



Steven Bellone  
Suffolk County Executive

Rosalie Drago  
Commissioner

**SUFFOLK COUNTY DEPARTMENT OF LABOR, LICENSING & CONSUMER AFFAIRS**

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**NOTICE OF INCOMPLETE SUBMISSION**

*To Be Completed By Awarding Agency*

**DATE:** \_\_\_\_\_

**TO:** \_\_\_\_\_ (Applicant for Assistance)

**FROM:** \_\_\_\_\_ (Awarding Agency)

You are hereby notified that your proposal # \_\_\_\_\_ in response to the RFP # \_\_\_\_\_ is incomplete. The following documents are required along with your paperwork in order for your submission to be evaluated:

- \_\_\_\_\_ *Notice of Application for County Assistance*
- \_\_\_\_\_ *Suffolk County Living Wage Certification / Declaration of Compliance*
- \_\_\_\_\_ *Other* \_\_\_\_\_

Should you have any questions regarding your inclusion under the Living Wage Law, or require clarification on requirements under this law (including questions regarding exemptions or appeals), please contact this agency, or the Local Law Compliance Unit at (631) 853-3808.

The Suffolk County website ([www.suffolkcountyny.gov/labor](http://www.suffolkcountyny.gov/labor)) contains a link to the full text of the Living Wage Law as adopted on July 27, 2001, as well as a list of "Frequently Asked Questions".

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Title)