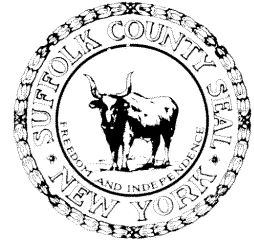


# SUFFOLK COUNTY DEPARTMENT OF



# CIVIL SERVICE

Steve Levy  
Suffolk County Executive

## ANNOUNCES

PRESS RELEASE #8  
SEPTEMBER 6, 2010

### PUBLIC NOTICE

This is a summary of forthcoming examinations. Applicants are advised to see the official examination announcement for complete details.

**FOR THE MOST CURRENT EXAMINATION ANNOUNCEMENT INFORMATION, PLEASE GO TO OUR WEBSITE AT: <http://www.suffolkcountyny.gov/civilservice> AND SELECT "CURRENT LIST OF EXAMS."**

If it becomes necessary to amend any announcement or current Press Release, all changes will be posted on the department's web page at this URL.

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### **WANT TO GET ON OUR MAILING LIST?**

Thanks to the Internet and computer technology, anyone interested in receiving this Announcement Summary by email may now do so. First go to <http://eupdates.suffolkcountyny.gov/pommo/user/subscribe.php> and subscribe to the e-updates for the civil service examination summary. Then, when a new summary is released, you will receive a notification sent to the email address that you entered when subscribing. Individuals and agencies are encouraged to make use of this new and free service.

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### DEPARTMENT LOCATION

The Suffolk County Department of Civil Service maintains its principal office at:  
725 Veterans Memorial Highway, Building #158, P.O. Box 6100, Hauppauge, NY 11788-0099  
Telephone: 631-853-5500 Fax: 631-853-6370

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### INTERNET HOME PAGE

Press Releases (Examination Announcement Summary), examination announcements, expanded subtest descriptions (when available), and job specifications can be obtained from the Suffolk County home page at: <http://www.suffolkcountyny.gov/civilservice>

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### APPLICATION PROCESSING FEE

A separate application is required for each examination (identified by examination number) for which you are applying. Each application **MUST** be accompanied by a non-refundable, non-transferable application processing fee. Unless otherwise noted on the examination announcement, the application processing fee is \$35.00 for each open-competitive application filed and \$25.00 for each promotional application filed. **DO NOT SEND CASH.** Make your check or money order payable to the Suffolk County Department of Civil Service. Please indicate the examination title and your social security number on the face of your check or money order.

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### APPLICATION FEE WAIVER

The application processing fee may be waived for Suffolk County residents who are veterans, auxiliary police, volunteer firefighters, volunteer EMTs and volunteer CERT members. The fee may also be waived if you are unemployed and for recipients of Medicaid, SSI, Public Assistance or those in a training program under the Job Training Partnership Act/Workforce Investment Act administered by a state or local social service agency. All claims for application fee waiver are subject to verification. **If you can verify eligibility for application fee waiver, complete a "Request for Application Fee Waiver and Certification" form and submit it with your application. The waiver application is available on request from the Civil Service Department or on our website under "Online Forms."**

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**OPEN FILING SYSTEM**

The Suffolk County Department of Civil Service accepts applications for most titles before a test is announced.

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**INTERNET FILING**

Candidates for all promotional examinations and selected open competitive examinations may file on the internet. For more information visit our home page at: <http://www.suffolkcountyny.gov/civilservice>.

**APPLICATIONS FOR EXAMINATIONS THAT INVOLVE TRAINING AND EXPERIENCE EVALUATIONS** A candidate who filed for a training and experience examination more than six months prior to the last filing date is advised to amend his or her application to include current information. Candidates are also advised to request from the Department of Civil Service a copy of the official examination announcement which fully describes all the information that must be included in your application. (When critical information is vague or missing, candidates may receive no credit for that part.)

