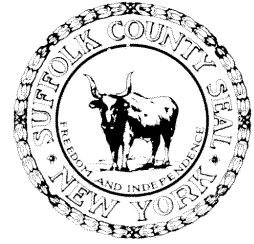


SUFFOLK COUNTY DEPARTMENT OF



CIVIL SERVICE

Steve Levy
Suffolk County Executive

ANNOUNCES

PRESS RELEASE #12
NOVEMBER 16, 2009

PUBLIC NOTICE

This is a summary of forthcoming examinations. Applicants are advised to see the official examination announcement for complete details.

FOR THE MOST CURRENT EXAMINATION ANNOUNCEMENT INFORMATION, PLEASE GO TO OUR WEBSITE AT: <http://www.suffolkcountyny.gov/civilservice> AND SELECT "CURRENT LIST OF EXAMS."

If it becomes necessary to amend any announcement or current Press Release, all changes will be posted on the department's web page at this URL.

DEPARTMENT LOCATION

The Suffolk County Department of Civil Service maintains its principal office at:
725 Veterans Memorial Highway, Building #158
P.O. Box 6100

Hauppauge, NY 11788-0099

Telephone: 631-853-5500

Fax: 631-853-6370

INTERNET HOME PAGE

Press Releases (Examination Announcement Summary), examination announcements, expanded subtest descriptions (when available), and job specifications can be obtained from the Suffolk County home page at:

<http://www.suffolkcountyny.gov/civilservice>

APPLICATION PROCESSING FEE

A separate application is required for each examination (identified by examination number) for which you are applying. Each application **MUST** be accompanied by a non-refundable, non-transferable application processing fee. Unless otherwise noted on the examination announcement, the application processing fee is \$35.00 for each open-competitive application filed and \$25.00 for each promotional application filed. **DO NOT SEND CASH.** Make your check or money order payable to the Suffolk County Department of Civil Service. Please indicate the examination title and your social security number on the face of your check or money order.

APPLICATION FEE WAIVER

The application processing fee may be waived for Suffolk County residents who are veterans, auxiliary police, volunteer firefighters, volunteer EMTs and volunteer CERT members. The fee may also be waived if you are unemployed and for recipients of Medicaid, SSI, Public Assistance or those in a training program under the Job Training Partnership Act/Workforce Investment Act administered by a state or local social service agency. All claims for application fee waiver are subject to verification. **If you can verify eligibility for application fee waiver, complete a "Request for Application Fee Waiver and Certification" form and submit it with your application. The waiver application is available on request from the Civil Service Department or on our website under "Online Forms."**

OPEN FILING SYSTEM

The Suffolk County Department of Civil Service accepts applications for most titles before a test is announced.

INTERNET FILING

Candidates for all promotional examinations and selected open competitive examinations may file on the internet. For more information

visit our home page at: <http://www.suffolkcountyny.gov/civilservice>.

APPLICATIONS FOR EXAMINATIONS THAT INVOLVE TRAINING AND EXPERIENCE EVALUATIONS A candidate who filed for a training and experience examination more than six months prior to the last filing date is advised to amend his or her application to include current information. Candidates are also advised to request from the Department of Civil Service a copy of the official examination announcement which fully describes all the information that must be included in your application. (When critical information is vague or missing, candidates may receive no credit for that part.)

VETERANS CREDIT UPDATE

The New York State Legislature has amended Section 85 of the *Civil Service Law* to expand the period of service for the Vietnam Conflict. Effective July 26, 2006, individuals who served in the armed forces of the United States at any time between February 28, 1961 through May 7, 1975, qualify for status as wartime veteran.

