2,855,018
	Description	Administrative costs associated with the overall CONSORTIUM CDBG programs.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
74	Project Name	9905-Fair Housing

	Target Area	BROOKHAVEN-OTHER THAN TARGET AREAS EAST HAMPTON RIVERHEAD-OTHER THAN TARGET AREA SHELTER ISLAND SMITHTOWN SOUTHAMPTON SOUTHOLD VILLAGE OF BELLPORT VILLAGE OF LAKE GROVE VILLAGE OF PATCHOGUE VILLAGE OF PORT JEFFERSON VILLAGE OF SAG HARBOR VILLAGE OF SOUTHAMPTON VILLAGE OF WESTHAMPTON BEACH
	Goals Supported	PUBLIC SERVICES ADMINISTRATION & FAIR HOUSING
	Needs Addressed	ADMINISTRATION
	Funding	CDBG: \$10,000
	Description	Funding to support local fair housing agency and associated activities.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
75	Project Name	HOME-New Construction Program

	Target Area	BROOKHAVEN-OTHER THAN TARGET AREAS EAST HAMPTON RIVERHEAD-OTHER THAN TARGET AREA SHELTER ISLAND SMITHTOWN SOUTHAMPTON SOUTHOLD VILLAGE OF BELLPORT VILLAGE OF LAKE GROVE VILLAGE OF PATCHOGUE VILLAGE OF PORT JEFFERSON VILLAGE OF SAG HARBOR VILLAGE OF SOUTHAMPTON VILLAGE OF WESTHAMPTON BEACH
	Goals Supported	AFFORDABLE HOUSING
	Needs Addressed	Housing Assistance
	Funding	:
	Description	Financing to assist with the construction of owner occupied and rental housing to be occupied by low and moderate income families.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	13 low/mod income families
	Location Description	scattered site locations throughout the County.
	Planned Activities	
76	Project Name	HOME-Homebuyer Assistance Program

	Target Area	SHIRLEY, MASTIC, MASTIC BEACH NEIGHBORHOOD REVITALIZATION AR BROOKHAVEN-OTHER THAN TARGET AREAS EAST HAMPTON RIVERHEAD-OTHER THAN TARGET AREA SHELTER ISLAND SMITHTOWN SOUTHAMPTON SOUTHOLD VILLAGE OF BELLPORT VILLAGE OF LAKE GROVE VILLAGE OF PATCHOGUE VILLAGE OF PORT JEFFERSON VILLAGE OF SAG HARBOR VILLAGE OF SOUTHAMPTON VILLAGE OF WESTHAMPTON BEACH
	Goals Supported	AFFORDABLE HOUSING
	Needs Addressed	Housing Assistance
	Funding	:
	Description	Down payment assistance through the Suffolk County Down Payment Assistance Program and the Employer Assisted Housing Program to assist low and moderate income persons purchase a first home. Military veterans do not need to be first time buyers.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	30 Low/moderate income families
	Location Description	scattered sites throughout the consortium area
	Planned Activities	
77	Project Name	HOME-CHDO Operating Expenses/BHEP

	Target Area	NORTH BELLPORT STRATEGY AREA NORTH BELLPORT
	Goals Supported	AFFORDABLE HOUSING
	Needs Addressed	Housing Assistance Affordable Housing-rent & own ADMINISTRATION
	Funding	:
	Description	Operating expenses for the Bellport, Hagerman, East Patchogue Alliance (BHEP) for the development of affordable housing for low and moderate income households.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
78	Project Name	HOME-CHDO Program/BHEP
	Target Area	NORTH BELLPORT STRATEGY AREA NORTH BELLPORT
	Goals Supported	AFFORDABLE HOUSING
	Needs Addressed	Affordable Housing-rent & own
	Funding	:
	Description	Acquisition, rehabilitation and/or new construction of properties for affordable housing. Activities to be implemented by the Bellport Hagerman East Patchogue Alliance (BHEP), a designated CHDO.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	5 low/moderate income families
	Location Description	
	Planned Activities	

79	Project Name	ESG-Homeless Housing Program
	Target Area	BROOKHAVEN-OTHER THAN TARGET AREAS EAST HAMPTON SHELTER ISLAND SMITHTOWN SOUTHAMPTON VILLAGE OF BELLPORT VILLAGE OF LAKE GROVE VILLAGE OF PATCHOGUE VILLAGE OF PORT JEFFERSON VILLAGE OF SAG HARBOR VILLAGE OF SOUTHAMPTON VILLAGE OF WESTHAMPTON BEACH SUFFOLK COUNTY-ADMIN
	Goals Supported	HOMELESS SHELTERING
	Needs Addressed	Supportive Services-Special Needs Homeless Prevention & Rapid Rehousing Shelter Operations ADMINISTRATION
	Funding	:
	Description	ESG - Administration, Homeless Prevention, Rapid Rehousing and Shelter Program funding for shelter providers for operating expenses at emergency shelters both long term and overnight, located in the county consortium.
	Target Date	3/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	725 homeless families and individuals will benefit
	Location Description	scattered sites throughout the consortium.
	Planned Activities	Street outreach, overnight sheltering, meals and transportation.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Assistance will be directed to each of our 14 actively participating municipalities in the Consortuim. Some have higher concentrations of poverty, larger overall populations, and/or more severe housing needs. Allocations were made accordingly and based upon the consortium member's past performance and ability to meet spending timelines.

Geographic Distribution

Target Area	Percentage of Funds
NORTH BELLPORT STRATEGY AREA	
NORTH BELLPORT	
MASTIC BEACH	
GORDON HEIGHTS	
PATCHOGUE VILLAGE	
SHIRLEY TARGET AREA	
MASTIC	
RIVERHEAD	
RIVERSIDE/FLANDERS	
SHIRLEY, MASTIC, MASTIC BEACH NEIGHBORHOOD REVITALIZATION AR	
BROOKHAVEN-OTHER THAN TARGET AREAS	57
EAST HAMPTON	4
RIVERHEAD-OTHER THAN TARGET AREA	5
SHELTER ISLAND	1
SMITHTOWN	7
SOUTHAMPTON	5
SOUTHOLD	2
VILLAGE OF BELLPORT	1
VILLAGE OF LAKE GROVE	1
VILLAGE OF PATCHOGUE	5
VILLAGE OF PORT JEFFERSON	1
VILLAGE OF SAG HARBOR	1
VILLAGE OF SOUTHAMPTON	1
VILLAGE OF WESTHAMPTON BEACH	1
SUFFOLK COUNTY-admin	
SUFFOLK COUNTY-ADMIN	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Access to opportunity through services, affordable housing and improved infrastructure in these areas has been prioritized due to high concentrations of poverty and overall population. For instance the Town of Brookhaven is by far the largest area both geographically and by population. The term "other than target areas" is meant to include both specifically targeted areas *and* non-target areas in each of the respective towns. The fiscal constraints of the County are such that our resources are stretched beyond what needs to be accomplished. The Federal assistance provided by the CDBG, HOME and ESG grants allow the consortium towns to provide, sustain and improve public services, infrastructure and facilities and address issues of homelessness and the lack of affordable housing combined with the ever increasing numbers of unemployed.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Decent, affordable housing remains an ongoing challenge for the Suffolk County Consortium. Given the high-cost of housing in the area we utilize HUD funding to further our overall goal of increasing supply while retaining existing stock. Specifically, HOME funds are linked to development projects that meet the goal of increasing inventory and ESG funds are utilized to prevent homelessness through advocacy and services and provide resources to non-profits that develop and operate affordable rental housing linked with case management services. We further utilize CDBG funds to provide additional services that are directed at maintaining existing housing; specifically the home improvement programs, well installations and code enforcement programs. All funding sources for the Program Year 2014 award are aggregated here. Households are supported through both services and actual housing placements.