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**LAST FILING DATE: SEPTEMBER 8, 2010**

**WRITTEN TEST DATE: OCTOBER 16, 2010**

**SPECIFICATION #**

**ANNUAL SALARY**

0633	ASSETS AND RESOURCES SUPERVISOR PR	\$55,828	Grade 26
3058	CHILD SUPPORT SPECIALIST II PR	\$43,483	Grade 20
3059	CHILD SUPPORT SPECIALIST III PR	\$49,433	Grade 23
1107	COMPUTER GRAPHICS MAPPING SPECIALIST OC	\$43,483	Grade 20
1107	COMPUTER GRAPHICS MAPPING SPECIALIST PR	\$43,483	Grade 20
1121	MAP DRAFTER I OC	\$37,949**	Grade 17
1121	MAP DRAFTER I PR	\$37,949**	Grade 17
0663	REAL ESTATE ANALYST OC	\$60,761	Grade 28

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**LAST FILING DATE: SEPTEMBER 15, 2010**

**WRITTEN TEST DATE: OCTOBER 16, 2010**

**SPECIFICATION#      TITLE**

**ANNUAL SALARY**

1122	MAP DRAFTER II OC	\$43,483**	Grade 20
1122	MAP DRAFTER II PR	\$43,483**	Grade 20
1123	MAP DRAFTER III OC	\$49,433**	Grade 23
1123	MAP DRAFTER III PR	\$49,433**	Grade 23

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**LAST FILING DATE: SEPTEMBER 15, 2010**

**WRITTEN TEST DATE: OCTOBER 23, 2010**

**SPECIFICATION#      TITLE**

**ANNUAL SALARY**

5606	PARK POLICE OFFICER OC	\$42,935	Grade 19
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**LAST FILING DATE: SEPTEMBER 22, 2010**

**WRITTEN TEST DATE: OCTOBER 30, 2010**

**SPECIFICATION#      TITLE**

**ANNUAL SALARY**

5502	CORRECTION OFFICER II PR	\$81,824	Ungraded (Effective 1/1/07)
0609	DEPUTY TOWN ASSESSOR OC	Usual Annual Salary \$64,000**	
0694	LAND MANAGEMENT SPECIALIST IV OC	\$47,424	Grade 22
0694	LAND MANAGEMENT SPECIALIST IV PR	\$47,424	Grade 22
0610	REAL PROPERTY APPRAISAL TECHNICIAN I OC	\$36,331	Grade 16

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**LAST FILING DATE: OCTOBER 13, 2010**

**WRITTEN TEST DATE: NOVEMBER 20, 2010**

**SPECIFICATION#      TITLE**

**ANNUAL SALARY**

0037	OFFICE APPLICATIONS SPECIALIST OC	Usual Annual Salary \$42,081-\$42,692**	
0037	OFFICE APPLICATIONS SPECIALIST PR	Usual Annual Salary \$42,081-\$42,692**	
0034	PRINCIPAL OFFICE APPLICATIONS SPECIALIST PR	Usual Annual Salary \$52,046**	
0035	SENIOR OFFICE APPLICATIONS SPECIALIST OC	Usual Annual Salary \$47,535**	
0035	SENIOR OFFICE APPLICATIONS SPECIALIST PR	Usual Annual Salary \$47,535**	

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**LAST FILING DATE: MARCH 31, 2011**

**WRITTEN TEST DATE: JUNE 11, 2011**

**SPECIFICATION#      TITLE**

**ANNUAL SALARY**

5002	POLICE OFFICER OC	\$42,000 Effective (1/1/08)** (Salary at Step 6 \$108,608)	
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**APPLICATIONS ARE ACCEPTED AND ADDED CONTINUALLY FOR THE FOLLOWING TITLES:**

**SPECIFICATION #      TITLE**

**ANNUAL SALARY**

2041	CLINICAL NURSE PRACTITIONER OC	Annual Salary \$58,255 Grade 27	
2670	EMERGENCY MEDICAL TECHNICIAN (BASIC) OC	Usual Annual Salary \$35,360-48,750**	

2673	EMERGENCY MEDICAL TECHNICIAN (CRITICAL CARE) OC	Usual Annual Salary \$35,360-\$48,750**
2674	EMERGENCY MEDICAL TECHNICIAN (PARAMEDIC) OC	Usual Annual Salary \$35,360-\$48,750**
2641	MEDICAL SERVICES SPECIALIST OC	Annual Salary \$57,472 Grade 23 Step 2
2305	OCCUPATIONAL THERAPIST OC	Annual Salary \$45,571** Grade 21
2321	PHYSICAL THERAPIST OC	Usual Annual Salary Range \$43,973-\$69,561 Annual Salary \$45,571 Grade 21**
2020	PUBLIC HEALTH NURSE I OC	Usual Annual Salary Range \$43,973-\$54,564 Annual Salary \$53,009 Grade 21 Step 2
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OC -	OPEN-COMPETITIVE	* PER 2007 CONTRACT
PR -	PROMOTIONAL	** SALARIES VARY BY JURISDICTION
*****		

**ASSETS AND RESOURCES SUPERVISOR PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Senior Assets Analyst in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

**CHILD SUPPORT SPECIALIST II PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Child Support Specialist I or Child Support Specialist I (Spanish Speaking) in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

**NECESSARY SPECIAL REQUIREMENTS**

1. Candidates must be bondable. 2. Within six (6) months of appointment, employees hired after 9/27/96 must obtain a NYS Notary Public license. The license must be maintained throughout employment in the title. 3. At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate their capacity to meet the transportation requirements of the job.