LAST FILING DATE DECEMBER 9, 2009 WRITTEN TEST DATE: JANUARY 9, 2010
SPECIFICATION # TITLE ANNUAL SALARY

0238 INVESTIGATIVE AUDITOR OC \$63,371 Grade 29
0238 INVESTIGATIVE AUDITOR PR \$63,371 Grade 29

LAST FILING DATE DECEMBER 9, 2009 WRITTEN TEST DATE: JANUARY 16, 2010
SPECIFICATION # TITLE ANNUAL SALARY

5051 BAY CONSTABLE OC Usual Annual Salary \$34,123-\$55,478**
5052 SENIOR BAY CONSTABLE OC Usual Annual Salary \$48,040-\$64,383**
5052 SENIOR BAY CONSTABLE PR Usual Annual Salary \$48,040-\$64,383 **

LAST FILING DATE DECEMBER 16, 2009 WRITTEN TEST DATE: JANUARY 23, 2010
SPECIFICATION # TITLE ANNUAL SALARY

1250 ASSISTANT ENVIRONMENTAL PROTECTION DIRECTOR OC Usual Annual Salary \$89,690**
1250 ASSISTANT ENVIRONMENTAL PROTECTION DIRECTOR PR Usual Annual Salary \$89,690**
1905 AUDIO VISUAL SPECIALIST OC Usual Annual Salary \$35,000**
2122 ENVIRONMENTAL PROJECTS COORDINATOR OC \$60,761 Grade 28
Usual Annual Salary \$55,560**
0117 PRINT SHOP SUPERVISOR OC \$51,339 ** Grade 24
1848 SCHOOL COMMUNICATIONS TECHNICIAN OC Usual Annual Salary \$51,583**

LAST FILING DATE DECEMBER 16, 2009 WRITTEN TEST DATE: JANUARY 23, 2010
SPECIFICATION # TITLE ANNUAL SALARY

1242 SENIOR ENVIRONMENTAL ANALYST OC \$55,828 ** Grade 26
Usual Annual Salary \$62,724 **
1242 SENIOR ENVIRONMENTAL ANALYST PR \$55,828 ** Grade 26
Usual Annual Salary \$62,724 **
4027 TOWN DIRECTOR OF FACILITIES, PARKS AND RECREATION OC \$65,000 **
4027 TOWN DIRECTOR OF FACILITIES, PARKS AND RECREATION PR \$65,000 **

LAST FILING DATE FEBRUARY 3, 2010 WRITTEN TEST DATE: MARCH 13, 2010
SPECIFICATION # TITLE ANNUAL SALARY

0011 CLERK OC \$27,170 Grade 9
0016 CLERK (SPANISH SPEAKING) OC \$27,170 Grade 9

APPLICATIONS ARE ACCEPTED AND ADDED CONTINUALLY FOR THE FOLLOWING TITLES:

SPECIFICATION # TITLE ANNUAL SALARY
2041 CLINICAL NURSE PRACTITIONER OC Annual Salary \$58,255 Grade 27
2670 EMERGENCY MEDICAL TECHNICIAN (BASIC) OC Usual Annual Salary \$43,680-48,750**
2673 EMERGENCY MEDICAL TECHNICIAN (CRITICAL CARE) OC Usual Annual Salary Range \$39,512-\$45,323**
2674 EMERGENCY MEDICAL TECHNICIAN

	(PARAMEDIC) OC	Usual Annual Salary \$35,360-\$43,580**
2641	MEDICAL SERVICES SPECIALIST OC	Annual Salary \$57,472 Grade 23 Step 2
2305	OCCUPATIONAL THERAPIST OC	Annual Salary \$45,571** Grade 21
		Usual Annual Salary Range \$43,973-\$69,561
2321	PHYSICAL THERAPIST OC	Annual Salary \$45,571 Grade 21**
		Usual Annual Salary Range \$43,973-\$54,564
2020	PUBLIC HEALTH NURSE I OC	Annual Salary \$53,009 Grade 21 Step 2

OC -	OPEN-COMPETITIVE	* PER 2007 CONTRACT
PR -	PROMOTIONAL	** SALARIES VARY BY JURISDICTION

INVESTIGATIVE AUDITOR OC REQUIRES: Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree* which includes or is supplemented by at least twenty-four (24) credits in accounting and five (5) years of experience as an accountant or auditor, one (1) year of which must have been in the field of tax accounting.

NOTE: Bookkeeping experience will not be credited towards meeting the above minimum qualifications.

