

Vocational Training

A small percentage of job applicants may require vocational training in a classroom setting. Such training must be geared toward a demand occupation that is mutually acceptable to both the agency and the customer, and is contingent upon several factors including agency funding.

Career Quest

Find your personal career direction through attendance at one of the Employment Center's Career Quest seminars. Key industry leaders provide participants an opportunity to explore specific career and employment areas through presentation and discussion. Call 853-6666 for more information.

Contact Us

Any of these options can help you become employed. Contact the Employment Center at 853-6600 today. Your career is waiting.



SUFFOLK COUNTY ONE-STOP EMPLOYMENT CENTER

Auxiliary aids and services available upon request to individuals with disabilities.

Locations

HAUPPAUGE

725 Veterans Memorial Highway
Hauppauge, NY 11788-4347

631-853-6600

RIVERHEAD

300 County Center Drive, Room S-12
Riverhead, NY 11901

631-852-1955

www.suffolkcountyny.gov/labor



SUFFOLK COUNTY ONE-STOP EMPLOYMENT CENTER

*Suffolk County's
Full Service, One-Stop
Employment & Training
Resource Center*



Steve Levy
Suffolk County Executive
Robert W. Dow, Jr.
Commissioner of Labor

SUFFOLK COUNTY WORKFORCE INVESTMENT BOARD
James DiLiberto, Chair

An Equal Opportunity Employer Program

A Message



Steve Levy
Suffolk County
Executive



James DiLiberto
WIB
Chair



Robert W. Dow, Jr.
Commissioner
of Labor

Unemployment benefits no one. Corporate downsizing and industry uncertainty can put a stop to a promising career for individuals who find themselves jobless.

Well, there is one “stop” in Suffolk County that we’re quite proud of. It is the career center at the Suffolk County Department of Labor known as the One-Stop Employment Center.

One of the first in the nation to put into practice the notion that a job search can begin and end at one location, the Employment Center brings together all a job seeker needs to become re-employed. Unemployment information, job banks, career counselors and access to vocational training are just a few of the resources to be found at the Center.

This brochure highlights the rest. If you find yourself out of work or looking to advance your career, look no further than the one-stop, full service Employment Center.

Basic Services

Conducting a **self-directed job search** from home is a difficult & costly process. Our basic services are available at no cost to all job seekers in an environment conducive to an effective job search.

- ◆ "Resource Rooms" equipped with
 - Computers, Internet Access, State of the Art Software and Job Banks.
 - Photocopy and Fax Machines.
 - Phone Banks.
 - A Complete Job Search Library including Employment-related Videotapes and Job Search Directories.
 - Newspapers, Job Listings, Civil Service and other Announcements.
- ◆ Referral to a Wide Range of Local Services.
- ◆ Vocational Training Financial Aid Information.
- ◆ Internet Workshops.
- ◆ Unemployment Insurance Information.
- ◆ Job Search Assistance.
- ◆ On-Site Employer Recruitment.



Intensive Services

These services are designed for those individuals who, after attempting to find a job on their own, are in need of a more **staff-assisted** approach to their job search. Among the services included are:

- ◆ One-on-One Career Counseling & Planning.
- ◆ Comprehensive Skills Assessment.
- ◆ “How To” Workshops & Focus Groups.
- ◆ Computer Workshops.
- ◆ Individual Job Development & Job Search Assistance.



Customer Satisfaction

Although Employment Center services are available at no cost, it is important to us to provide our customers with the very best possible service. We continually strive to better our facilities and customer access by maintaining an ongoing policy of customer satisfaction and continuous improvement.

Surveys are used throughout the Center to receive customer input. We ask that you give us feedback from time to time, regarding the quality of our services and, most important, we need to know when you land that job!