

SUFFOLK COUNTY DEPT. OF PUBLIC WORKS
INDUSTRIAL WASTE UNIT
Pretreatment Program

Baseline Monitoring Report
(New Source)

If your facility is proposing to discharge an industrial wastewater to the county sewer, you will be required to submit a "Baseline Monitoring Report" (BMR) to the Suffolk County Department of Public Works Bergen Point Permit Office along with your Special Permit Connection Application. The BMR must be signed by a principal of the company. Below is a summary of the information required to be included in the BMR.

If your facility is designated as a "Categorical Industry" by the United States Environmental Protection Agency there may be federal discharge limits in addition to the county's local discharge limits that you must meet. Please refer to 40 CFR §403.12 for the exact language of the law.

Below is a summary of the information required to be included in the BMR.

Baseline Monitoring Report requirements:

1. The name and address of the facility and name of the operator and owners.
2. A list of all environmental control permits held by the facility. (e.g., Article 12 for storage of hazardous materials; SPDES permit for any direct discharge to ground).
3. A detailed description of the manufacturing processes and all operations from beginning to end (Start with the raw materials and progress through all manufacturing processes, including QA/QC, to the final product(s) and packaging. Include the rate of production, and the applicable "North American Industry Classification System (NAICS) Code(s) for the operation(s) carried out at your facility. Explain where and how all water is used in the facility, and where and how all wastes and wastewater is generated. Include a schematic process diagram indicating the proposed points of discharge inside the building (e.g., floor drains, sinks, restrooms, etc.) to the county sewer system for all your process wastewater.
4. Flow information: the Average daily, and the Maximum daily wastewater flow generated (industrial wastewater process streams), expressed in gallons per day, that you estimate will be discharged to the County's sewage treatment plant.
5. Analytical results of industrial wastewater; the sample must be representative of daily operations demonstrating the facility's ability to meet all applicable pretreatment standards (local and federal discharge limits).
6. A certification that pretreatment standards can be met or, if additional pretreatment is necessary, the method of treatment to be used to meet the applicable pretreatment standards.