



Steven Bellone  
Suffolk County Executive

Frank Nardelli  
Commissioner

**SUFFOLK COUNTY DEPARTMENT OF LABOR, LICENSING, & CONSUMER AFFAIRS**

**NOTICE OF APPLICATION TO CERTIFY COMPLIANCE WITH FEDERAL LAW (8 U.S.C. SECTION 1324A) WITH RESPECT TO  
LAWFUL HIRING OF EMPLOYEES, Suffolk County Code, Chapter 353 (2006)**

To Be Completed By Applicant/Covered Employer/Owner

EMPLOYER/CORP/BUSINESS/COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_ AWARDDING AGENCY: \_\_\_\_\_

VENDOR, FEDERAL ID OR SOCIAL SECURITY #: \_\_\_\_\_ CONTRACT ID: \_\_\_\_\_

NOT-FOR-PROFIT: YES \_\_\_ NO \_\_\_ (Submit Proof of IRS Not-for-Profit Status)

TERM OF CONTRACT OR EXTENSION (PROVIDE DATES): \_\_\_\_\_

BRIEF DESCRIPTION OF COMPENSATION, PROJECT OR SERVICE: \_\_\_\_\_

SUBCONTRACTOR NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

VENDOR, FEDERAL ID OR SOCIAL SECURITY #: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ DESCRIPTION OF COMPENSATION, PROJECT OR SERVICE: \_\_\_\_\_

**EVIDENCE OF COMPLIANCE:**

Copies of the following must be maintained by covered employers or the owners thereof for each employee for the time periods set forth in Suffolk County Code, Section 353-14 (A):

- A. United States passport; *or*
- B. Resident alien card or alien registration card; *or*
- C. Birth certificate indicating that person was born in the United States; *or*
- D. (1) A driver's license, if it contains a photograph of the individual; *and*  
(2) A social security account number card (other than such a card which specifies on its face that the issuance of the card does not authorize employment in the United States); *or*
- E. Employment authorization documents such as an H-1B visa, H-2B visa, and L-1 visa, or other work visa as may be authorized by the United States Government at the time the County contract is awarded for all covered employees.

**AFFIDAVIT OF COMPLIANCE WITH THE REQUIREMENTS OF  
8 U.S.C. SECTION 1324a WITH RESPECT TO LAWFUL HIRING OF EMPLOYEES**

State of New York )

ss:

County of \_\_\_\_\_ )

\_\_\_\_\_, being duly sworn, deposes and says:  
(Print Name of Deponent)

1. I am owner/authorized representative of \_\_\_\_\_  
(Circle one) (Name of Corp., Business, Company)
2. I certify that I have complied, in good faith, with the requirements of Title 8 of the United States Code (U.S.C.) section 1324a (Aliens and Nationality) with respect to the hiring of covered employees and with respect to the alien and nationality status of the owners thereof, as set forth in Suffolk County Code Chapter 353 (2006).

Sworn to before me this \_\_\_ day

\_\_\_\_\_  
(Signature of Deponent)

of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
(Notary Public)