

**MINUTES OF THE DOWNTOWN CITIZENS ADVISORY PANEL**

October, 24, 2016

4:00 P.M.

2nd Floor – H. Lee Dennison Building

**Representatives Attending:**

<b><u>DISTRICT</u></b>	<b><u>LEGISLATOR</u></b>	<b><u>REPRESENTATIVE</u></b>
2	Bridget Fleming	Susan Von Freddi
6	Sarah S. Anker	Lori Baldassare
7	Robert Calarco	Dennis Smith
8	William J. Lindsay III	Kay Cameron
9	Monica R Martinez	Florence Joyner
11	Thomas F. Barraga	Donna Periconi
12	Leslie Kennedy	Gina Coletti
18	William Spencer	Keith Barrett
County Executive Rep/Chair		Regina Zara

**Representatives Absent:**

1	Albert Krupski	Raymond Pickersgill
3	Kate M. Browning	John W. Liberti
4	Tom Muratore	Robert Martinez
5	Kara Hahn	Barbara Russell
10	Tom Cilmi	Robert Moses Kuri
13	Robert Trotta	William J. Garthe
14	Kevin J. McCaffrey	JoAnn Boettcher
15	DuWayne Gregory	John Diliberto
16	Steve Stern	Walter Rabe
17	Lou D’Amaro	Jennifer A. Casey
Planning		Peter Lambert

**Also Attending:**

Heidi Kowalchuk, Contracts Management Analyst, Staff to Panel

**Guest Speaker:**

Rosalie Drago, Long Island Regional Director, Workforce Development Institute

Adopted: \_\_\_\_\_

## MINUTES OF THE DOWNTOWN CITIZENS ADVISORY PANEL

- I. Welcome: The meeting was called to order by Regina Zara at 4:11 p.m.
- II. Consideration of the Minutes from 7/25/2016 Meeting: Due to no quorum, the minutes will be considered at the November meeting.
- III. Correspondence: None
- IV. Speaker: Rosalie Drago, Long Island Regional Director for the Workforce Development Institute spoke to the Panel about grants that are available to help businesses train/educate their employees to increase skill sets and better help the industry meet its needs. Panel members were encouraged to email ideas on how this program may be able to serve businesses in downtowns and support workforce development efforts in those areas.

Workforce Development Institute (WDI) is a nonprofit with state wide reach. In each region WDI works directly with industry (employers) to identify current and future workforce development needs. To address those needs WDI offers grants for incumbent worker training or help develop and fund solutions that can create skilled workers for a future need.

- V. Old Business: None
- VI. New Business:
  - A. Round 15, (2017) Application/Timeline/Guidelines: Comments from Panel regarding application and guidelines were distributed, reviewed and discussed with members who were present. Changes will be voted on at the November meeting. Panel members are encouraged to review existing documents and submit any additional comments for consideration by November 11, 2016. Round 14 application and guidelines can be found at: <http://www.suffolkcountyny.gov/Departments/EconomicDevelopmentandPlanning/DowntownRevitalizationCitizensAdvisoryPanel.aspx>
  - B. December Tour: Huntington Station public art project that was funded in Round 6. Keith will work with staff to coordinate the tour and dinner.
- VII. Give and Take: A representative from MTA will be guest speaker at November meeting. Small Business Saturday is November 26, 2016.

- VIII. Public Portion: None

Meeting adjourned 5:33 p.m.

### 2016 Schedule of Upcoming Meetings:

(H. Lee Dennison Bldg. 2<sup>nd</sup> Floor – Planning Conference Room)

November 28

December 5 – Downtown Tour