One Year Goals for the Number of Households to be Supported	
Homeless	420
Non-Homeless	60
Special-Needs	519
Total	999

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	60
The Production of New Units	35
Rehab of Existing Units	54
Acquisition of Existing Units	30
Total	179

Table 10 - One Year Goals for Affordable Housing by Support Type

AP-60 Public Housing – 91.220(h)

Introduction

The municipalities of the Suffolk County Consortium do not have a federally chartered Public Housing Agency. The only federally chartered public housing is in the entitlement Towns of Islip and Huntington and are reported in their respective consolidated and annual plans.

The County of Suffolk does not directly oversee the operations of Housing Authority facilities. The Housing Authorities within the consortium are managed by their respective municipalities. Municipalities that currently have public housing are: East Hampton, Southampton, Huntington, Riverhead and Patchogue.

Actions planned during the next year to address the needs to public housing

The East Hampton Housing Authority is planning to utilize CDBG funding to make physical upgrades to some of their units including: replacement of 4 kitchens, installation of 100 screen doors and installation of security lighting.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

not applicable.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

There are currently no troubled housing authorities within Suffolk County's consortium.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The fiscal year 2014 Action Plan will continue to implement activities to assist the homeless and special needs populations and reduce the number of persons below the poverty level.

The total number of persons below the poverty level in the Suffolk Urban County Consortium is estimated at 49,933. This represents 5.3% of the total consortium population. Based on available data, it can be stated that the majority of persons below the poverty line are Department of Social Services clients. To reduce the number of persons with incomes below the poverty level, the County has developed or will participate in the following programs:

- Family Self Sufficiency Programs
- Employment training programs
- Provision of permanent housing with supportive services
- Long Island Homeless Housing Continuum of Care
- Homeless prevention programs

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Continuum of Care group holds an annual homeless count, and identifies the locations where unsheltered homeless persons are staying. This information becomes part of the program delivery for ESG sub-recipients, in that they can provide "street outreach" more effectively. The case managers know where to find the program participants that most need access to rapid rehousing and emergency services.

Addressing the emergency shelter and transitional housing needs of homeless persons

The ESG grant currently provides funding to several transitional housing programs. This year's funding will be utilized to focus on Veterans needs, domestic violence victims, single men, mentally ill and chemically addicted as well as the extremely-low general population.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

This year, we are placing special emphasis on case management, interventions, advocacy, life-skills and financial fitness training to our ESG sub-grantees. We are awarding funds that have not been fully expended on homeless prevention from previous funding years into "after-care" programs. An announcement was made at our CoC meeting to solicit new applications with the identified emphasis and the goal of reducing chronic homelessness and recidivism rates. The request was well received and we have several non-profits who will provide prevention services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Economic Opportunity Council of Suffolk has been providing homeless prevention and rapid rehousing services for several years and have over 20 years of experience in working with the low/moderate income population. They have linked with Nassau Suffolk Law services to identify clients in eviction court that need funds to pay rental arrears and can provide linkages to other areas such as mental health referrals, youth services, employment services, immigration services, and public assistance to name a few.

The Suffolk County Department of Social services has a 24 hour emergency hotline and any family facing homelessness need only to report to a local center for an emergency housing placement.

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The County has identified several obstacles to meeting its affordable housing goals. Long Island is a suburban commuter community and as such has been developed almost to capacity. There remains limited large and buildable areas for multi-unit or large scale single family housing construction. Much of the larger plots of land have been either designated as "open space" or owners have sold development rights, or they are not located in commuter friendly locations. In addition, the limited land available for development is faced with the challenges of high-cost, limited density allowances due to septic system limitations, and high taxes which all affect the overall affordability of projects.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Suffolk County will continue to implement its Affordable Housing Opportunities Program. This program will use County funds to acquire property and fund infrastructure improvements for the construction of affordable rental or owner-occupied housing. To date the County's Affordable Housing Opportunities Program has funded the construction of 876 affordable housing units, 706 of which are much needed rental units.

To alleviate the high cost of land as a deterrent to the construction or renovation of property for affordable housing, Suffolk County will provide surplus county-owned property for affordable housing programs. Through this program, the County provides local municipalities and non-profit agencies with County land. In return for the surplus land, a municipality or non-profit agency must construct new affordable housing units on the site or renovate an existing home for low- and moderate-income households. To date the County has transferred approximately 546 parcels of tax defaulted properties for development as affordable housing.

To alleviate the high cost of land development for affordable housing purposes, municipalities in Suffolk County have established density bonus programs for affordable housing. Under these programs, developers are permitted to construct additional units on a site, provided that a percentage of the units are set aside for affordable housing purposes.

Builders and developers have assisted local municipalities and non-profit agencies with building specifications and are very active in participating in affordable housing projects. Several developers have constructed affordable housing projects with limited profits.

Foundations have also been assisting non-profit agencies by providing seed money for projects, financing non-profit operating costs and assisting with supportive services.

Local contractors have been active in the rehabilitation programs, and the construction of public improvements and

facilities of the Consortium. Contractors have actively bid on both rental and homeowner residential rehabilitation activities and public works projects.

Suffolk County and its many and varied partners have been quite successful in the provision of affordable housing. The County's role as coordinator and financial facilitator of programs and policies has resulted in partnerships with municipalities, non-profit and for-profit organizations that have produced affordable housing for renters, homeowners and the homeless. The Action Plan developed by Suffolk County continues to enhance this coordinated intergovernmental effort by requesting input in its preparation from housing providers, private and public service agencies, and by local municipalities.

The programs administered through Suffolk County for affordable housing are also designed to be coordinated with other agencies engaged in programs to reduce the number of persons below the poverty line.

Discussion

To produce affordable or supportive housing in Suffolk County requires significant coordination and public/private partnership among many housing organizations. Most affordable housing projects involve County, Town, non-profit, and private sector participation. Suffolk County supplies the land, the towns and non-profits oversee a project's implementation, financial institutions provide construction and/or mortgage financing, and builders/developers perform the construction. This institutional structure delivery system has proven to be extremely productive in developing affordable housing in Suffolk County. During program year 2014, the Consortium plans to continue and expand this system. Suffolk County, working in participation with local housing agencies, also provides housing assistance. The County has down payment assistance funds available for public housing and Section 8 tenants who are eligible to become homeowners. Suffolk County is currently utilizing HOME funds for several rental projects through private developers which will add 24 new rental units in 2014. Should the Housing Authorities also propose rental projects, the County is available to provide financial assistance.

AP-85 Other Actions – 91.220(k)

Introduction

The 2014 Action Plan Proposed Listing of Projects identifies activities that are designed to address the underserved needs of affordable housing, lead-based paint, reductions in poverty- level families, institutional structure and coordination between the private and public sectors as detailed below.

Actions planned to address obstacles to meeting underserved needs

Foundations have been assisting non-profit agencies by providing seed money for projects, financing non-profit operating costs and assisting with supportive services.

Local contractors have been active in the rehabilitation programs, and the construction of public improvements and facilities of the Consortium. Contractors have actively bid on both rental and homeowner residential rehabilitation activities and public works projects.

Actions planned to foster and maintain affordable housing

The County utilizes several approaches to create and maintain its affordable housing stock. These programs have been discussed in other sections of the 2014 Annual Plan and will be summarized below.

The HOME funded activities include: the Down Payment Assistance Program which will create approximately 30 new homeowners, New Construction projects in which developers will create an additional 24 units of new homeowner housing and 22 units of rental housing. Consortium municipalities will rehabilitate an additional 8 owner occupied homes. To maintain affordability these programs have mandatory affordability periods that range from 5 years to 20 years, on a sliding scale according to amount of subsidy. The particulars are discussed later in this document in the AP-90 section.

County Programs include: Affordable Housing Opportunities Program and 72H Programs which will also contribute to affordable housing stock.

Five Consortium municipalities administer Home Improvement Programs utilizing CDBG funding and estimate that they will cumulatively rehabilitate approximately 46 homes thereby fostering affordability. These recapture periods vary by municipality from 5 years to lifetime provisions with the goal of maintaining affordability.

