

CANOE/KAYAK/PADDLEBOARD CONCESSION BIDS

INVITATION: This is an invitation to submit **a sealed bid** for a permit to operate a mobile Canoe/Kayak/Paddleboard concession for the 2016 season subject to the terms, conditions and special instructions of this bid. Bids must be received and date stamped **prior** to the public bid opening **at 11:00 a.m. on Monday, February 29, 2016.** **All bids should be submitted on the form provided following this invitation.**

The Suffolk County Department of Parks is accepting Proposals/Bids until **Monday, February 29, 2016 at 11:00 A.M.** for permits to operate a Canoe/Kayak/Paddleboard Concession for the 2016 season at the following Parks:

Cedar Beach, Southold	Meschutt Beach County Park, Town of Southaven
Cedar Point County Park, Town of East Hampton	Paul T. Given County Park, Hauppauge
Green's Creek County Park, Town of Islip	Smith Point Marina, Shirley
Indian Island County Park, Town of Riverhead	Southaven County Park, Town of Brookhaven
Lake Ronkonkoma County Park, Town of Smithtown	Timber Point County Park, Town of Islip
Oak Beach Inn, Babylon	

The Department recognizes there may be an alternate Suffolk County Park not listed above for which you would like to provide service. In that event, you may suggest an alternate Suffolk County Park and submit a bid for it. Add the Park's name and a specific description as to the proposed launching spot in the blank space and enter the proposed permit bid. The Department will consider your proposed site and advise you whether or not the County approves of adding a canoe/kayak/paddleboard concession to the proposed park. Please be advised that **only** properties which belong to Suffolk County Parks are included in this permit—the onus is on each Proposer to verify the sites they propose to use are County Parks property.

The requirements to obtain a Permit for a Canoe/Kayak/Paddleboard Concession are:

- County specified insurance coverage as outlined in Permit Agreement.
- Permit fees to be paid by the selected Vendor upon execution of the Agreement.
- Completion of County Mandated Forms
- An Advertising Fee of \$250.00 to be used for Commissioner-directed advertising. Payment and camera ready advertisement must be received by Parks by 3/15/16 to be included in the Suffolk County Parks Leisure News (newsletter).

A one year Permit will be issued for a site to the bidder who has the proper credentials to operate a Canoe/Kayak/Paddleboard Concession, meets all the requirements stated above, and provides the best financial return to the County.

No proposal/bids will be accepted after February 29, 2016. Proposals may be submitted in person or by mail to:

Suffolk County Department of Parks, Recreation and Conservation
West Sayville Golf Course
Montauk Highway, P.O Box 144
West Sayville, NY 11796-0144
Attn: Contracts Unit- CANOE/KAYAK/PADDLEBOARD BID

For any additional information please contact Trish at Patricia.Ladowski@suffokcountyny.gov or at 631-854-4912.

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COUNTY OF SUFFOLK



STEVEN BELLONE
SUFFOLK COUNTY EXECUTIVE

**DEPARTMENT OF
PARKS, RECREATION AND CONSERVATION**

GREG DAWSON
COMMISSIONER

Vendor/Company Name: _____

Contact Person: _____

Address: _____

Phone: _____

Fax Number: _____

Email: _____

PARK AVAILABLE	MINIMUM BID	PROPOSED BID
Cedar Beach, Southold	\$5,000	
Cedar Point County Park, Town of East Hampton	\$5,000	
Green's Creek County Park, Town of Islip	\$5,000	
Indian Island County Park, Town of Riverhead	\$5,000	
Lake Ronkonkoma County Park, Town of Smithtown	\$5,000	
Oak Beach Inn, Babylon	\$5,000	
Meschutt Beach County Park, Town of Southaven	\$5,000	
Paul T. Given County Park, Hauppauge	\$7,500	
Smith Point Marina, Shirley	\$5,000	
Southaven County Park, Town of Brookhaven	\$5,000	
Timber Point County Park, Town of Islip	\$7,500	

Signature _____ **Date** _____