NOTE: Possession of a New York State License as a Certified Public Accountant** may be substituted for two (2) years of non-specific experience as an Accountant or Auditor.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach to the application a current copy of your New York State Certified Public Accountant license.

INVESTIGATIVE AUDITOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Principal Accountant or Principal Auditor in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

BAY CONSTABLE OC REQUIRES: Either: (a) Graduation from a New York State or Regionally accredited college or university with an Associate's Degree* in Criminal Justice, Marine Conservation, Marine Transportation, Marine Maintenance or a related field; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and two (2) years of experience in marine conservation, marine transportation, marine maintenance, commercial fishing and/or clamming, as a member of the United States Navy, as a merchant able body seaman, or as a peace or police officer as defined in sections 1.20 and 2.10 of New York State Criminal Procedure Law; or, (c) An equivalent combination of education and experience as defined by the limits of a) and b).

NOTE: Possession of a current United States Coast Guard Master's license**, for which at least 360 days of service were needed to qualify for examination, will substitute for all experience.

NECESSARY SPECIAL REQUIREMENTS: Candidates must be at least twenty-one (21) years of age at the time of appointment. In jurisdictions where positions are designated as peace officers, the incumbent will be required, after appointment, to obtain a Peace Officer Training Certificate recognized by the New York State Municipal Police Training Council. Those positions authorized by law under Section 2.10 of CPL to carry a firearm must also complete the Initial Firearms and Deadly Physical Force Course within 6 months of their appointment.

Candidates currently enrolled in the semester which includes the final credits necessary for graduation will be permitted to compete in this examination on a pending basis. Pending candidates who fail to complete all degree requirements by June 30, 2010 will be disqualified from the competition and all pending candidates passing the examination must furnish proof that degree requirements were completed by this date.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach to the application a copy of your current United States Coast Guard Master's license.

SENIOR BAY CONSTABLE OC REQUIRES: Either: a) Graduation from a New York State or Regionally accredited college or university with an Associate's Degree* in Criminal Justice, Marine Conservation, Marine Transportation, Marine Maintenance or a related field, and two (2) years of experience in marine conservation, marine transportation, marine maintenance, commercial fishing and/or clamming, as a member of the United States Navy, as a merchant able body seaman, or as a peace or police officer as defined in sections 1.20 and 2.10 of New York State Criminal Procedure Law; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and four (4) years of experience as defined above; or, (c) An equivalent combination of education and experience as defined by the limits of a) and b).

NOTE: Possession of a current United States Coast Guard Master's license**, for which at least 360 days of service were needed to qualify for examination, will substitute for two years of the above experience.

NECESSARY SPECIAL REQUIREMENTS: Candidates must be at least twenty-one (21) years of age at the time of appointment. In jurisdictions where positions are designated as peace officers, the incumbent will be required, after appointment, to obtain a Peace Officer Training Certificate recognized by the New York State Municipal Police Training Council. Those positions authorized by law under Section 2.10 of CPL to carry a firearm must also complete the Initial Firearms and Deadly Physical Force Course within 6 months of their appointment.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**Please attach to the application a copy of your current United States Coast Guard Master's license.

SENIOR BAY CONSTABLE PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Bay Constable in the jurisdiction in which the candidate seeks promotion for at least one (1) year immediately preceding the written examination date.

NECESSARY SPECIAL REQUIREMENTS: Candidates must be at least twenty-one (21) years of age at the time of appointment. In jurisdictions where positions are designated as peace officers, the incumbent will be required, after appointment, to obtain a Peace Officer Training Certificate recognized by the New York State Municipal Police Training Council. Those positions authorized by law under Section 2.10 of CPL to carry a firearm must also complete the Initial Firearms and Deadly Force Course within 6 months of their appointment.

ASSISTANT ENVIRONMENTAL PROTECTION DIRECTOR OC REQUIRES: Graduation from a New York State or Regionally accredited college or university with a Bachelor's Degree* which includes or is supplemented by at least thirty (30) credit hours in mathematics and natural, physical, or environmental sciences, and four (4) years of technical or administrative experience in environmental protection activities.