In addition, where possible, ESG funding is utilized to prevent homelessness and keep families in their existing affordable rentals thereby maintaining affordability. These program administrators collectively estimate that they will serve approximately 100 families in this way.

Actions planned to reduce lead-based paint hazards

To evaluate and reduce lead-based paint hazards in the Consortium housing stock, Suffolk County will continue to implement the requirements for notification, evaluation and reduction of lead-based paint hazards in carrying out residential rehabilitation and acquisition activities funded with CDBG, HOME and ESG funds.

Actions planned to reduce the number of poverty-level families

The programs administered through Suffolk County for affordable housing are also designed to be coordinated with other agencies engaged in programs to reduce the number of persons below the poverty line.

Programs that foster financial independence are currently being administered by Consortium housing agencies. These are programs that will be instrumental in reducing the number of households below the poverty line. The Consortium CDBG program will continue to target public services to support these efforts. The Action Plan includes housing and counseling services to very low income families by both the North Bellport Housing Alliance and North Fork Housing Alliance. These two non-profits also carry out non-CDBG funded job training activities for low-income persons.

Actions planned to develop institutional structure

Institutional structure is discussed below.

Actions planned to enhance coordination between public and private housing and social service agencies

To produce affordable or supportive housing in Suffolk County significant coordination and public/private partnership among many housing organizations is required. Most affordable housing projects involve State, County, Town, non-profit, and private sector participation. Suffolk County supplies the land and/or subsidy, the towns and non-profits oversee a project's implementation, financial institutions provide construction and/or mortgage financing, and builders/developers perform the construction. This institutional structure delivery system has proven to be extremely productive in developing affordable housing in Suffolk County. During fiscal year 2014, the Consortium plans to continue and expand this system. Suffolk County, working in participation with local housing agencies, also provides housing assistance. The County has down payment assistance funds available for public housing and Section 8 tenants who are eligible to become homeowners. Should the housing authorities also propose rental projects, the County is available to provide financial assistance.

Suffolk County and its many and varied partners have been quite successful in the provision of affordable housing. The County's role as coordinator and financial facilitator of programs and policies has resulted in partnerships with municipalities, non-profit and for-profit organizations that have produced affordable housing for renters,

homeowners and the homeless. The Action Plan developed by Suffolk County continues to enhance this coordinated intergovernmental effort by requesting input in its preparation from housing providers, private and public service agencies, and by local municipalities.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

There are no other forms of investment being used beyond those previously identified

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME Homebuyer Resale/Recapture Provisions

When Suffolk County utilizes HOME funds to assist a household in the purchase of a unit, restrictions will be placed on the unit to ensure compliance with the HOME resale and recapture requirements described in 24CFR 92.254. Under most circumstances, the recapture method as described below will be used, although in certain circumstances, the resale method may be required.

Recapture (Direct Homebuyer Subsidy)

Under most circumstances (except as noted below under Resale), homeownership projects undertaken will be subject to recapture. The homebuyer assistance will be secured by means of a note and mortgage given to Suffolk County by the household being assisted.

The amount of the note and mortgage will be for the total Direct Homebuyer Subsidy. The total Direct Homebuyer Subsidy shall include:

Any HOME funds provided to the buyer at time of purchase (down payment, closing cost or housing rehabilitation) to assist with the purchase, whether provided directly by the program administrator or by the developer using funds provided by the program; and

Any reduction in the purchase price from fair market value to an affordable purchase price.

If there is a Direct Homebuyer Subsidy or if there is both a Direct Homebuyer Subsidy and a Development Subsidy then the recapture method shall be used. Accordingly, if there is no Direct Homebuyer Subsidy, and only a Development Subsidy is provided, then the resale method outlined below must be used.

Affordability Period – The period of affordability shall be specified in the note and mortgage and will be the minimum period for the project. The following table outlines the required minimum affordability periods:

If the homebuyer assistance in the period of the unit is: affordability is:

Under \$15,000 5 years

\$15,000 to \$40,000 10 years

Over \$40,000 15years

The affordability period will be determined by the total amount of the Direct Homebuyer Subsidy.

If the house is sold at any time during the applicable Period of Affordability, then the Direct Homebuyer Subsidy will be recaptured from Net Proceeds as follows:

Suffolk County will reduce the amount of Direct Homebuyer Subsidy on a pro-rata basis for the time the homebuyer has owned and occupied the housing, measured against the required affordability period. The resulting ratio will be used to determine how much of the Direct Homebuyer Subsidy Suffolk County will recapture. The pro rata amount recaptured cannot exceed what is available from Net Proceeds.

To determine the pro rata amount recaptured by Suffolk County:

Divide the number of years the homebuyer occupied the home by the period of affordability, Multiply the resulting figure by the total amount of direct HOME subsidy originally provided to the homebuyer.

Number of years homebuyer occupied the home x Total direct HOME subsidy = Recapture

Period of affordability Amount

If there are insufficient Net Proceeds available at sale to recapture the full pro rata amount due, Suffolk County is not required to repay the difference between the prorated direct HOME subsidy due and the amount Suffolk County is able to recapture from available from Net Proceeds. Net proceeds is defined as the sale price of the home minus closing costs and any non-HOME loan repayment.

HOME funds that are used as a Development Subsidy, and which are not part of the Direct Homebuyer Subsidy, shall not be subject to recapture from the homeowner but shall be subject to the resale provisions set forth below.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

(continued)

RESALE (Development Subsidy)

When HOME funds are used only as a DS for the acquisition, construction and/or rehabilitation of a homeownership unit and no DHS is provided, then resale restrictions must apply as stated below.

Under most circumstances, the recapture provisions outlined above will be used in HOME homebuyer activities. However, resale restrictions may or must be used under the following circumstances:

When HOME funds are used only as a DS and no DHS is provided, resale restrictions must be used instead of recapture restrictions as described above.

Resale restrictions may also be used when HOME funds are invested in: a larger homeownership development, a condominium or cooperative project; projects where a substantial per-unit investment of subsidy is provided; local markets with predominantly high home sales prices, rapidly appreciating housing costs, or where affordability will not be preserved by unrestricted sales of assisted units. Suffolk County approval of the conditions warranting use of resale restrictions is required.

Resale restrictions ensure that housing assisted with HOME funds are available for resale only to low-income households using the property as their principal residence and enforced by a Suffolk County Restrictive Covenant and Resale Restriction and/or deed restriction that runs with the title to the land.

The County will permit the use of notes and mortgages in addition to, but not in lieu of the restrictive covenant and resale restriction and/or deed restriction, to secure the rights of The County and to recover HOME funds in the event of non-compliance.

The County may use rights of first refusal or other means to intervene and preserve the affordability of the unit if a unit's restrictions may be extinguished by a third-party lender in the event of foreclosure, deed in lieu of foreclosure or assignment.

UNIT HOME INVESTMENT: AFFORDABILITY PERIOD:

Under \$15,000 5 years

\$15,000 to \$40,000 10 years

Over \$40,000 15years

Low-income households eligible to purchase properties restricted by resale provisions must be households whose annual incomes do not exceed 80 % of the area median income for the area as determined by HUD and the housing must be occupied by the low-income household as its principal residence throughout the affordability period.

If the assisted property is sold while under the resale restrictions, the home must be sold to a HOME eligible buyer, approved by Suffolk County or its subrecipient.

The County will administer its resale provisions by ensuring that (1) the owner receives a Fair Return on Investment and (2) the home will continue to be affordable to buyers not exceeding 80% AMI.

Fair Return on Investment means (1) the total homeowner investment which includes the total cash contribution (i.e. downpayment) and the principal amortized on senior debt paid by the homeowner plus (2) the cost of approved capital improvements (evidenced by the homeowner's receipts) and (3) an amount calculated at the percentage of increase in the US Department of Labor Consumer Price Index for all Urban Consumers for the consolidated metropolitan statistical area that includes Suffolk County. The calculation shall be performed for the County of Suffolk.

