

SUFFOLK COUNTY DEPARTMENT OF LABOR
LIVING WAGE UNIT

Living Wage Law, Suffolk County Code Chapter 347 (2001)

NOTICE OF INCOMPLETE SUBMISSION

To Be Completed By Awarding Agency

DATE: _____

TO: _____ (Applicant/Employer/Contractor)

FROM: _____ (Awarding Agency)

You are hereby notified that your proposal # _____ in response to the RFP # _____ is incomplete. The following documents are required along with your paperwork in order for your submission to be evaluated:

- _____ *Notice of Application for County Compensation*
- _____ *Suffolk County Living Wage Certification / Declaration-Subject to Audit*
- _____ *Other* _____

Should you have any questions regarding your inclusion under the *Living Wage Law*, or require clarification on requirements under this Law (including questions regarding exemptions or appeals), please contact this agency, or the Suffolk County Department of Labor's *Living Wage Unit* at (631) 853-3808.

The Suffolk County Website (www.co.suffolk.ny.us/labor) contains a link to the full text of the *Living Wage Law* as adopted on July 27, 2001, as well as a list of "Frequently Asked Questions."

(Signature)

(Date)

(Title)

LW – 6 (revised 4-05)

cc: *Living Wage Unit*