

# SUFFOLK COUNTY PLANNING COMMISSION

c/o Suffolk County Department of Economic Development & Planning  
100 Veterans Memorial Highway, PO Box 6100, Hauppauge, NY 11788-0099  
T: (631) 853-5192 F: (631) 853-4044

Joanne Minieri, Deputy County Executive and Commissioner, Department of Economic  
Development and Planning  
Sarah Lansdale, Director of Planning

## Notice Of Meeting

August 7, 2013 at 2:00 p.m.  
Rose Caracappa Auditorium  
W.H. Rogers Legislature Bldg.,  
725 Veterans Memorial Highway, Smithtown, NY

### **Tentative Agenda Includes:**

1. Meeting Summary for June 2013 and July 2013
2. Public Portion
3. Chairman's Report
4. Director's Report
5. Guest Speakers
  - Richard Koubek, PhD, Chair, and Kathy Liguori, Vice Chair, Welfare to Work Commission of the Suffolk County Legislature
  - Kyle Collins, Town of Southampton Planning and Development Administrator  
Janice Scherer, Town of Southampton, Project Manager, Southampton 400+
6. Section A 14-14 thru A 14-23 & A 14-25 of the Suffolk County Administrative Code
  - Adoption of Adopted Resolution 2013-315 Update to the Comprehensive Plan to Include A Sustainability Element ("Southampton 400+") Town of Southampton
7. Section A-14-24 of the Suffolk County Administrative Code  
None
8. Discussion:
9. Other Business:

**NOTE:** The **next meeting** of the SUFFOLK COUNTY PLANNING COMMISSION will be held on September 4, 2013 10:30 at Sag Harbor, NY (location to be determined)

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7. Section A-14-24 of the Suffolk County Administrative Code  
None
8. Discussion:
9. Other Business:

**NOTE:** The **next meeting** of the SUFFOLK COUNTY PLANNING COMMISSION will be held on September 4, 2013 at 10:30 AM at Sag Harbor Village Hall, 55 Main Street, Sag Harbor, NY 11963



Steven Bellone  
SUFFOLK COUNTY EXECUTIVE  
Department of  
Economic Development and Planning

Joanne Minieri  
Deputy County Executive and Commissioner

Division of Planning  
and Environment

**STAFF REPORT**  
**SECTIONS A14-14 THRU A14-25 OF THE SUFFOLK COUNTY ADMINISTRATIVE CODE**

**Applicant:** Update to the Comprehensive Plan/ Sustainability Element ("Southampton 400+)  
**Municipality:** Town of Southampton  
**Location:** Town wide

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**Received:** 7/12/2013  
**File Number:** SD-13-01

**Jurisdiction:** Amendment to Comprehensive Plan

**PROPOSAL DETAILS**

**OVERVIEW** – The subject referral is a proposed amendment, on the Town Boards own motion, to the Town of Southampton 1999 Comprehensive Plan. The stated intent of the Southampton 400+ Sustainability Element is that it be used in the Planning and Land Use process and “provide the means by which the Town may set sustainable priorities with mechanisms for measuring success.” The stated goal in the plan is to “maintain the unique characteristics that define the Town of Southampton, specifically, its scenic vistas, maritime heritage, agricultural heritage and culture, vibrant hamlet centers and unsurpassed beaches...”

The document is careful to point out that while the term “sustainability” may have global application in other non-town documents, the term as used in the Southampton 400+ addition “is not in furtherance of those global objectives but is meant to directly apply to the resilience of...” the towns “...local community.” The document further notes that “Sustainability, as used in the Plan should be read in the context of ‘sustaining’, namely to sustain the beauty, culture and history that have made Town among the most desirable places to live and vacation. For those of us who live and work here this document should be seen as a way to preserve the essence of the Town in perpetuity so that what we treasure most will remain for generations to come.”

The plan is structured so that at the heart of the Sustainability Element is a series of matrices, which are targeted action plans for each of 10 Focus Areas:

- Education
- Water
- Economics
- Land Use
- Transportation and Air Quality
- Energy/Carbon
- Green Buildings
- Waste
- Quality of Life
- Stewardship

The matrices set forth the recommended action with columns providing such details as implementation mechanisms, responsibility, potential implementation partners, impact to greenhouse gas, and references to implementation resources.