Suffolk County will ensure continued affordability to a range of buyers, particularly those whose total household incomes range from 60 percent to no greater than 80 percent of the HUD area median income.

The seller must have the sales price approved by The County, in addition to approval of the HOME eligible buyer. If the fair market value of a HOME assisted property subject to resale provisions is more than what is affordable to the subsequent purchaser, then additional HOME assistance may be given by The County to the new purchaser.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

NOT APPLICABLE

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

PROVISIONS FOR PROVIDING ESG ASSISTANCE

Eligible Program Participants

Eligible program participants for emergency shelter, transitional housing and rapid re-housing programs must meet HUD's definition of homelessness:

Homeless Status Eligibility	
(1)	An individual or family who lacks a fixed, regular and adequate nighttime residence as defined by §576.2(1)(i)(ii)(iii);
(2)	An individual or family who will imminently lose their primary nighttime residence as provided by §576.2(2)(i)(ii)(iii);
(3)	Unaccompanied youth under 25 years of age, or families with children and youth , who do not otherwise qualify as homeless under this definition but who are defined as homeless under §576.2(3)(i)(ii)(iii)(iv);
(4)	<p>An individual or family:</p> <p>(A) who is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary residence or has made the individual or family afraid to return to their primary nighttime residence;</p> <p>(B) has no other residence; and</p> <p>(C) Lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, to obtain permanent housing.</p>

Eligible program participants for homeless prevention activities must meet HUD’s definition of at-risk of homelessness:

At-Risk of Homelessness Status Eligibility	
An individual or family who:	
(1)	has income below 30 percent of the median area family income as defined by HUD*; AND
(2)	Does not have sufficient resources or support networks, e.g., family, friends, faith-based or other social networks, immediately available to prevent them from moving to an emergency shelter or another place describe in as described in paragraph (1) of the “homeless definition in §576.2; AND
(3)	<p>Meets one of the following conditions:</p> <ul style="list-style-type: none"> • Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance; • Is living in the home of another because of economic hardship; • Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance; • Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by Federal, State, or local government programs for low-income individuals; • Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 persons reside per room, as defined by the U.S. Census Bureau; • Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution); OR • Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, if so identified in Suffolk County’s Consolidated Plan;
(4)	A child or youth under who does not qualify as “homeless” under this section, but qualifies as “homeless” as defined under §576.2(2)(3);

*See Determination of Income section of these guidelines.

Please note that ESG recipients are required to document homelessness or at-risk status for each program participant.

Determination of Income Eligibility

All households at-risk of homelessness served with ESG must meet the HUD definition of at-risk including having household income at 30 percent or below area median income (AMI). The definition of household income for the purpose of this program is based on HUD's Section 8 income eligibility standards.

Area median income by household size for Suffolk County is available at:

<http://www.suffolkcountyny.gov/Departments/EconomicDevelopmentandPlanning/CommunityDevelopment.aspx>

Recipients must document and date the determination of income eligibility. This documentation including all required source documentation must be included in the program participant record. Please note that in the case of no household income a program participant certified statement of no income is allowable.

Eligible Programs

Eligible programs are Street Outreach (essential services), Emergency Shelter (major rehabilitation, conversion or renovation, essential services, shelter operations), Homeless Prevention (housing relocation and stabilization services and short and/or medium-term rental assistance) and Rapid Re-Housing (housing relocation and stabilization services and short and/or medium-term rental assistance).

Please note that eligible program activity types and costs categories are based on current SCCD and HUD program design and may be subject to change.

Emergency shelter provides short-term emergency housing for the homeless in general or for specific populations of individuals or families experiencing homelessness. Emergency shelter programs provide temporary emergency shelter, housing barrier assessments and referrals to appropriate permanent housing resources.

The ultimate goal is that no one is homeless (living on the streets, in emergency shelter or in transitional housing) for more 30 days.

Eligible emergency shelter programs should be structured as no more than six months with a focus on minimizing the amount of time that program participants remain homeless (living on the streets, in emergency shelter or in transitional housing). Please note that the lead-based paint requirements apply for programs 100 days or more in duration.

Emphasis should be placed on providing adequate assessments of program participant housing barriers with a focus on moving program participants to permanent solutions as soon as possible.

The expectation is that emergency shelters are working closely with other community resources to minimize the length of the shelter stay.

Eligible program costs include actual costs (rent, maintenance, utilities) associated with the facility or units where temporary shelter is provided and where intake, assessments and services are provided. Eligible costs include staff costs associated with intake, assessments, referrals and shelter operations. These costs exclude mortgage related costs in the case where a recipient has a debt service on a facility and/or housing unit, location for temporary shelter and/or service provision.

Please note that eligible emergency shelter program costs outlined in this guideline are based on current ESG federal regulations and anticipated regulatory changes and may be subject to change.

Rapid Re-housing is designed to provide immediate permanent housing to individuals and families experiencing homelessness. This program is typically targeted to program participants with relatively few housing barriers. It may include follow-up and/or short-term case management. Eligible costs include program participant rent subsidy, rent and utility deposits, and rent and utility arrears in the case where payment is necessary to secure permanent housing. Eligible costs also include staff and facility costs associated with the provision of the rapid re-housing.

The amount and length of rent subsidies is based on need and must not exceed 24 months during any three year period. Rental arrears consist of a one-time payment for up to 6 months of rent in arrears, including late fees on those arrears.

Please note that eligible rapid re-housing and transition-in-place program costs outlined in this guideline are based on current ESG federal regulations and anticipated regulatory changes and may be subject to change.

Homelessness status must be documented as required for all program participants that receive emergency shelter, transitional housing and rapid re-housing.

Homeless Prevention provides eligible financial assistance and support services to qualified program participants at risk of becoming homeless. All program participants receiving prevention services must have household incomes at or below 30 percent area median income (AMI).

Financial assistance includes rent and utility assistance in the cases where otherwise eligible program participants have received eviction notices or notices of termination of utility services and;

- The program participant cannot make the required payments due to a sudden reduction in income;
- The assistance is necessary to avoid the eviction or termination of services;
- There is a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and
- The assistance will not supplant funding for pre-existing homelessness prevention activities from other sources.

Eligible homeless prevention support services activities or programs are designed to prevent the incidence of homelessness, including (but not limited to):

- Mediation programs for landlord-tenant disputes;
- Legal services programs for the representation of indigent tenants in eviction proceedings;
- Case management; and
- Staff and facility costs associated with providing prevention.

At risk status and income eligibility based on the Section 8 income definition must be documented prior to receiving any services for all program participants receiving homeless prevention services.

Please note that eligible homeless prevention costs outlined in this guideline are based on current ESG federal regulations and maybe subject to change.

Applicants must not submit multiple proposals that share any of the same program components. For example, SCCD will not consider either proposal in the case where an applicant has submitted a proposal for a specific emergency shelter program and a separate proposal for homeless services that includes the same emergency shelter. SCCD will not consider or fund either proposal in any case where proposals appear to share program components. Subsequently, SCCD reserves the right to fully de-obligate all funding commitments for any recipient found to have shared program components across multiple funding commitments.

Eligible Program Type	Purpose	Eligible Costs
Street Outreach (essential services)	Reaching out to unsheltered homeless individuals and families, connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility-based care.	Engagement, case management, emergency health and mental health services, and transportation.
Emergency Shelter	Major rehabilitation, conversion, or renovation of a building to serve as a homeless shelter. Site must serve homeless persons for at least 3 to 10 years, depending on the cost.	Property acquisition and new construction are ineligible ESG activities.
Emergency Shelter	Essential services.	Case management, childcare, education services, employment assistance and job training, outpatient health services, substance abuse treatment services, transportation, and services for special populations.
Emergency Shelter	Shelter operations	Maintenance, rent, repair, security, fuel, equipment, insurance, utilities, relocation, and furnishings.