**CHILD SUPPORT SPECIALIST III PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Child Support Specialist II for two (2) years or as a Child Support Specialist I or Child Support Specialist I (Spanish Speaking) for four (4) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

**NECESSARY SPECIAL REQUIREMENTS**

1. Candidates must be bondable. 2. Within six (6) months of appointment, employees hired after 9/27/96 must obtain a NYS Notary Public license. The license must be maintained throughout employment in the title. 3. At the time of appointment and during employment in this title, employees must possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate their capacity to meet the transportation requirements of the job.

**COMPUTER GRAPHICS MAPPING SPECIALIST OC** REQUIRES: Three (3) years of drafting experience, two (2) years of which must have been in computer-operated map drafting.

**COMPUTER GRAPHICS MAPPING SPECIALIST PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Map Drafter I or Drafter II in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

**MAP DRAFTER I OC** REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and four (4) years experience as a drafter, at least one (1) year of which must have been as a map drafter.

**NOTE:** Relevant education\* (including course work in drafting, surveying or cartography) will be substituted for the general drafting experience on a year-for-year basis. Candidates must possess one (1) year of experience as a map drafter.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**MAP DRAFTER I PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Drafter I in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

**MAP DRAFTER II OC** REQUIRES: Either: (a) Graduation from a New York State or Regionally accredited college or university with an Associate's Degree\* which includes or is supplemented by at least twelve (12) credits in drafting, and four (4) years of experience as a

map drafter; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and six (6) years of experience as a drafter, at least four (4) years of which must have been as a map drafter; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

**NOTE:** Additional relevant education\* from a New York State or regionally accredited college or university (including course work in drafting, surveying or cartography) will be substituted for the general drafting experience on a year-for-year basis up to a maximum of four (4) years.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**MAP DRAFTER II PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Map Drafter I for two (2) years or as a Drafter I in the Suffolk County Real Property Tax Service Agency for four (4) years immediately preceding the written examination date.

**MAP DRAFTER III OC** REQUIRES: Either: (a) Graduation from a New York State or Regionally accredited college or university with an Associate's Degree\*, which includes or is supplemented by at least twelve (12) credits in drafting, and eight (8) years of experience as a drafter, at least four (4) years of which must have been as a map drafter; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and ten (10) years of experience as a drafter, at least four (4) years of which must have been as a map drafter; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

**NOTE:** Additional relevant education\* (including course work in drafting, surveying or cartography) will be substituted for the general drafting experience on a year-for-year basis up to a maximum of four (4) years.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**MAP DRAFTER III PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Map Drafter II or Computer Graphics Mapping Specialist in the jurisdiction in which the candidate seeks promotion for at least one (1) year immediately preceding the written examination date.

**REAL ESTATE ANALYST OC** REQUIRES: Graduation from an accredited law school with Doctor of Jurisprudence degree\* and four (4) years of experience in conducting analytical studies, two (2) years of which must have involved real estate transactions.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**PARK POLICE OFFICER I OC** REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma recognized by the New York State Department of Education by the date of appointment. No substitution of experience for education will be permitted. **SUFFOLK COUNTY RESIDENCY REQUIRED FOR APPOINTMENT.**

**SPECIAL AGE REQUIREMENT:** Candidates must be at least 19 years and 6 months old on or before the date of the written test. Pursuant to Section 54 of the civil Service Law, applicants who are within 6 months of the minimum age will be permitted into the competition. Eligibility for appointment as a Park Police Officer I begins when the candidate reaches age 20. Candidates who reach their 35<sup>th</sup> birthday on or before the date of the written examination are not eligible except as follows: Candidates may have a period of active military duty, up to six years as defined in Section 243 (10-a) of the Military Law, deducted from their age for purposes of determining whether they meet the age requirement.