The Action Plan component of this plan contains dozens of recommended tactics for pursuing sustainability in all Town operations and municipal activities, as well as, promoting sustainable private sector initiatives and lifestyles.

The entire Southampton 400+ Sustainability Element can be viewed at the below website address:

[http://www.southamptontownny.gov/filestorage/760/762/1122/1674/7185/Southampton\\_SustainabilityPlan\\_Final\\_07-23-1-3web.pdf](http://www.southamptontownny.gov/filestorage/760/762/1122/1674/7185/Southampton_SustainabilityPlan_Final_07-23-1-3web.pdf)

Staff has attached the Executive Summary of the Southampton 400+ Sustainability Element for convenience.

## **STAFF ANALYSIS**

The Southampton 400+ Sustainability Element is divided into three sections; a brief up front narrative section, an action plan and an appendix. The plan utilizes an analysis tool referred to as Triple Bottom Line. According to the plan, the Triple Bottom line is an approach to sustainable development that addresses economic, social and environmental challenges. The Triple Bottom Line directs the Town away from traditional trade off practices (for example, economic gains at the expense of natural resources) by ensuring that town programs offer economic, environmental, and social benefits to its residents and other stakeholders. The plan envisions town generated improvements should be fairly distributed among the local hamlets. This is typically accomplished by engaging a wider array of stakeholders in Town decision making.

The Suffolk County Planning Commission has identified six general Critical County Wide Priorities and include:

1. Environmental Protection
2. Energy Efficiency
3. Economic Development, Equity and Sustainability
4. Housing Diversity
5. Transportation and
6. Public Safety

These policies are reflected in the Suffolk county Planning Commission Guidebook (unanimously adopted July 11, 2012).

Many features within the Southampton 400+ Sustainability Element echo the Suffolk County Planning Commissions Publications on Managing Stormwater-Natural Vegetation and Green Methodologies, February 2011; the Suffolk County Planning Commission Model Code: Universal Design Incentive, March 2010; the Long Island Solar Permit Initiative (LIUSPI), September 2011 and several sections of the Commission Guidebook including Energy Efficiency (section 4.3), Public Safety (4.4) , Economic Development (4.5), Transportation (4.6) and Environment (4.7).

As indicated by the 2012 members of the Sustainable Southampton Green Advisory Committee, “as a maritime community with a strong agricultural heritage, and as a world class resort destination, Southampton is more dependent than most on a quality environment. Above all else, our environment is why people come to live, work, play and invest here.”

Southampton 400+ was prepared by the consulting firm Perkins+Will, whose work was funded by an Energy Efficiency and Conservation Block Grant (EECBG) from the US Department of Energy. According to the referral materials to the Suffolk County Planning Commission the project was informed by the input of many Town officials and staff, numerous outside experts, local organizations, and members of the community.

It is the belief of the staff that the proposed amendment to the Town Comprehensive Plan, intended to make Southampton a better place by incorporating sustainability as a new element, is appropriate and advances the use of sustainability as a planning tool in Suffolk County.

New York State General Municipal Law, Section 239-I provides for the Suffolk County Planning Commission to consider inter-community issues. Included in such issues are compatibility of land uses, community character, public convenience and maintaining of a satisfactory community environment. It is the belief of the staff that the Southampton 400+ Sustainability Element strives for greater harmony between the above considerations.

## **STAFF RECOMMENDATION**

**Approval** of the Southampton 400+ Sustainability Element as an amendment to the Town of Southampton Comprehensive Plan for the following reasons:

It is the belief of the Suffolk County Planning Commission that the proposed amendment to the Town Comprehensive Plan, intended to make Southampton a better place by incorporating sustainability as a new element, is appropriate and advances the use of sustainability as a planning tool in Suffolk County.

New York State General Municipal Law, Section 239-I provides for the Suffolk County Planning Commission to consider inter-community issues. Included in such issues are compatibility of land uses, community character, public convenience and maintaining of a satisfactory community environment. It is the belief of the Commission that the Southampton 400+ Sustainability Element strives for greater harmony between the above considerations.