Eligible Program Type	Purpose	Eligible Costs
Homeless Prevention	<p>Housing relocation and stabilization services and short and/or medium-term rental assistance as necessary to prevent the individual or family from becoming homeless if:</p> <ol style="list-style-type: none"> 1) Annual income of the family is below 30% of median family income. 2) Assistance is necessary to help program participants regain stability in their current permanent housing or move into other permanent housing and achieve stability in that housing. 	<p>Utilities, rental application fees, security deposits, last month's rent, utility deposits and payments, moving costs, housing search and placement, housing stability case management, landlord-tenant mediation, tenant legal services, and credit repair.</p>
Rapid Re-Housing	<p>Housing relocation and stabilization services and short and/or medium-term rental assistance as necessary to help individuals or families living in shelters or in places not meant for human habitation move as quickly as possible into permanent housing and achieve stability in that housing.</p>	<p>Utilities, rental application fees, security deposits, last month's rent, utility deposits and payments, moving costs, housing search and placement, housing stability case management, landlord-tenant mediation, tenant legal services, and credit repair.</p>

Ineligible costs include, but may not be limited to:

- Recruitment
- Depreciation
- Costs associated with the organization rather than the specific program
- Any costs associated with advertisements, pamphlets, surveys, etc...
- Staff training, entertainment, conferences or retreats
- Public relations or fundraising
- Recipient bad debts/late fees
- Program participant mortgage assistance/payments
- Recipient mortgage/debt service
- Indirect costs

- Rental assistance in any unit in which the recipient or subsidiary has one percent or more ownership interest in the property

Recipients will be monitored to assure that reimbursed ESG expenses are in compliance with program guidelines.

Documentation of Homelessness or At-Risk Status

Documentation of participants' homelessness situation is an important aspect of ESG program compliance. ESG recipients are required to maintain adequate documentation of homelessness or at-risk status to determine the eligibility of persons served by HUD's homeless assistance or prevention programs. The documentation is typically obtained from the participant or a third party at the time of referral, entry, intake or orientation to the ESG- funded program. A completed Homeless Certification Form or At-Risk of Homelessness

Certification Form (required documentation) and any supporting documentation must be maintained in the client file.

Recipients will be monitored for compliance with this documentation requirement.

Property Standards

All facilities and housing units where program participants move must meet basic habitability standards. Documentation of this must be included, where applicable, in all program participant files or be available specific to the facility. Congregate facilities must assure that ESG funded program facilities meet these standards. The ESG Basic Habitability Check List is the required documentation for this specific program requirement.

Shelter facilities must pass annual fire inspections, unless otherwise exempted by SCCD.

All programs must meet Lead Safe requirements where program participant residence will be greater than 100 days.

A number of lead-based paint requirements apply for programs longer than 100 days: The sub-grantee should conduct the following activities:

1. A visual assessment of all painted surfaces to identify deteriorated surfaces;
2. Complete paint stabilization of all deteriorated surfaces;
3. Incorporate ongoing lead-based paint maintenance activities into the regular building maintenance operations;
4. Notification as described above; and
5. Include a completed Lead Visual Assessment form in applicable program participant files.

A number of properties are exempt from this regulation. For the properties that fall under the following categories, the lead-based paint regulations do not apply:

- Housing built after January 1, 1978 (the date when lead-based paint was banned for residential use);
- Housing exclusively for the elderly or persons with disabilities, unless a child under age six is expected to reside there;
- Zero bedroom dwellings, including efficiency apartments, single-room occupancy housing, dormitories, or military barracks;
- Property that has been found to be free of lead-based paint by a certified inspector;
- Property from which all lead-based paint has been removed and clearance has been achieved;
- Unoccupied housing that will remain vacant until it is demolished;
- Non-residential property;
- Any rehabilitation or housing improvement that does not disturb a painted surface;
- Emergency repair actions which are needed to safeguard against imminent danger to human life, health or safety, or to protect property from further structural damage;
- Emergency housing assistance (such as for the homeless) unless the assistance is for long-term assistance that lasts more than 100 days. In the case where long-term housing assistance lasts for more than 100 days, then the rule does apply.

Copies of the lead-based paint regulation can be obtained by downloading it from the HUD Office of Lead Hazard Control web site at www.hud.gov/lea or by calling 1-800-424-LEAD.

Each program will be monitored for required documentation and compliance with this program requirement.

Financial Management

Recipients must ensure compliance with regulations and requirements pertaining to the following key areas of financial management:

- Allowable costs
- Source documentation
- Internal controls
- Budget controls
- Cost allocation plans
- Cash management
- Accounting records
- Procurement
- Property asset controls
- Audits

Recipients must use ESG program funds only for eligible activities and in accordance with the SCCD-approved program budget. Any changes from the planned expenditures must be approved in advance by SCCD. ESG funds may not be used for activities other than those authorized in the regulations and approved by SCCD. Furthermore, all expenditures must be in accordance with conditions such as funding ceilings and other limitations on ESG eligible costs.

Internal controls refer to the combination of policies, procedures, defined responsibilities, personnel and records that allow an organization to maintain adequate oversight and control of its finances. As such, internal controls reflect the overall financial management system of an organization or agency. Budget controls, cost allocation plans, cash management, accounting records, procurement and property controls are sub-sets of the overall financial system.

The specific administrative requirements (i.e., financial management standards) for grants to state and local government entities are contained in 24 CFR Part 85 and OMB Circular A-87.

Recipients will be monitored for required documentation and compliance with the program requirements.

A compliance monitoring may review the following:

- An organizational chart showing titles and lines of authority for all individuals involved in approving or recording financial (and other) transactions
- Written position descriptions that describe the responsibilities of all key employees
- A written policy manual specifying approval authority for financial transactions and guidelines for controlling expenditures
- Written procedures for the recording of transactions, as well as an accounting manual and a chart of accounts
- Adequate separation of duties to assure that no one individual has authority over an entire financial transaction
- Hiring policies to ensure that staff qualifications are equal to job responsibilities and that individuals hired are competent to do the job
- Control of access to accounting records, assets, blank forms, and confidential records are adequately controlled, such that only authorized persons can access them
- Procedures for regular reconciliation of its financial records, comparing its records with actual assets and liabilities of the organization
- Accounting records/source documentation
- Cost allocation plans
- Cash management procedures
- Procurement procedures
- Property controls

- Annual Audit

Audits

Recipients receiving a total of \$500,000 or more in federal and/or state funds are required to have annual audits conducted in compliance with OMB A-133 standards. Those recipients with less than \$500,000 in federal and state funds should complete annual reviewed financial statements. Annual audits and financial statements, whichever is appropriate, must be within six months following the end of the recipient's fiscal year.

Time sheets

Employee time sheets should reflect actual hours (not percentages) worked and be based on the cost allocation plan. Time sheets should be signed and dated (or equivalent electronic approval) by the employee and the supervisor having first-hand knowledge of the work performed. If the expenditures are paid for by more than one source (e.g., federal, United Way, private donations) the split costs should be accurately tracked within the recipient's accounting system.

Method of Payment

Recipients must submit Requests for Reimbursement. The Requests for Reimbursement are reviewed by SCCD staff and approved for reimbursement based on the information submitted. ESG monitoring will review full source documentation for specific reimbursement periods. Any item found to be ineligible and/or unsupported will not be reimbursed. SCCD reserves the right to reduce subsequent reimbursements by the amount of any ineligible and/or unsupported cost. Any recipient with unresolved findings or compliance issues may have reimbursement suspended. Any applicant with unresolved findings or compliance issues is ineligible for ESG funding through this program.

DUNS Number

All recipients are required to register with Dun and Bradstreet to obtain a DUNS number,

if they have not already done so. For more information see 73 FR23483, April 30, 2008 or go to: http://www.dnb.com/US/duns_update/.