**LICENSE REQUIREMENT:** Candidates will be required to possess a New York State Motor Vehicle Operator's License at the time of appointment.

**RESIDENCY REQUIREMENT:** There are no residence requirements to compete in this examination. However, pursuant to local law, **ONLY SUFFOLK COUNTY RESIDENTS ARE ELIGIBLE FOR APPOINTMENT.** To be deemed a resident of Suffolk County, an applicant must have been a legal resident of Suffolk County at the time of certification for appointment and for at least 90 calendar days prior thereto.

**CITIZENSHIP REQUIREMENT:** Candidates must be United States citizens at the time of appointment.

**POLICE TRAINING COURSE REQUIREMENT:** After appointment, candidates will be required to successfully complete a Police Officer Training course recognized by the New York State Municipal Training Council.

**NOTE:** Pursuant to the provisions of Section 217A of the County Law, candidates who have been convicted of a felony will be barred from appointment and candidates who have been convicted of a misdemeanor may be barred from employment.

**CORRECTION OFFICER II PR** REQUIRES: To be eligible to compete in this examination, a candidate must now be serving as a permanent or contingent permanent Correction Officer I in the Suffolk County Sheriff's Department. To be eligible for appointment, all passing candidates must have completed two (2) years of continuous service as a permanent or contingent permanent Correction Officer I in the Suffolk County Sheriff's Department.

**DEPUTY TOWN ASSESSOR OC** REQUIRES: Either: (a) Graduation from a New York State or regionally accredited college or university with a Bachelor's Degree\*, and three (3) years of experience as a real estate appraiser, real estate assessor, real estate broker or real estate developer; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and seven (7) years of experience as a real estate appraiser, real estate assessor, real estate broker or real estate developer; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

**NECESSARY SPECIAL REQUIREMENT** - Candidates must complete a basic formal training course prescribed by the New York State Board of Equalization and Assessment during the first year in office.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**LAND MANAGEMENT SPECIALIST IV OC** REQUIRES: Either: (a) Graduation from a New York State or regionally accredited college or university with a Bachelor's Degree\*, and four (4) years of experience in the appraisal, purchase, sale, acquisition, title search, or management of real property; or, (b) Graduation from a standard senior high school or possession of a high school equivalency diploma, and eight (8) years of experience in the appraisal, purchase, sale, acquisition, title search or management of real property; or, (c) An equivalent combination of education and experience as defined by the limits of (a) and (b).

**NOTE:** Possession of a New York State Real Estate Broker's license\*\* will substitute for one (1) year of the above experience.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. \*\*Please attach to the application a copy of your current New York State Real Estate Broker's license.

**LAND MANAGEMENT SPECIALIST IV PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Land Management Specialist III or Principal Title Searcher for one (1) year or as a Land Management Specialist II for three (3) years in the jurisdiction in which the candidate seeks promotion immediately preceding the written examination date.

**REAL PROPERTY APPRAISAL TECHNICIAN I OC** REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma, and two (2) years of experience in the valuation of real property or in gathering of information to be used in the valuation of real property.

**NOTE:** Additional education\* from a New York State or regionally accredited college or university will be substituted for experience on a year-for-year basis.

**NECESSARY SPECIAL REQUIREMENT** - Candidates must possess a valid New York State driver's license at the time of appointment; and throughout the term of their employment in this title.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**OFFICE APPLICATIONS SPECIALIST OC** REQUIRES: Graduation from a New York State or regionally accredited college with an Associate's Degree\* in a field related to office information systems and technologies, and two (2) years of experience in the utilization of office software for word processing, desktop publishing, or accounting and/or statistical applications.

**NOTE:** Additional experience which involves developing new word processing, desktop publishing, accounting and/or statistical applications and software may be substituted for the above education on a year-for-year basis. Candidates must have graduated from high school or possess a high school equivalency diploma.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**OFFICE APPLICATIONS SPECIALIST PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Word Processing Technician in the jurisdiction in which the candidate seeks promotion for at least two (2) years immediately preceding the written examination date.

**PRINCIPAL OFFICE APPLICATIONS SPECIALIST PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as a Senior Office Applications Specialist in the jurisdiction in which the candidate seeks promotion for at least three (3) years immediately preceding the written examination date.