## EXECUTIVE SUMMARY

Southampton 400+ has been prepared as a component of the Town of Southampton's Comprehensive Plan in order to incorporate the emerging field of sustainability planning into that document. It consists of three distinct components:

1. A brief, up front narrative section, Vision & Approach, containing:
  - An introduction and vision statement for a sustainable Southampton
  - A description of the process used to prepare the plan
  - A guide to the plan's structure and functionality
  - A discussion of plan implementation and tracking
  
2. An Action Plan, consisting of recommended strategies to address sustainability in 10 topic areas. Each topic area features:
  - Introductory comments on the significance of the category to sustainability
  - A goal statement for the category
  - An account of how sustainability initiatives in the category meet "triple bottom line" standards of supporting economic, environmental, and social values
  - Lead recommended initiatives, including both existing initiatives that require continuance and enhancement and proposed new projects
  - A set of recommended strategies presented in a matrix format
  
3. An Appendix containing:
  - A Precedents Study of sustainability initiatives in comparable communities around the country
  - Context maps
  - Documentation of a Town workshop to collect input on the plan, including the workshop presentation
  - References & Resources

### VISION & APPROACH

#### THE VISION

Southampton Town aspires to be a healthy and green community in a sustainable world as it approaches its 400th anniversary in 2040. A sustainable Southampton is one where the advantages, delights, and unique cultural and natural features of our region are available and accessible to all its residents, regardless of age, race, or socio-economic status. A sustainable Southampton retains

and strengthens the region's core attractions – farmlands, woodlands, estuaries, and walkable village centers. The goal here is not nostalgia. The goal is strengthening regional quality of life using 21st century technologies and services in the building, health care, energy, arts and entertainment, transportation, and other economic sectors. In a sustainable Southampton, chemicals of concern use are minimized, wildlife corridors are maintained, our vital water resources are restored, and residents have the resources needed for maintaining good health.

#### GUIDING PRINCIPLES

The plan sets forth sustainable precepts to direct the Town of Southampton throughout its current and future circumstances, irrespective of changes in, focus areas, tactics, or leadership. These are:

#### 1. HEALTHY AND RESILIENT COMMUNITIES AND NATURAL SYSTEMS

To achieve these, the Town will need to:

- Minimize human degradation of natural systems.
- Improve the health and vitality of fisheries and agricultural lands.
- Reduce dependence on man-made persistent chemicals and synthetic substances.
- Reduce wasteful use of natural materials.
- Reduce fossil fuel dependence.
- Create and sustain vibrant hamlets as centers of economic prosperity, culture, and learning.

#### 2. SUSTAINABLE EDUCATION AND LITERACY

Sustainable education and literacy is essential to the Plan's implementation and underlies many of the Plan's recommendations.

#### 3. TRANSPARENCY

Transparency in developing, communicating, and tracking the progress of the Plan will keep it alive and meaningful, and support ongoing implementation.

#### 4. TRIPLE BOTTOM LINE

The Triple Bottom Line is an increasingly common approach to sustainable development that looks at each action from the standpoint of economic, social and environmental benefits.

## THE PROCESS

Southampton 400+ was initiated by the Sustainable Southampton Green Committee, with funding from a US Department of Energy grant. An RFP was issued seeking a consultant to prepare the plan and Perkins+Will (P+W), an international green urban design and architecture firm, was selected from a field of a dozen respondents. Due to project constraints, it was determined that the focus of this Sustainability Element would be an Action Plan, based on a matrix comparable to the one in the Town's Comprehensive Plan. Plan goals, objectives and strategies were developed based on information drawn from workshops, focus groups, stakeholder interviews, existing and adopted Town plans, and precedents from other communities nationwide. The Sustainable Southampton Green Committee reviewed plan drafts prior to its submission to the Town Board for adoption. Additional public review and outreach is recommended in order to generate buy-in and commitment to plan implementation.

## PLAN STRUCTURE AND ADAPTABILITY

At the heart of this Sustainability Element is a series of matrices, which are targeted action plans for each of 10 Focus Areas. These matrices set forth the recommended actions (Tactics) with columns providing such details as tracking numbers, a brief description, implementation mechanisms, responsibility, potential implementation partners, whether the action will have an impact on greenhouse gas production (and may be culled for inclusion in a Climate Action Plan), and references to implementation resources, include internet links. There are two formats for the matrix – a print version and an editable database. The database will allow Town staff to update the action plan on an ongoing basis, as well as use the “filter” and “search” functions to sort and customize the data.