Central Contractor Registration (CCR)

The Central Contractor Registration (CCR) is the primary registrant database for the U.S. Federal Government. CCR collects, validates, stores, and disseminates data in support of agency acquisition missions, including Federal agency contract and assistance awards. Both current and potential federal government registrants are required to register in CCR in order to be awarded contracts by the federal government. Registrants must update or renew their registration at least once per year to maintain an active status. Although recipients of direct federal contracts and grant awards have been required to be registered with CCR since

2003, this requirement is now being extended to indirect recipients of federal funds with the passage of ARRA. Per ARRA (American Recovery and Reinvestment Act) and FFATA (Federal Funding Accountability and Transparency Act) federal regulations, all sub-grantees or subcontractors receiving federal grant awards or contracts must be registered with the CCR. To register go to <https://www.bpn.gov/ccr/default.aspx>.

Recordkeeping

Recipients must keep any records and submit any reports (including those pertaining to race, ethnicity, gender and disability status data) that HUD or SCCD may require within the timeframe required. All program and program participant records must be maintained for a minimum of five years.

Monitoring

SCCD is responsible for monitoring all ESG activities carried out by a recipient to ensure that the program requirements established by HUD and SCCD are met. Monitoring may also be conducted by the local HUD Office of Community Planning and Development, HUD's Office of Special Needs Assistance Programs, HUD's Office of Inspector General, HUD's

Office of Fair Housing and Equal Opportunity or another federal agency to determine whether the recipient complied with the requirements of this program.

A programmatic monitoring includes but is not limited to the following:

- Program participant files
- Intake packets
- Discharge/appeals documents
- Prescreening tools
- Personnel policy manual
- Agency policy and procedure manual
- Board of Director information (meeting minutes, committee information, etc.)
- Location of program participant files
- Staff training documentation

HMIS

The ESG recipients are required to report program participant-level data, such as the number of persons served and their demographic information, in a Homeless Management Information System (HMIS) database. HMIS is an electronic data collection system that facilitates the collection of information on persons who are homeless or at risk of becoming homeless that is managed and operated locally.

Please note that domestic violence programs are exempt from the HMIS requirement, however they will be required to provide aggregate data for reporting purposes.

Other Requirements

This section outlines several additional federal requirements with which ESG-funded sub- grantees must comply. These requirements include:

- Non-Discrimination and Equal Opportunity;
- Lead-based Paint;
- Conflict of Interest; and
- Limits on Funding to Primarily Religious Organizations.

Non-discrimination and Equal Opportunity

The use of ESG funds requires that the recipients make facilities and services available to all on a nondiscriminatory basis and publicize this fact. The procedures that a recipient uses to convey the availability of such facilities and services should reach persons with handicaps or persons of any particular race, color, religion, sex, sexual orientation, age, familial status or national origin within their service area who may qualify for them. If not, the recipient must establish additional procedures that will ensure that these persons are made aware of the facilities and services. Recipients must adopt procedures to disseminate information to anyone who is interested regarding the existence and location of handicap accessible services or facilities.

Fair Housing and Americans with Disabilities Act

The Fair Housing law does not intend to prohibit property owners, managers and program administrators from valid inquiries into an applicant's ability to meet lease requirements and/or program eligibility requirements as set forth in federal or state programs. However, there are certain rules to which recipients must adhere. Recipients should also understand the Fair Housing laws when working with landlords in obtaining housing for the program participants.

If the provision of supportive services is part of the housing program, then these services should be provided in a non-discriminatory manner based on written program eligibility policies and procedures. No provider is required to take any action which would fundamentally alter the nature of the program in order to accommodate the disability of an applicant or tenant.

Restriction of Children/Handicapped in Housing: There can be no restriction as to where persons may reside in housing with the exception of federal or management priorities for certain adapted or accessible units. Accepting or rejecting applicants on the basis of the ability to evacuate safely is not allowed. Accepting or rejecting program participants based on the age of the children is not allowed.

Legal and Illegal Questions - The Fair Housing Law clearly defines legal and illegal questions for all applicants of all housing in the United States. It is unlawful to make an inquiry to determine whether an applicant for a dwelling, a person intending to reside in that dwelling after it is sold, rented or made available, or any person associated with that person, has a handicap or to make inquiry as to the nature or severity of a handicap of such a person.

However, the following inquiries can be made, provided these inquiries are made to all applicants, whether or not they have handicaps:

- Inquiry into an applicant's ability to meet the requirements of ownership or tenancy;
- Inquiry to determine whether an applicant is qualified for a dwelling available only to persons with handicaps or to persons with a particular type of handicap;
- Inquiry to determine whether an applicant for a dwelling is qualified for a priority available to persons with handicaps or to persons with a particular type of handicap;
- Inquiry to determine whether an applicant for a dwelling is a current illegal abuser or addict of a controlled substance;
- Inquiry to determine whether an applicant has been convicted of the illegal manufacture or distribution of a controlled substance.

A manager or owner is never required to make available a dwelling to an individual whose tenancy would constitute a direct threat to the health or safety of other individuals, or whose tenancy would result in substantial physical damage to the property of others.

Recipients must be in compliance with Fair Housing and Americans with Disabilities Act requirements. Further information can be found at <http://www.ada.gov> and <http://www.hud.gov/offices/fheo/FHLaws/index.cfm>.

Four types of obligations must be met:

1. Implementation of nondiscriminatory policies and procedures;
2. Making reasonable accommodations as necessary in policies and procedures in order to provide equal enjoyment and use of their services;
3. Providing auxiliary aids and services as necessary for effective communication (within a reasonable accommodation standard); and
4. Providing physical access to and within the shelter (to the extent it is "readily achievable" to do so).

Additional guidance can be found at http://www.nlchp.org/content/pubs/Q&A_DV_CivilRightsJuly%2020091.pdf.

Conflict of Interest

Recipients must avoid any conflict of interest in carrying out activities funded by state or federal grants dollars, such as the Emergency Solutions Grant program. Generally, this means that a person who is an employee, otherwise in a decision-making position, or has information about decisions made by the organization (such as an agent, consultant, volunteer, officer or elected or appointed official of the grantee or recipient) may not obtain a personal or financial interest or benefit from the

organization's activity, including through contracts, subcontracts or agreements. This exclusion continues during the employee's tenure and for one year following employment.

As part of general guidelines for the procurement of goods and services using federal funding (such as ESG), organizations are required to have a "code of conduct" or "conflict of interest" policy in place that prohibits employees, officers, agents or volunteers of the organization

from participating in the decision making process related to procurement if that person, or that person's family, partner or any organizations employing any of the above has a direct financial interest or benefit from that procurement. In addition, these persons may not accept any gratuity, favors or anything of monetary value from a contractor, consultant or other entity whose services are procured for the organization. Organizations should develop standards for avoiding such apparent or potential conflicts. Such standards must include a written policy that is part of the employee policies. Employees, board members, and volunteers are required to sign a statement indicating that they have read the policy and will comply.

Limits on Funding to Primarily Religious Organizations

In order to uphold the basic provision of separation of church and state, a number of conditions apply to the provision of ESG funding to organizations that are primarily religious in nature. These provisions generally require that when funded under the ESG program, the religious organization will provide services in a way that is free from religious influences and in accordance with the following principles:

- The organization will not discriminate against any employee or applicant for employment on the basis of religion, and will not limit employment or give preference in employment on the basis of religion.
- The organization will not discriminate against, limit services provided to, or give preference to any person obtaining shelter, other service(s) offered by the project, or any eligible activity permissible under the ESG program on the basis of religion and will not limit such service provision or give preference to persons on the basis of religion.
- The organization will not provide religious instruction, counseling, religious services, worship (not including voluntary nondenominational prayer before meetings), engage in religious proselytizing, or exert other religious influences in the provision of shelter or other eligible ESG activities.