NOTE: Graduate education in the natural or environmental sciences may be substituted for experience on a year-for-year basis up to a maximum of two (2) years.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

ASSISTANT ENVIRONMENTAL PROTECTION DIRECTOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Senior Environmental Analyst in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

AUDIO VISUAL SPECIALIST OC REQUIRES: Five (5) years of experience in the repair, maintenance and operation of television cameras, television receivers or studio recording equipment.

NOTE: Vocational education* related to the repair, maintenance and operation of television cameras, television receivers or studio recording equipment will be substituted for experience on a year-for-year basis up to maximum of two (2) years.

NECESSARY SPECIAL REQUIREMENT

At the time of appointment and during employment in this title employees may, dependent upon the needs and size of school district or municipal agency, be required to possess a valid license to operate a motor vehicle in New York State, or otherwise demonstrate their capacity to meet the transportation needs of the job.

*Please attach to the application a copy of your vocational school transcript(s) which must have your name, school name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

ENVIRONMENTAL PROJECTS COORDINATOR OC REQUIRES: Graduation from a New York State or Regionally accredited college or university with a Bachelor's Degree* which includes or is supplemented by at least thirty (30) credit hours in the physical or biological sciences, and four (4) years of supervisory experience in environmental quality programs.

NOTE: Additional graduate education* in a physical or biological science from a New York State or Regionally accredited college or university will be substituted for up to two (2) years of the above experience.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

PRINT SHOP SUPERVISOR PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Graphics Supervisor or Duplicating Machine Operator IV for two (2) years or as an Assistant Print Shop Supervisor for one (1) year in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

SCHOOL COMMUNICATIONS TECHNICIAN REQUIRES: a) Graduation from a New York State or Regionally accredited college or university with an Associate's Degree* in Data Processing or Computer Science, and one (1) year of experience in the use, diagnosis and repair of data processing and audiovisual equipment; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and three (3) years of experience in the use, diagnosis and repair of data processing and audiovisual equipment; or, (c) An equivalent combination of education and experience as defined by the limits of a) and b).

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

SENIOR ENVIRONMENTAL ANALYST OC REQUIRES: Graduation from a New York State or Regionally accredited college or university with a Bachelor's Degree* in mathematics, one of the natural or physical sciences, environmental studies or a related field, plus four (4) years of experience in environmental protection activities.

NOTE: Graduate education* in one of the above areas will be substituted for experience on a year-for-year basis to a maximum of two (2) years.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

SENIOR ENVIRONMENTAL ANALYST PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Environmental Analyst in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

TOWN DIRECTOR OF FACILITIES, PARKS AND RECREATION OC REQUIRES: Graduation from a New York State or regionally accredited college or university with a Bachelor's Degree* plus four (4) years of administrative experience which includes responsibility for training, staffing, planning, directing and coordinating the work of a substantial staff. Experience must include or be supplemented by at least two (2) years of experience in the performance of program and/or maintenance activities in a parks and recreation setting.

NOTE: Additional administrative experience as defined above may be substituted for education on a year-for-year basis to a maximum of four (4) years. All candidates must have at least two (2) years of experience in the performance of program and/or maintenance activities in a parks and recreation setting.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

TOWN DIRECTOR OF FACILITIES, PARKS AND RECREATION PR REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Superintendent of Recreation I or Town Maintenance Supervisor in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

CLERK OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

CLERK (SPANISH SPEAKING) OC REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma.

CLINICAL NURSE PRACTITIONER OC REQUIRES: Graduation from a regionally accredited or New York State registered college or university with a Master's Degree* in nursing with specialization in a definite area of practice plus a minimum of two (2) years experience in general clinical nursing including at least one (1) year of experience in the area of specialization; or, satisfactory completion of a Nurse Practitioner program registered by the New York State Education Department and two (2) years experience as a nurse practitioner.

NECESSARY SPECIAL REQUIREMENT - Possession of a New York State Registered Professional Nurse License. Certification as a Nurse Practitioner by New York State Department of Education. The clinical specialty relevant to the specific position will be determined by the department.

