COUNTY OF SUFFOLK



STEVEN BELLONE SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF PARKS RECREATION AND CONSERVATION

PHILIP A. BERDOLT COMMISSIONER

November 2017

Dear Group Campers,

The Suffolk County Parks Department is pleased to announce that group camping reservations will once again be conducted via a lottery system for the 2018 camping season. **Applications are available on the** Parks Website under Park Permits, Applications and Forms or by clicking HERE.

GUIDELINES FOR 2018 SEASON

- 1. Permit Applications will be accepted at the West Sayville Administration Office beginning **Monday November 27, 2017** and must be submitted to the Parks Administration Office by **Sunday, December 31, 2017 in person, by mail or email**.
- Applications can be emailed to <u>ParksCustomerService@Suffolkcountyny.gov</u> or Mailed/delivered in a sealed envelope to: GROUP CAMPING LOTTERY, c/o Suffolk County Parks Department, P.O. Box 144, W. Sayville, NY 11796.
- 3. Each group can submit a maximum of three group applications, each with a first, second or third choice. PLEASE MAKE SURE YOUR EMAIL, PHONE NUMBER and GROUP HOUSEHOLD NUMBER are on all of the applications.
- **4.** The lottery for the 2018 camping season will be held on <u>Wednesday January 3rd</u> by computer lottery spin (new this year). The results of the lottery spin will be emailed to all Groups that entered the lottery by Friday January 5th.
- 5. Lottery numbers that are drawn are only an indication of the order your application will be processed.
- **6.** You will be notified by email for payment once your applications have been processed.
- 7. If the site or date you have chosen is unavailable, your second choice will be chosen and so on. If your 2nd and 3rd choices are not available, you will be contacted and given 24 hours to select a new site before the next group is processed.

Applications for additional camping dates will be accepted after March 1, 2018 and will be processed as sites are available. If you have any questions regarding this matter, please do not hesitate to contact our office at (631) 854-4949. We look forward to your stay in our Parks.

Sincerely,

Kerry W. Albee Customer Service Suffolk County Parks



(631) 854-4949 FAX: (631) 854-4977



Suffolk County Department of Parks, Recreation & Conservation Mail Application to: P.O. Box 144, West Sayville, NY 11796 Phone: 631-854-4949 www.suffolkcountyny.gov/parks



GROUP CAMPING APPLICATION

ARE YOU A NEW GROUP (CHECK HERE) (
NAME OF GROUP:			GROUP HOUSEHOLD #:		
EMAIL OF GROUP:			CONTACT PHONE	#:	
***CHOICE #1 PARK & AF	REA REQUESTEI	D:			
ATES REQUESTED		NUMBER OF NIGHTS		NUMBER OF FAMILI	ES
***CHOICE #2 PARK & AF	REA REQUESTEL	D:			
ATES REQUESTED		NUMBER OF NIGHTS		_ NUMBER OF FAMILIES _	
		Office U	se Only		
PARK APPROVED		DATE(S) APPROVED			
AREA ASSIGNED					
Payment Amount \$	Casł	h MO	_CreditCheck	Receipt #	
SPECIAL INSTRUCTIONS .					—
PARKS DEPARTMENT APP	ROVAL		H ID	#:	