**SENIOR OFFICE APPLICATIONS SPECIALIST OC** REQUIRES: Graduation from a New York State or regionally accredited college with an Associate's Degree\* in a field related to office information systems and technologies, and four (4) years of experience in the utilization of office software for word processing, desk-top publishing, or accounting and/or statistical applications, two (2) years of which must be in a supervisory capacity.

**NOTE:** Additional experience that involves developing new word processing, desktop publishing, accounting and/or statistical applications and software may be substituted for the above education on a year-for-year basis. Candidates must have graduated from high school or possess a high school equivalency diploma.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable.

**SENIOR OFFICE APPLICATIONS SPECIALIST PR** REQUIRES: To be eligible, a candidate must now be serving and have served on a continuous basis with permanent or contingent permanent competitive status as an Office Applications Specialist in the jurisdiction in which the candidate seeks promotion for at least three (3) years immediately preceding the written examination date.

**POLICE OFFICER OC** REQUIRES: Graduation from a standard senior high school or possession of a high school equivalency diploma recognized by the New York State Department of Education by the date of appointment. No substitution of experience for education will be permitted.

**SPECIAL AGE REQUIREMENT:** Candidates must be at least 19 years 6 months old on or before June 11, 2011. Pursuant to Section 54 of the Civil Service Law, applicants who are within six months of the minimum age will be permitted into the competition. Eligibility for appointment as a Police Officer begins when the candidate reaches age 20. Candidates who reach their 35<sup>th</sup> birthday on or before June 11, 2011 are not eligible except as follows: Candidates may have a period of active military duty, up to six years as defined in Section 243 (10-a) of the Military Law, deducted from their age for purposes of determining whether they meet the age requirement.

**LICENSE REQUIREMENT:** Candidates will be required to possess a New York State motor vehicle operator license at the time of appointment.

**RESIDENCE REQUIREMENT:** There are no residence requirements to compete in this examination. In accordance with the provisions of Section 23 of the New York State Civil Service Law, for town and village positions, the Civil Service Department may give preference in certification to legal residents of a jurisdiction if so requested by the appointing authority. To be deemed a legal resident of a particular jurisdiction for the purpose of being granted preference as such, a candidate must have been a legal resident of such jurisdiction at the time of certification and for at least 90 calendar days prior thereto. Candidates may be required to indicate at the time of consideration for appointment whether or not they will become a resident of the locality in accordance with local law or ordinance.

**CITIZENSHIP REQUIREMENT:** Candidates must be United States citizens at the time of appointment.

**POLICE OFFICER TRAINING COURSE REQUIREMENT:** After appointment, candidates will be required to successfully complete a Police Officer Training course recognized by the New York State Municipal Training Council.

**APPLICATION FORMS:** Candidates are encouraged to file via the Internet at the Civil Service Department website, [www.suffolkcountyny.gov/civilservice](http://www.suffolkcountyny.gov/civilservice), where the required \$100 application processing fee may be paid by either VISA or Mastercard. Internet filers will receive an email receipt at the time of filing. Candidates filing by paper application must first obtain form CS-205LE by sending a stamped, self addressed envelope measuring at least 9 ½" by 4" to: Suffolk County Department of Civil Service, P.O. Box 6100, Hauppauge, NY 11788-0099. Completed applications **must** be addressed to, and received by the Suffolk County Department of Civil Service, P.O. Box 6100, Hauppauge, NY 11788-0099 by the last filing date. Hard copy applications should be delivered via certified mail, return receipt. Applications that are not accompanied by a check or money order, and which are ineligible for a fee waiver, will not be processed for the examination.

**CLINICAL NURSE PRACTITIONER OC** REQUIRES: Graduation from a regionally accredited or New York State registered college or university with a Master's Degree\* in nursing with specialization in a definite area of practice plus a minimum of two (2) years experience in general clinical nursing including at least one (1) year of experience in the area of specialization; or, satisfactory completion of a Nurse Practitioner program registered by the New York State Education Department and two (2) years experience as a nurse practitioner.

**NECESSARY SPECIAL REQUIREMENT** - Possession of a New York State Registered Professional Nurse License. Certification as a Nurse Practitioner by New York State Department of Education. The clinical specialty relevant to the specific position will be determined by the department.

\*Please attach to the application a copy of your college transcript(s) which includes the date the degree was granted; also, copies of your current nursing license and certification as Nurse Practitioner.

