



Department of Fire, Rescue &
Emergency Services

SUFFOLK COUNTY FIRE MARSHAL'S OFFICE
P.O. BOX 127
YAPHANK, NY 11980-0127
PHONE: 631-852-4855 FAX: 631-852-4861

Application for Tent Use

Applicant Name: Telephone #:

Agency: Fax #:

Mailing Address:

Tent site:

Proposed Use: Estimated Maximum # of Occupants:

Date to be erected: Dates of Use:

Period of operation: Start time: End Time:

Number & Size of Tents:

(Note: Tents must be flame resistant and shall have an acceptable label attesting to such permanently sewn onto each panel or piece making up the tent.)

Tent Supplier: Telephone #:

Mailing Address: Fax #:

Contact Person:

Will side panels be provided for the tent?

Will electric power be provided? If yes how - Generator? Existing Service?

Will heating equipment be provided? If yes - what type and how many units?

Will there be any cooking / food preparation? If yes explain:

The following items must be received by the Fire Marshals Office with this application a minimum of 7 days before the event:

- 1. Copies of the Certificates of Flame Resistance for each Tent.
2. A detailed site plan and floor plan indicating the details of the means of egress facilities (location and # of exits, aisle width, etc.), arrangement of seating, location and type of heating equipment and the location and type of electrical equipment.
3. The tent and all ancillary equipment must be completely set up and ready for inspection 24 hrs prior to use.
4. Mail the completed application to the Suffolk County Fire Marshals Office, PO Box 127 Yaphank, New York 11980-0127.

Signature of Applicant: Date: Name of Applicant: (Print)

For Official Use Only

Approved Disapproved Signature Date:

Comments: