Board of Elections
County of Suffolk

Addendum No. One
Request for Proposals (RFP) for
Information Technology Support Consulting Services

Revised Timeline
Please Note Extend Due Dates

Advertisement Dates: **December 16, 2009 *South Shore Press***
December 17, 2009 *The Port Times Record*

Technical Questions
Revised Due Date: **Tuesday, February 9, 2009**
Must be submitted in writing (email acceptable) to the contact person listed below by 3:30 p.m.

Proposer's Conference – Revised Date **February 24, 2010**
Site Visit – Revised Date **February 24, 2010**

Proposals Due -
Revised Due Date: **March 12, 2010**
11:00 a.m.

Must be submitted in writing to the contact person listed below

Contact Information

Name: Tom Knobel
Title: Purchasing Officer
Suffolk County Board of Elections
Yaphank Avenue, Yaphank, NY 11980

Direct Tel. (631) 852-4561
Alt Tel. (631) 852-4567

Email: Thomas.knobel@suffolkcountyny.gov

Response Package Requirements

- Submissions to be sent to Suffolk County Board of Elections
- Number of Copies: Original plus 4 copies
- Original must be labeled "Original"
- Original must contain the actual ink signed and notarized required County forms
- All copies must be complete copies of the Original
- Fee Schedules, original and required number of copies are to be in a separate, single, sealed packet to be included with the Original Proposal ONLY
- Proposals should be submitted in a tabbed and labeled binder, not permanently bound
- Transmittal letter and all required forms should be placed in First Tab of Binder
- Do not return this RFP document or the Model Agreement.

Late Proposals Will Be Rejected