Requiring that a program participant attend religious services or meetings as a condition of receiving other social services at the organization (such as shelter or a meal) is not allowed under this provision. Allowing participants to choose to take part in services or meetings offered by the organization as they wish, separate from the ESG-funded activities provided, is allowable.

In making an application to receive ESG funding, it is not necessary for the religious organization to establish the separate, secular organization (501 (c) 3) prior to

submitting the application or prior to its selection, but may apply on behalf of the secular organization to be established. The application is reviewed on the basis of the religious organization's financial responsibility, capacity and its commitment to provide appropriate resources to the secular organization after its formation. After formation, the secular organization will be required to demonstrate that it meets the definition of a nonprofit organization. Obligation of SCCD's ESG funds will be conditioned upon compliance with these requirements.

Minority-Owned and Women-Owned Business and Section 3

Minority and women's business enterprise outreach requirements apply to all Housing and Urban Development (HUD) programs administered by SCCD including ESG. SCCD applicable sub-grantees recipients that receive SCCD-administered HUD funds are required to facilitate participation by women-owned and minority-owned business enterprises. This includes maintaining and reporting applicable contract information for all applicable contracts and sub-contracts funded with any HUD funds awarded through SCCD.

The Section 3 program requires that recipients of certain HUD financial assistance, to the greatest extent possible, provide job training, employment, and contract opportunities for low- or very-low income residents in connection with projects and activities in their neighborhoods.

Reportable data elements include, but are not limited to the following:

- Amount of the contract or subcontract
 - Type of trade
 - Contractor/subcontract racial/ethnic code
 - Designation as Women-owned business (yes/no)
 - Primary contractor ID number
 - Designation as Section 3 Contractor (yes/no)
 - Subcontractor ID number
 - Contractor/Subcontractor name
 - Contractor/Subcontractor address
2. **If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.**

The centralized system is called HMIS and is administered through Suffolk County's Continuum of Care group. They have made steady progress in improving the quality of the inputted data and holds regularly scheduled training sessions for all CoC members. Participation in the HMIS system is a requirement for receiving grant funding through ESG.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The County has implemented an application process that requires each agency to formally apply for funding each year. Allocations are made based upon the HUD award, the completeness of the applications, the prior experience in carrying out activities and the agencies ability to meet the goals of the ESG Program.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The Suffolk County Consortium meets the requirement.

5. Describe performance standards for evaluating ESG.

The Suffolk County Consortium's Performance Measurement System has been designed to summarize, quantify, and report on accomplishments. The 2010-2014 Consolidated Plan prioritized the Consortium's needs and the 2014 Annual Action Plan generated through IDIS has a measurement system built into the software that includes the following components:

1) Consolidated Plan Priority Needs Charts that identify the priority need, objectives outcomes and 5 year planned accomplishments.

2) Annual Action Plan Project Descriptions that contain planned accomplishments for the year, funding and performance indicators. The Plan will also include a summary listing of projects with performance measurement data.

3) The measurement system's third component is the Integrated Disbursement and Information System (IDIS), a computer system that reports accomplishments and other information to HUD. During the program year, the SCC will enter its planned and actual accomplishments for each activity into IDIS. At the end of the program year, the SCC will run reports that summarize these accomplishments.

4) The final component to the performance measurement system is the Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER will provide an annual assessment of planned and actual accomplishments and how they relate to the proposed outcome indicators.

2014 CDBG Projects	Location	Objective	Outcome	Indicator		
HOUSING	THIS YEAR			PERCENTAGE	measure	allocated
	\$1,035,888			35.11%		
Consortium Home Improvement Program	Suffolk County	Decent Housing	Affordability			
Home Improvement Program	Southampton	Decent Housing	Affordability	3	housing units	\$114,017
Home Improvement Program	Brookhaven	Decent Housing	Affordability	19	housing units	\$500,385
Home Improvement Program	Smithtown	Decent Housing	Affordability	12	housing units	\$28,723
Home Improvement Program	Southold	Decent Housing	Affordability	2	housing units	\$7,763
Home Improvement Program	Riverhead	Decent Housing	Affordability	10	housing units	\$75,000
Habitat for Humanity	Southold	Decent Housing	Affordability	1	housing units	\$10,000
Katherine Sanger Apartment Conversion- Fishers Island	Southold	Decent Housing	Affordability	3	housing units	\$10,000
Code Enforcement Program	Brookhaven	Decent Housing	Sustainability	600	housing units	\$280,000
Water Connections & Well Installation Program	Brookhaven	Decent Housing	Affordability	4	housing units	\$10,000
HOUSING TOTAL				654		\$1,035,888

Public Improvements & Facilities	Location	Objective	Outcome	Indicator		
Public Improvements & Facilities	THIS YEAR			PERCENTAGE	measure	allocated
	\$971,728			32.94%		
Clayton Huey Accessible Playground	Brookhaven	Suitable Living Environment	Sustainability	400	persons	\$260,000
Middle Island Caring for Kids Playground	Brookhaven	Suitable Living Environment	Availability/Accessibility	2500	persons	\$40,000
Lighthouse Mission Security System	Brookhaven	Suitable Living Environment	availability/Accessibility	3250	persons	\$12,000
Sound Beach Streetscape Improvements	Brookhaven	Suitable Living Environment	Sustainability	8000	persons	\$120,000
Robert Miller Park Improvements	Brookhaven	Suitable Living Environment	Sustainability	1500	persons	\$70,000
Removal of Architectural Barriers/ Handicapped Access	Brookhaven	Suitable Living Environment	Availability/Accessibility	1500	persons	\$10,000
Avallone Apartments Screen Doors	East Hampton	Suitable Living Environment	Availability/Accessibility	25	persons	\$9,000
East Hampton Housing Authority - Lighting	East Hampton	Suitable Living Environment	Availability/Accessibility	100	persons	\$16,000
Retreat Generator	East Hampton	Suitable Living Environment	Sustainability	45	households	\$35,000
Whalebone Village Kitchens	East Hampton	Suitable Living Environment	Sustainability	4	persons	\$11,404
Food Bank Freezers@ Windmill Village	East Hampton	Suitable Living Environment	Availability/Accessibility	40	persons	\$18,000
Pedestrian & Bicycle Improvements	Riverhead	Suitable Living Environment	availability/accessibility	5000	persons	\$29,000
Sidewalk curb cuts	Sag Harbor	Suitable Living Environment	availability/Accessibility	1000	persons	\$9,100
Toddler Playground	Shelter Island	Suitable Living Environment	Sustainability	210	persons	\$13,570
Sidewalk Improvements Accessibility Project	Smithtown	Suitable Living Environment	Availability/Accessibility	858	persons	\$59,000
Removal of Architectural Barriers @ Town Facilities	Smithtown	Suitable Living Environment	Availability/Accessibility	429	persons	\$66,864
Peconic Lane Community Center Connectivity	Southold	Suitable Living Environment	availability/Accessibility	500	persons	\$23,547
Hawkins Ave Sidewalk Improvements Accessibility Project	Village of Lake Grove	Suitable Living Environment	Availability/Accessibility	11000	persons	\$39,290
Public restrooms - removal of architectural barriers	Village of Patchogue	Suitable Living Environment	Sustainability	11879	persons	\$77,000
Downtown Revitalization & Beautification Program	Village of Patchogue	Suitable Living Environment	Sustainability	11879	persons	\$40,000
Public Building Handicap Improvements	Village of Port Jefferson	Suitable Living Environment	Availability/Accessibility	984	persons	\$2,000
Playground Handicapped Access	Village of Port Jefferson	Suitable Living Environment	Availability/Accessibility?	500	persons	\$2,000

