

COUNTY OF SUFFOLK



STEVEN BELLONE
SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF ECONOMIC DEVELOPMENT AND PLANNING
DIVISION OF PLANNING AND ENVIRONMENT

SUFFOLK COUNTY AGRICULTURAL AND FARMLAND PROTECTION BOARD

JOANNE MINIERI
DEPUTY COUNTY EXECUTIVE AND COMMISSIONER

KENNETH J. SCHMITT
CHAIRMAN, SCAFPB

MEETING NOTIFICATION

Thursday, March 28, 2013
6:00 PM

Kermit W. Graf Cornell Cooperative Extension Building – 1st Floor Conference Room
423 Griffing Avenue, Riverhead, New York 11901

MEETING MINUTES

BOARD MEMBERS PRESENT:

John E. Bokina, Jr.	Agribusiness Representative
Lee Foster, Vice Chair	Active Farmer
Sarah Lansdale	Director of Planning
Al Krupski	Legislator
Penny Wells LaValle	Director of Real Property Tax Service Agency
Dale D. Moyer	Cooperative Extension Agent
Stephen Mudd	Active Farmer
George Proios	Chairperson of Soil and Water Conservation District Board of Directors
Kenneth J. Schmitt, Chair	Active Farmer
Lyle C. Wells	Active Farmer

BOARD STAFF PRESENT:

Andrew Amakawa, Research Technician, Division of Planning and Environment
Thomas Young, Principal Assistant County Attorney, Office of the County Attorney

OTHER COUNTY STAFF PRESENT:

August Ruckdeschel, Farmlands Administrator, Dept. of Economic Development and Planning

GUESTS PRESENT:

None.

I. ORDER OF BUSINESS

A. *Call to Order*

Chairman Schmitt called a meeting of the Suffolk County Agricultural and Farmland Protection Board ("Board") to order at 6:00 PM in the Kermit W. Graf Cornell Cooperative Extension Building, 423 Griffing Avenue, Riverhead, New York.

II. PUBLIC COMMENTS

None.

III. AGRICULTURAL DISTRICT ENROLLMENT

A. *2013 NYS Agriculture and Markets Law §303B Enrollment*

The Board discussed the change in the Open Enrollment period dates. The Board decided on June 12, 2013 at 7:00 pm as the date for its next regular meeting. Director Sarah Lansdale explained that the 2013 Agricultural District Open Enrollment Application form contained changes based on the Board's recommendations. [See Exhibit A for the 2013 Agricultural District Enrollment Application Form] Director Lansdale also stated that Board Staff was looking into which Districts might need to be re-certified.

IV. POLICY MATTERS

A. *Suffolk County Agricultural and Farmland Protection Plan Update*

Director Lansdale stated that the \$50,000 grant for the Suffolk County Agricultural and Farmland Protection Plan Update ("Plan Update") requires a dollar for dollar match by Suffolk County ("County"), \$40,000 of which is allowed to be in-kind contributions. The Long Island Community Foundation made a \$10,000 grant to the Peconic Land Trust ("PLT") to be a partner on the project. Director Lansdale stated that Department of Economic Development and Planning ("Department") Staff ("Staff") is now in the data collection phase of the Plan Update, and she explained the type of information that would be included in the final Plan Update. She stated that Staff has been surveying farmers in the County about their concerns and goals for the future of the agricultural industry in the County. August Ruckdeschel summarized the surveying efforts and preliminary results. Director Lansdale stated that the Board's input on the kinds of information that should be included in the final Plan Update would be important.

Director Lansdale said that New York State allows 18 months to finish the Plan Update. The grant was awarded in October, and the Department received a one-time six month extension. The Board decided that after the regular meeting of the Board on June 12, there should be a public meeting on the Plan Update. Director Lansdale said that the Department would publicize the public meeting.

V. OTHER BUSINESS

None.

VI. ADJOURNMENT

The March 28, 2013 meeting of the Board was adjourned at 7:30 pm.

"Exhibit A"

AGRICULTURAL DISTRICTS PROGRAM 2013 APPLICATION FORM

APPLICATION NUMBER <div style="text-align: center; color: gray;">AGENCY USE</div>	DATE RECEIVED <div style="text-align: center; color: gray;">AGENCY USE</div>
PROPERTY ADDRESS / DISTRICT NUMBER <div style="text-align: center; color: gray;">AGENCY USE</div>	

This form is to be completed by landowners who wish to include their lands in certified agricultural districts. The information obtained from this form will be used by the County to determine whether the lands consist predominately of viable agricultural lands and whether the inclusion of such lands will serve the public interest by assisting in maintaining a viable agricultural industry within the district. The County reserves the right to use other information as may be necessary to make such determinations. For clarification of the terms used in this form, see Section 301 of the New York State Agriculture and Markets Law.

Question 1 pertains to the land the owner wishes to include in the certified agricultural district.

