

SUFFOLK COUNTY DEPARTMENT OF LABOR – LIVING WAGE UNIT

REQUEST FOR SPECIFIC LIVING WAGE EXEMPTION

Living Wage Law, Suffolk County Code, Chapter 347 (2001)

To Be Completed By Applicant/Employer/Contractor

NAME: _____ **DATE:** _____

REPRESENTATIVE: _____

ADDRESS: _____ **TELEPHONE #:** _____

AWARDING AGENCY: _____ **CONTACT:** _____

AMOUNT OF AWARD: _____ **TERM OF CONTRACT:** _____

BASIS FOR SPECIFIC EXEMPTION

1) YOUTH - Must submit proof on separate sheet of the following:

Recipient is an organization that regularly employs individuals under the age of 21 in a summer youth or school-to-work program. Exemption applies only to such employees. (Chapter 347-13 A2) _____

2) SEASONAL EMPLOYMENT - Must submit proof on separate sheet of the following:

Recipient is an organization that employs seasonal employees. May be granted a permanent exemption with respect to these employees with submission of proof that employees are “seasonal” as defined in the Law. (Chapter 347-13 A4) _____

3) WAGE OR BUDGET EXEMPTION ** - Must submit proof of the following:

a) Recipient provides proof that the highest paid employee of the corporation earns a salary which, calculated on an hourly basis, is less than six times the lowest wage or salary paid by the corporation (Chapter 347-13 A3a) **OR** _____

b) Recipient demonstrates that fulfilling the requirements of the Living Wage Law will present a hardship, directly increasing the expected total annual budget in an amount greater than 10% of the prior year’s adopted budget. (Chapter 347-13 A3b) _____

**** NOTE: THE INFORMATION ON REVERSE SIDE MUST BE COMPLETED FOR REQUESTS AS DESCRIBED IN 3 (a) OR 3 (b) ABOVE**

CONTINUED
LW-5 (revised 4-05)

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REMINDER: THE FOLLOWING INFORMATION MUST BE COMPLETED FOR EXEMPTION REQUESTS AS DESCRIBED IN SECTIONS 3 (a) OR 3 (b) ON REVERSE SIDE.

- 1) TOTAL ESTIMATED ANNUAL BUDGET:
WITH EXEMPTION (a) _____
WITHOUT EXEMPTION (b) _____
- 2) ANNUAL COST OF APPLICATION OF LIVING WAGE LAW TO EMPLOYER: [subtract 1 (a) from 1 (b)]
(c) _____
- 3) PERCENTAGE INCREASE OF TOTAL ANNUAL BUDGET IF EXEMPTION IS DENIED: [2 (c) ÷ 1 (a)]
(d) _____
- 4) NUMBER OF EMPLOYEES AFFECTED BY THE LIVING WAGE LAW:
(e) _____