African-American Museum	Village of Southampton	Suitable Living Environment	Sustainability	80	persons	\$5,953
Public Drinking Fountain- ADA	Village of Westhampton Beach	Suitable Living Environment	Availability/Accessibility	500	persons	\$3,000
PUBLIC IMPROVEMENTS & FACILITIES TOTALS				62,183	TOTALS	\$971,728
Public Services	Location	Objective	Outcome	Indicator		
Public Services	THIS YEAR			PERCENTAGE	measure	allocated
	\$405,223			13.74%		
Housing Counseling Program - BHBP	Brookhaven	Decent Housing	Affordability	1035	people	\$33,000
Gordon Heights Youth Program - Faith Baptist Church	Brookhaven	Suitable Living Environment	Availability/Accessibility	200	people	\$4,000
Gordon Heights Senior Nutrition Program - Faith Baptist Church	Brookhaven	Suitable Living Environment	Availability/Accessibility	200	people	\$4,000
Bellport Boys & Girls Club	Brookhaven	Suitable Living Environment	Availability/Accessibility	45	people	\$10,000
Sachem Teen Center	Brookhaven	Suitable Living Environment	Availability/Accessibility	100	people	\$10,000
Wm. Floyd Safe Summer Program @ Mastic Athletic Complex	Brookhaven	Suitable Living Environment	Availability/Accessibility	100	people	\$10,000
Longwood Booster Club Summer Camp Program	Brookhaven	Suitable Living Environment	Availability/Accessibility	120	people	\$10,000
Patchogue-Medford Youth Services	Brookhaven	Suitable Living Environment	Availability/Accessibility	50	people	\$31,000
Colonial Youth & Family Services	Brookhaven	Suitable Living Environment	Availability/Accessibility	14	people	\$39,000
Foster Grandparent Program - Federation of Organizations	Brookhaven	Suitable Living Environment	Availability/Accessibility	1,000	people	\$5,000
Lifeline Mediation Center	Brookhaven	Suitable Living Environment	Availability/Accessibility	585	people	\$39,000
Selden-Centereach Youth Association	Brookhaven	Suitable Living Environment	Availability/Accessibility	195	people	\$27,000
Catholic Charities- E Hampton	East Hampton	Suitable Living Environment	Availability/Accessibility	76	people	\$5,000
Maureen's Haven-E Hampton	East Hampton	Suitable Living Environment	Availability/Accessibility	20	people	\$5,000
Whalebone Village Parenting Program	East Hampton	Suitable Living Environment	Availability/Accessibility	15	people	\$2,500
East End Disabilities Committee	East Hampton	Suitable Living Environment	Sustainability	20	people	\$2,500
Soup Kitchen Bread & More Inn	Riverhead	Suitable Living Environment	Availability/Accessibility	200	people	\$5,000
Open Arms Care Center	Riverhead	Suitable Living Environment	Availability/Accessibility	200	people	\$5,000
Maureen's Haven - Riverhead	Riverhead	Suitable Living Environment	Availability/Accessibility	50	people	\$5,000
Dominican Sisters Home Health Service	Riverhead	Suitable Living Environment	Availability/Accessibility	20	people	\$5,000
Community Awareness Program-Riverhead	Riverhead	Suitable Living Environment	Availability/Accessibility	50	people	\$5,000
Senior Citizen Home Chore Program	Smithtown	Suitable Living Environment	Availability/Accessibility	120	people	\$20,000
RSVP Project	Smithtown	Suitable Living Environment	Sustainability	85	people	\$9,000
Horizons Project	Smithtown	Suitable Living Environment	Availability/Accessibility	40	people	\$5,000
Dominican Sisters	Southampton	Suitable Living Environment	Availability/Accessibility	20	people	\$5,000
Big Brothers / Big Sisters	Southampton	Suitable Living Environment	Availability/Accessibility	15	people	\$5,000
Maureen's Haven	Southampton	Suitable Living Environment	Availability/Accessibility	250	people	\$5,000
Community Awareness Program	Southampton	Suitable Living Environment	Availability/Accessibility	20	people	\$5,000
Human Resources Program	Southampton	Suitable Living Environment	Availability/Accessibility	25	people	\$5,000
Maureen's Haven-Southold	Southold	Suitable Living Environment	Availability/Accessibility	100	people	\$5,000
Community Action Southold Town CAST	Southold	Suitable Living Environment	Availability/Accessibility	100	people	\$10,000
Services for the Elderly	Village of Bellport	Suitable Living Environment	Availability/Accessibility	400	people	\$30,000
Housing Counseling	Village of Patchogue	Suitable Living Environment	Availability/Accessibility	15	people	\$15,000
Soup Kitchen Transportation	Village of Port Jefferson	Suitable Living Environment	Availability/Accessibility	200	people	\$7,317

Southampton Day Care	Village of Southampton	Suitable Living Environment	Availability/Accessibility	30	people	\$5,953
Human Resources Transportation Program	Village of Southampton	Suitable Living Environment	Availability/Accessibility	150	people	\$5,953
Family Counseling Service - 2 locations; Mill Road & Main St.	Village of Westhampton Beach	Suitable Living Environment	Availability/Accessibility	333	people	\$5,000
PUBLIC SERVICES TOTAL				6,198	TOTALS	\$405,223
ADMINISTRATION	THIS YEAR			TOTAL PERCENTAGE		allocated
	\$537,342			23.31%		
Town of Brookhaven	Brookhaven	admin		5.73%		\$169,000
Town of Smithtown	Smithtown	admin		1.00%		\$21,000
Town of Southold	Southold	admin		0.38%		\$9,000
Town of Southampton	Southampton	admin		0.74%		\$15,463
Town of Riverhead	Riverhead	admin		0.68%		\$14,261
Village of Patchogue	Patchogue	admin		0.70%		\$14,600
Suffolk County CDBG Admin	Suffolk County	\$293,279		13.60%		\$285,018
Fair Housing ACTIVITIES	Long Island Housing Services	admin		0.48%		\$10,000
ADMINISTRATION TOTALS					TOTALS	\$537,342
TOTAL CDBG	\$ 2,950,181					\$2,950,181

HOME	THIS YEAR					ALLOCATED
	\$1,211,101					
HOME New Construction Program	Suffolk County	Decent Housing	Affordability	13	hsg unit	\$400,000
HOME Homebuyer Assistance Programs	Suffolk County	Decent Housing	Affordability	30	hsg unit	\$50,326
HOME Acquisition Program	Suffolk County	Decent Housing	Affordability	0	hsg unit	\$0
HOME Rehabilitation Program	Suffolk County	Decent Housing	Affordability	8	hsg unit	\$0
HOME CHDO (BHEP) OPERATIONS * (4409)	Suffolk County	Decent Housing	Affordability	0	admin	\$8,000
HOME CHDO Program/BHEP **	Suffolk County	Decent Housing	Affordability	5	hsg unit	\$181,665
HOME-SUFF CO ADMIN ***	Suffolk County	admin	admin	0	admin	\$121,110
TOTAL HOME				56	TOTALS	\$1,211,101

Homeless Housing/ ESG	\$246,380					ALLOCATED
Homeless Prevention Programs						
Suff Co United Veterans - street outreach/ homeless prevention-food		UNSPENT				\$0.00
EOC - Street outreach		2013				\$0.00
Hope House Ministries- Project Hope II-street outreach		FUNDING				\$0.00
Rapid Re-Housing Programs						
EOC - Rapid Rehousing				60	people	\$58,000.00
Retreat - Rehoused w/o a Gap					people	\$33,152.00
Hope House Ministries- Project Hope II					people	\$0.00
Shelter Programs						

Hope House -operational		operational		156	people	\$50,000.00
Suff Co United Veterans - essential services		essential		360	people	\$26,350.00
Retreat- Safety Now		homeless shelter		130	beds	\$10,000.00
Brighter Tomorrows		homeless shelter		19	beds	\$50,400.00
ESG-SUFF CO ADMIN	admin	admin	admin	725	TOTALS	\$18,478.00
TOTAL ESG						\$246,380.00
GRAND TOTAL HUD AWARD 2014						\$4,407,662.00

* cannot exceed 5% of the total HOME allocation
** MUST be 15% of the total HOME allocation as a set-aside
*** admin funds are allowable up to 10%