- 1. Identify the tax map number of each parcel you wish to include.** *Attach additional sheets if the space provided below is insufficient to answer the question completely. Include only those lands you own and wish to include. Do not list parcels already included in certified agricultural districts.*

	DISTRICT	SECTION	BLOCK	LOT	LOT SIZE (In acres)
<i>Ex.</i>	0100	001.00	01.00	001.001	10.0
1					
2					
3					
4					
5					
				Total Acres:	

Questions 2 through 3 pertain to the owner of the land that is proposed for inclusion.

- 2. Enter the landowner's contact information in the following spaces provided:**

a) ENTITY NAME (If applicable)		
b) LANDOWNER NAME (If the landowner is not an individual, identify the representative of the entity specified above)		
LAST	FIRST	MI
c) MAILING ADDRESS (Include Street No. and Name, Apt. No., and/or PO Box No.)		
d) CITY	e) STATE	f) ZIP CODE
g) TELEPHONE NO.	h) FAX NO. (If applicable)	
i) EMAIL ADDRESS		

- 3. Is the landowner the operator of the subject land?** Yes (Go on to Question 5.)
 No (Go on to Question 4.)

"Exhibit A, cont'd."

Question 4 pertains to the operator of the land that is proposed for inclusion.

4. Enter the operator's contact information in the following spaces provided:

a) ENTITY NAME <i>(If applicable)</i>		
b) OPERATOR NAME <i>(If the operator is not an individual, identify the representative of the entity specified above)</i>		
LAST	FIRST	MI
c) MAILING ADDRESS <i>(Include Street No. and Name, Apt. No., and/or PO Box No.)</i>		
d) CITY	e) STATE	f) ZIP CODE
g) TELEPHONE NO.	h) FAX NO. <i>(If applicable)</i>	
i) EMAIL ADDRESS		

Questions 5 through 13 pertain to the operation on the land that is proposed for inclusion.

5. Enter the name of the operation in the following space provided (e.g., Smith Family Farm):

NAME

6. Identify the current use of the subject land. Select "Yes" for each that applies and provide the acreage.

AGRICULTURAL USE	ACRES <i>(estimated)</i>	% LAND
a) Crops– Food <i>(e.g., apples, oysters, etc.)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	AGENCY USE
b) Crops– Horticulture <i>(e.g., privet)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	AGENCY USE
c) Crops– Energy <i>(e.g., switchgrass)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	AGENCY USE
d) Livestock– Husbandry <i>(e.g., goat)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	AGENCY USE
e) Livestock– Food <i>(e.g., beef)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	AGENCY USE
f) Livestock– Products <i>(e.g., wool)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	AGENCY USE
g) Farm woodland <i>(e.g., logs)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	AGENCY USE
h) Commercial Horse Boarding Operation	<input type="checkbox"/> Yes <input type="checkbox"/> No	AGENCY USE
i) Commercial Equine Operation	<input type="checkbox"/> Yes <input type="checkbox"/> No	AGENCY USE
j) Other <i>(Specify _____)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	AGENCY USE

Only answer Question 7 if the answer to Question 6(h) is "Yes." Otherwise, select "N/A."

7. State the number of horses boarded on the subject land. _____ N/A

Only answer Question 8 if the answer to Question 6(i) is "Yes." Otherwise, select "N/A."

8. State the number of equine animals stabled on the subject land. _____ N/A

9. Identify the total size of the single farm operation. Include only lands located within Suffolk County, New York.

- Less than 7 acres
- 7 acres or more

"Exhibit A, cont'd."

10. Identify the operating status of the single farm operation. *Select only one answer.*

- Proposed
- Newly established
- Existing

11. Identify the duration immediately preceding today of continuous operation on the subject land.

- Less than 1 year
- 1 to 2 years
- 2 to 3 years
- 3 to 4 years
- 4 to 5 years
- Greater than 5 years
- N/A (e.g., a proposed operation)

12. Identify the annual gross sales generated from this operation. *Use the average annual gross sales value derived from the sale of crops, livestock, livestock products, and/or woodland products for those operations in operation for more than two years. Use last year's gross sales value derived from the sale of crops, livestock, livestock products, and/or woodland products for those operations in operation for less than two years. Use last year's gross receipts collected value derived from commercial horse boarding operations or commercial equine operations.*

- Below \$10,000
- \$10,000 to \$50,000
- Greater than \$50,000
- N/A (e.g., a research operation)

13. Identify the value of capital improvements made to the subject land over the last five years.

- Below \$10,000
- \$10,000 to \$50,000
- Greater than \$50,000
- N/A

Question 14 pertains to the land that is proposed for inclusion.

14. Has an agricultural assessment been approved for the subject land for this year? Yes No

CERTIFICATION OF APPLICANT

I, _____, certify that I am the owner of the land identified in this application and that this application form including any attached documentation constitutes a true statement of facts to the best of my knowledge.

Signature of Owner

Date

-----AGENCY USE BELOW THIS LINE-----

- Has the applicant answered all of the applicable questions? Yes No
- Is the land already in a certified agricultural district? Yes No