**EMERGENCY MEDICAL TECHNICIAN (BASIC) OC** REQUIRES: Possession of one of the following certificates\* issued by the New York State Department of Health: Emergency Medical Technician-Basic Certificate; Emergency Medical Technician-Intermediate Certificate; Emergency Medical Technician-Critical Care Certificate; or Emergency Medical Technician-Paramedic Certificate.

\*Please attach to the application a copy of your currently valid certificate.

**NOTE:** Separate eligible lists will be established for each title.

**NECESSARY SPECIAL REQUIREMENTS (VARY BY JURISDICTION)**

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.

4. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

**EMERGENCY MEDICAL TECHNICIAN (CRITICAL CARE) OC** REQUIRES: Possession of one of the following certificates issued by the New York State Department of Health: Emergency Medical Technician-Critical Care; or Emergency Medical Technician-Paramedic.

\*Please attach to the application a copy of your currently valid certificate.

NOTE: Separate eligible lists will be established for each title.

**NECESSARY SPECIAL REQUIREMENTS**

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. Candidates for Emergency Medical Technician-Critical Care must have completed the Suffolk Regional Emergency medical Advisory committee's (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.
5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

**EMERGENCY MEDICAL TECHNICIAN (PARAMEDIC) OC** REQUIRES: Possession of an Emergency Medical Technician-Paramedic Certificate issued by the New York State Department of Health.

\*Please attach to the application a copy of your currently valid certificate.

NOTE: Separate eligible lists will be established for each title.

**NECESSARY SPECIAL REQUIREMENTS (VARY BY JURISDICTION)**

1. Candidates must maintain the appropriate Emergency Medical Technician Certificate throughout employment in this position.
2. Candidates may be required to possess the appropriate New York State driver's license, and maintain such license throughout employment in this position.
3. Candidates must be free of any speech or hearing defects that would impair functioning in this position.
4. Candidates for Emergency Medical Technician-Paramedic must have completed the Suffolk Regional Emergency Medical Advisory committee's (REMAC) Advanced Life Support credentialing process at the time of appointment and must complete all protocol and policy updates throughout employment in the position.
5. In jurisdictions where required, the incumbent must obtain certification of completion of the appropriate National Incident Management System (NIMS) entry-level course(s), including Incident Command System (ICS) training, within 26 weeks of appointment.

**MEDICAL SERVICES SPECIALIST OC** REQUIRES: Graduation from a regionally accredited or New York State registered college or university with a Bachelor's or Master's Degree\* in Nursing or other health or human services field, plus two (2) years of experience as a registered professional nurse in home health care and/or the review of home health care services for medical necessity or in the delivery of preventive health care services. Experience must have been gained within the last ten (10) years.

NECESSARY SPECIAL REQUIREMENT: At the time of appointment and during employment in this title, employees must possess a Registered Nurse's license issued by the State of New York. Employees must also possess and maintain a valid license to operate a motor vehicle in New York State or otherwise demonstrate their capacity to meet the transportation requirements of the job.

\*Please attach to the application a copy of your college transcript(s) which must have your name, college name, and date of graduation printed on it by the institution. Grade reports, incomplete transcripts and other similar documents are unacceptable. \*\*Please attach a copy of your currently valid New York State Registered Nurse's license.

**OCCUPATIONAL THERAPIST OC** REQUIRES: Possession of a Registered Occupational Therapist's license, issued by the New York State Department of Education. Appointees must maintain a current registration throughout their employment in this title.

NOTE: A copy of the license must accompany the application. The applications of those candidates not in possession of the above stated license will not be evaluated.

**PHYSICAL THERAPIST OC** REQUIRES: Possession of a license\*\* to practice Physical Therapy in the State of New York. Appointees must maintain a current license throughout their employment in this title.

\*\*NOTE: A copy of your Physical Therapist license and current Physical Therapist registration must accompany the application. The applications of those candidates not in possession of the required license and registration will not be evaluated.

**PUBLIC HEALTH NURSE I OC** REQUIRES: Graduation from an accredited college or university with a Bachelor's Degree\* in Nursing in a course of study approved by the New York State Public Health Council.

**NECESSARY SPECIAL REQUIREMENTS** Possession of a Registered Professional Nurse license issued by the New York State Department of Health and a valid New York State driver's license at time of permanent appointment. Licenses must be maintained throughout employment in this title.

\*NOTE: Please submit official college transcript(s) of all course work as required by the New York State Sanitary Code. Student copies are not acceptable.

NOTE: A copy of the Registered Nurse license must accompany the application.

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