

ADVERTISEMENT  
NOTICE TO BIDDERS  
SUFFOLK COUNTY DEPARTMENT OF PUBLIC WORKS  
YAPHANK, NEW YORK

Sealed bids will be received at the Suffolk County Department of Public Works Purchasing Unit (Room #108), 335 Yaphank Avenue, Yaphank, New York 11980, until 11:00 AM local time on April 2, 2015, at which time they will be publicly opened and read for:

**IMPROVEMENTS TO SAGTIKOS MANOR  
TOWN OF WEST BAY SHORE, NEW YORK  
CAPITAL PROJECT NO. 7164**

The work consists of the following:

Sagtikos Manor, shore in West Bay Shore, New York on Montauk Highway (Rt. 27A), is a ten acre manor listed on the National Register of Historic Places. The manor is made up of various buildings, structures, and historic gardens. Under this project, Suffolk County in partnership with the Sagtikos Manor Historic Society (SMHS) will be restoring the drive, historical gardens, grounds and related structures. Work includes site restoration, archaeology coordination, installation of new planting, landscape restoration, permanent irrigation system, tree, shrub, and invasive plant removal and transplanting, gravel drive and parking area construction, restoration of brick garden wall, statuary, wood gates, wood pergola, iron gates, potting shed, fire pump shed, calling bell, and cemetery fence. This listing shall not be construed to be all inclusive. For items considered alternates and not-in-contract, reference contract drawing G-01 and Bid Form pages BF-4 and BF-5.

Sagtikos Manor is a working public facility. Several public events are currently scheduled for 2015, which the Contractor and Sub-contractors, are required to work around. For the events(scheduled on non-working days), the Sagtikos Manor grounds shall be left clean, safe, and usable during the event. See page SCB-4 and SCB-5 for events schedule as a reference.

This property has been determined to possess historic and (e.g., architectural, engineering, artistic) significance and is listed in the National Register of Historic Places. The contractor shall recognize that all aspects of the property may potentially contribute to this significance and the contractor shall not judge the relative significance of any features nor the impact of any or all proposed work. This responsibility shall rest solely with the landscape architect. Consequently no deviations from the contract documents shall be performed and no features or materials shall be altered, removed, reused, or taken from the premises, without the written approval of the landscape architect as being consistent with the requirements of the contract documents. All work shall be consistent with *The Secretary of the Interior's Standards for the Treatment of Historic Properties*.

This project is in part funded by a grant from the NYS Office of Parks, Recreation and Historic Preservation through Title 9 of the Environmental Protection Act of 1993. Under Article 15A, Executive Law, the State of New York is committed to providing Minority and Women Owned Business (MWBE) equal opportunity to participate in government contracts. The following goals have been set for this project: 8% of the contract value for MBE's and 7% of the contract value for WBE's. The successful bidder may be required to furnish an EEO policy statement and reports showing the participation of various business enterprises of subcontractors and suppliers on the contract.

**All Contract Documents may be examined on the plan review table at the Suffolk County Department of Public Works (Rudolph M. Kammerer Building) 335 Yaphank Avenue, Yaphank, New York 11980, between the hours of 9:00AM and 3:00PM daily, except Saturdays, Sundays and holidays, on or after March 6, 2015. In order to obtain a set of Contract Documents, eligible bidders MUST visit <http://www.suffolkcountyny.gov>, click on "Business", then "Bids & Proposals", then click "Please click here for access to the Suffolk County Purchasing System". This will bring you to a home-page where you can "Log-in" to view and print the offerings. New users click on "Log In" to create a new account to register. When creating your profile, ensure that you select NIGP codes 909, 910, 912, 913, 925, and 968 which will allow you to view the appropriate documents and receive future e-mails about Lettings/Capital Projects. You are responsible for downloading and printing all appropriate Contract Documents. You are also responsible for checking the site frequently to ensure that you have all addenda. Note that there is no fee to create a user profile or to obtain documents. Questions for user login should be directed to the Suffolk County Department of Public Works IT division at (631) 852-4115. Eligible bidders must have registered on the Suffolk County Department of Public Works Purchasing Unit web site to be eligible to submit a responsible bid.**

CONTRACT NO.1 – SITE RESTORATION

Note: This Project is to be bid as a **single prime project**. Bidders shall submit with their bids, a separate sealed list that names each subcontractor that the bidder will use to perform work on the contract, and the agreed-upon amount to be paid to each as applicable, for: (a) landscaping, (b) irrigation, (c) carpentry, (d) iron work, (e) masonry work, and (f) statuary. The apparent low bidder's subcontract information will be opened and read aloud at the bid opening.

Bids for this contract shall be submitted in a separate sealed envelope with the name of the contract clearly noted on the outside of the envelope. Bids shall be accompanied by a certified check or bid bond in an amount not less than five percent (5%) of the total Base Bid, made payable to the Suffolk County Treasurer. This bid bond will be held as a guarantee that in the event the bid is accepted and contract awarded to the Bidder, the contract will be duly executed and properly secured. **E-MAILED BIDS WILL BE CONSIDERED UNRESPONSIVE.**

Awards will be made to the lowest responsive and responsible Bidder in conjunction with Section A4-14 of the Suffolk County Administrative Code establishing an optional ten percent (10%) local (Nassau/Suffolk) preference program for Suffolk County contracts.

The bids shall be delivered in person, by the Bidder or his agent, at the time and place stated.

**NOTE:** Notice to Bidders and Bid Results are posted on the Suffolk County Web Site at <http://www.suffolkcountyny.gov>. Go to Department Directory link and scroll down menu to choose Public Works. Then click on Bids and Contracts. Bid Results will not be given out over the telephone. You are requested to access the County website for this information. If you are not in attendance at the bid opening, please be patient while we process and post the results. Results will typically be posted within 24 hours after the bid opening.

Please note that all construction projects over \$250,000 advertised after July 17, 2008 will be subject to training requirements pursuant to Section 220-h of the NYS Labor Law.

Please note that all construction contracts involving construction, reconstruction, improvement, rehabilitation, installation, alteration, renovation, demolition, or otherwise providing for any building, facility or physical structure of any kind with a value in excess of \$250,000 and up to \$3,000,000 after March 27, 2002 will be subject to Apprenticeship Training Program requirements pursuant to Article 23, Section 816b of the NYS Labor Law and Suffolk County Resolution No. 190-2002.

The Commissioner of Public Works reserves the right to reject any and all bids.

Any questions regarding this project shall be directed to **Kenneth E. Phalen, R.A. at (631) 852-4222.**

GILBERT ANDERSON, P.E., COMMISSIONER  
DEPARTMENT OF PUBLIC WORKS  
SUFFOLK COUNTY, NEW YORK