

MINUTES OF THE DOWNTOWN CITIZENS ADVISORY PANEL

March 28, 2016

4:00 P.M.

2nd Floor – H. Lee Dennison Building

Representatives Attending:

<u>DISTRICT</u>	<u>LEGISLATOR</u>	<u>REPRESENTATIVE</u>
1	Albert Krupski	Raymond Pickersgill
4	Tom Muratore	Robert Martinez
5	Kara Hahn	Barbara Russell
6	Sarah S. Anker	Lori Baldassare
7	Rob Calarco	Dennis Smith
8	William J. Lindsay III	Kay Cameron
9	Monica R. Martinez	Florence Joyner
10	Tom Cilmi	Robert Moses Kuri
11	Thomas F. Barraga	Donna Periconi
12	Leslie Kennedy	Gina Coletti
13	Robert Trotta	William J. Garthe
14	Kevin J. McCaffrey	JoAnn Boettcher
15	DuWayne Gregory	John Diliberto
18	William Spencer	Keith Barrett
County Executive Rep/Chair Planning		Regina Zara Peter Lambert

Representatives Absent:

2	Bridget Fleming	Susan Von Freddi
3	Kate M. Browning	John W. Liberti
16	Steven H. Stern	Walter Rabe
17	Lou D' Amaro	Jennifer A. Casey

Also Attending - Heidi Kowalchyk, Contracts Management Analyst, Staff to Panel
- Kristen Jarnagin, President, Long Island Convention and Visitors Bureau

Adopted: _____

MINUTES OF THE DOWNTOWN CITIZENS ADVISORY PANEL

- I. **Welcome:** The meeting was called to order by Regina Zara at 4:07 p.m.
- II. **Consideration of the Minutes from 11-23-2015 Meeting:** John Diliberto motioned to accept the minutes of the November 23, 2015 meeting, and Barbara Russell seconded the motion. There were three abstentions.
- III. **Guest Speaker:** Zara introduced Kristen Jarnagin, President of the Long Island Convention and Visitors Bureau (LICVB). Jarnagin presented an overview of Long Island's tourism industry and provided insight into the Bureau and its tourism promotion and marketing initiatives. Long Island Travel Guides were distributed and a short tourism video highlighting tourism assets in Suffolk County was shown.
- IV. **Correspondence:** Zara announced that she received a letter from Legislator Anker appointing Lori Baldassare to the Panel replacing Kathleen Weber. Zara introduced and welcomed Baldassare to the Panel.
- V. **Old Business:** Round 14 applicants training report- Heidi Kowalchyk reported that training sessions were held on February 10 and 22 in which 28 people attended. An evening session was offered in response to several requests for an evening time but no one attended. Attendees included representatives from various community groups, legislator's offices and from the Downtown Panel. Both Kowalchyk and Zara reported receiving many positive comments about the training both at the session and afterward. Attendees reported that the training was helpful and thorough. Zara reported that John Corral from the Economic Development and Planning Department presented an overview of SEQRA requirements and Peter Lambert attended the sessions and answered questions about projects' proximity to downtowns.
- VI. **New Business:**
 - A. Round 10 Town of Riverhead project: Zara reported receiving an email and a copy of the Town of Riverhead resolution rescinding their \$99,500 Round 10 grant due to the unsuccessful attempt to find a suitable location for the project in the downtown area. The grant was for an all-season ice rink. Zara reminded Panel members that the County does not rescind already-awarded Downtown Revitalization grant monies for projects regardless of how long they may take to complete.
 - B. Round 14 inquiries: Zara reported that the Department has received inquiries from about doing projects on property owned by taxing districts such as Fire Districts or Parking Districts. Zara noted that these districts do not qualify and restated that project areas must be located on municipally owned property namely village, town, county, state or federal government.
 - C. April Meeting Date: The Panel agreed to change the April meeting date from April 25 to April 18 due to school spring recess schedules. The Panel also agreed to have a tour of Sound Beach and Rocky Point on May

23rd. Zara asked Baldessare to help coordinate the tour and thanked Kay Cameron for coordinating the December tour and dinner of Sayville.

VII. Give and Take: Zara asked the Panel for input for future topics and discussion ensued about demographics related to housing on Long Island.

VIII. Public Portion: None at this time

Meeting adjourned 5:27pm

2016 Schedule of Upcoming Meetings:

(H. Lee Dennison Bldg. 2nd Floor – Planning Conference Room)

April 25

May 23

June 20

July 11 & 25

August 29 (if needed)

October 24

November 28

December 5