*Please attach to the application a copy of your college transcript(s) which includes the date the degree was granted; also, copies of your current nursing license and certification as Nurse Practitioner.

EMERGENCY MEDICAL TECHNICIAN (BASIC) OC REQUIRES: Possession of one of the following certificates* issued by the New York State Department of Health; Emergency Medical Technician-Basic Certificate; Emergency Medical Technician-Intermediate Certificate; Emergency Medical Technician-Critical Care Certificate; or Emergency Medical Technician-Paramedic Certificate.

*Please attach to the application a copy of your currently valid certificate.

NECESSARY SPECIAL REQUIREMENTS (VARY BY JURISDICTION)

1. Candidates must maintain a current appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout

employment in this position.

3. Candidates must be free of any speech or hearing defects which would impair functioning in this position.

Possession of an Emergency Medical Technician-Paramedic Certificate issued by the New York State Department of Health.

*Please attach to the application a copy of your currently valid certificate.

EMERGENCY MEDICAL TECHNICIAN (CRITICAL CARE) OC REQUIRES: Possession of one of the following certificates* issued by the New York State Department of Health: Emergency Medical Technician-Critical Care; or Emergency Medical Technician-Paramedic.

*Please attach to the application a copy of your currently valid certificate.

NECESSARY SPECIAL REQUIREMENTS

1. Candidates must maintain a current appropriate Emergency Medical Technician Critical Care or Paramedic Certificate throughout employment in this position.

2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.

3. Candidates must be free of any speech or hearing defects which would impair functioning in this position.

EMERGENCY MEDICAL TECHNICIAN (PARAMEDIC) OC REQUIRES: Possession of an Emergency Medical Technician-Paramedic Certificate issued by the New York State Department of Health.

*Please attach to the application a copy of your currently valid certificate.

NECESSARY SPECIAL REQUIREMENTS

1. Candidates must maintain a current appropriate Emergency Medical Technician-Paramedic certificate throughout employment in this position.

2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.

3. Candidates must be free of any speech or hearing defects which would impair functioning in this position.

MEDICAL SERVICES SPECIALIST OC REQUIRES: Graduation from a regionally accredited or New York State registered college or university with a Bachelor's or Master's Degree* in Nursing or other health or human services field, plus two (2) years of experience as a registered professional nurse in home health care and/or the review of home health care services for medical necessity or in the delivery of preventive health care services. Experience must have been gained within the last ten (10) years.

NECESSARY SPECIAL REQUIREMENT: At the time of appointment and during employment in this title, employees must possess a Registered Nurse's license issued by the State of New York. Employees must also possess and maintain a valid license to operate a motor vehicle in New York State or otherwise demonstrate their capacity to meet the transportation requirements of the job.

*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. **Please attach a copy of your currently valid New York State Registered Nurse's license.

OCCUPATIONAL THERAPIST OC REQUIRES: Possession of a Registered Occupational Therapist's license, issued by the New York State Department of Education. Appointees must maintain a current registration throughout their employment in this title.

NOTE: A copy of the license must accompany the application. The applications of those candidates not in possession of the above stated license will not be evaluated.

PHYSICAL THERAPIST OC REQUIRES: Possession of a license** to practice Physical Therapy in the State of New York. Appointees must maintain a current license throughout their employment in this title.

****NOTE:** A copy of your Physical Therapist license and current Physical Therapist registration must accompany the application. The applications of those candidates not in possession of the required license and registration will not be evaluated.

PUBLIC HEALTH NURSE I OC REQUIRES: Graduation from an accredited college or university with a Bachelor's Degree* in Nursing in a course of study approved by the New York State Public Health Council.

NECESSARY SPECIAL REQUIREMENTS Possession of a Registered Professional Nurse license issued by the New York State Department of Health and a valid New York State driver's license at time of permanent appointment. Licenses must be maintained throughout employment in this title.

***NOTE:** Please submit official college transcript(s) of all course work as required by the New York State Sanitary Code. Student copies are not acceptable.

NOTE: A copy of the Registered Nurse license must accompany the application.

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