



**SUFFOLK COUNTY PORTABLE FIRE EXTINGUISHER AND  
AUTOMATIC FIRE EXTINGUISHING SYSTEMS LICENSING BOARD**  
c/o Suffolk County Fire-Rescue, P.O. Box 127, Yaphank, NY 11980-0127  
631-852-4855



Minutes of the  
July 21<sup>st</sup> 2016 Meeting

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The meeting was brought to order by D. Lynch at 09:10am.

**Public Comment Period**

- None

**Minutes of the Previous Meeting**

- John Manzi was not at the June meeting Don Lynch did not have the minutes ready yet.

**Correspondence**

- None

**Application(s) Review**

- None

**Reported Violations Review**

- Received a complaint from Thomas Baker against All Island Fire. The complaint was dated June 22, 2016 and the location noted was Pepperoni's Pizza 281 Springs Fireplace Rd, East Hampton NY. The complaint was in regards to a practically installed fixed fire suppression system. There were questions as to East Hampton Township had an open permit for the work, why was the work not complete, and why the pin was left in the system. Michael Matteo said he would follow up with Thomas Baker who made the complaint.
- Received a complaint from Dwayne Denton against All Out Fire Equipment. The complaint was dated June 28<sup>th</sup>, 2016 and the location noted was East Hampton Tennis Club 178 Montauk Highway, East Hampton NY. The board said it would send a letter to All Out Fire Equipment in regards to the complaint.

**Report of the Chairperson**

- None

**Report of the County Attorney**

- Unable to attend to due family illness

**Report of Fire Marshals**

- John Manzi - The following forms on the county website were converted to fillable PDF's; Certificate of Registration, complaint form, employee termination notice, high pressure verification, and license application.
- Michael Matteo noted that the date and time line on the complaint form did not work properly.

**Unfinished Business**

- Continued discussion on 3<sup>rd</sup> party training vs manufactures training for fire suppression systems.
- Discussed the potential for a license for hood installation and cleaning

**New Business**

- None

A motion was made to adjourn the meeting by James Meyer, and seconded by Kenneth Hahn. Motion carried. Meeting adjourned at 10:15am.

<b>MEMBERS PRESENT</b>	<b>GUESTS PRESENT</b>	<b>STAFF PRESENT</b>
Donald Lynch		John M. Manzi
Kenneth Hahn		
James Meyer		
Michael Matteo		

<b>NEXT MEETING/WORKSHOP</b>	August 18 <sup>th</sup> , 2016
<b>TIME</b>	09:00am
<b>LOCATION</b>	FRES Library