## IMPLEMENTATION AND TRACKING

The concept of sustainability is constantly growing and evolving, and this plan should grow and evolve with it — e.g. incorporating references to new technologies, new approaches to infrastructure, new government and private sector programs, and new third party standards for energy efficiency and sustainable development, among other things. A system should be put in place for managing the plan, overseeing its implementation, tracking and reporting on progress, and making updates. Proposed elements of that system include Town Board leadership, designated staff with responsibility for plan oversight, resource allocation for plan initiatives, Green Committee involvement, and the development of a culture of sustainability in Town government-in which each department and division commits to sustainable initiatives. An updated Action Plan section of this document should be prepared and submitted to the Town Board every two years, or as the need arises.

## ACTION PLAN

The Action Plan component of this plan contains dozens of recommended tactics for pursuing sustainability in all Town operations and municipal activities, as well as promoting sustainable private sector initiatives and lifestyles. It is important to recognize that this is a long term plan and an aspirational plan, and as such may appear overambitious. However, given the importance of sustainability, it was determined to retain proposed actions so they may be considered as resources become available, circumstances change or opportunities arise.

This executive summary presents the goal for each focus area of the plan, and recommendation highlights. These were selected as plan priorities based on a combination of factors including whether they build upon and expand existing initiatives, may be readily implemented, address a pressing issue, or present an exciting or inspiring direction.

## EDUCATION

**GOAL:** Use fact-based education as a tool to advance awareness, generate civic engagement and support meaningful change. Conduct education activities that will fuel government action, and promote sustainable lifestyles on the part of Town resident and visitors.

### TACTIC HIGHLIGHTS:

- Expand the Sustainable Southampton Green Committee website to provide a full range of resources on green living in Southampton, with links to information on recycling resources, alternative transportation, energy saving programs (i.e. Green Homes), etc.
- Craft a community outreach and education program to include media relations, special events, coordination with civic groups and local institutions, identification and prioritization of issues and campaigns, and development of informational materials.

## WATER

**GOAL:** Restore and protect the Town's ground and surface waters to ensure their ability to support public health and the maritime, recreational and resort activities that underpin Southampton's way of life and economy.

### TACTIC HIGHLIGHTS:

- Expand Suffolk County Clean Water Coalition activities and participation.
- Continue to pursue development of a septic inspection program consistent with State and County regulations, and funding opportunities for upgrades to failing systems.

## ECONOMICS

**GOAL:** Achieve a resilient and diversified local economy where economic benefits are shared across the community. Recognizing that the economy and environment are inextricably linked, pursue economic health through sustainable practices for existing economic sectors, continued development of green businesses, and increased reliance on locally produced goods and services.

### TACTIC HIGHLIGHTS:

- Promote the Town's "Safe and Sustainable" procurement policy, which supports sustainable businesses and stimulates demand for local and sustainable products, for use by the Town's private sector businesses.
- Expand the use of the Town's website to encourage and inform sustainable business practices.
- Continue and expand upon the "green-label" system as implemented in "A Greener Southampton". Build upon the existing "A Greener Southampton" business and public education reuse and recycle consumer campaign.

## LAND USE

**GOAL:** Achieve land development and redevelopment that preserves Southampton's rural and maritime heritage, and reinforces the interdependence of traditional development patterns characterized by the interdependence of compact and walkable village and hamlet centers with surrounding open space and managed landscapes, agricultural uses, and accessible coastal areas.

### TACTIC HIGHLIGHTS:

- Broaden, strengthen and aggressively promote the voluntary transfer of development rights (TDRs) where appropriate in order to shift new development away from remaining sensitive vacant lands and open spaces toward compact, walkable village and hamlet centers.
- Develop a Climate change Adaptation Plan for making the Town resilient in the face of anticipated sea level rise and increased extreme weather events.
- Consider P passing a zoning ordinance encouraging shade devices and paving materials with an SRI index of at least 29 and/or install open-grid pavements systems that are at least 50% pervious to mitigate heat island effects and facilitate stormwater recharge.



## TRANSPORTATION & AIR QUALITY

**GOAL:** Reduce transportation impacts on environmental quality, greenhouse gas emissions and public safety through the promotion of alternative modes including walking, biking, transit, higher vehicle occupancies, and low-emission/alternate fuel vehicles.

### TACTIC HIGHLIGHTS:

- Complete and implement where appropriate the Complete Streets Policy
- Encourage the † increased use of bicycling as an alternative transportation mode by providing bicycle safety education and tools, and signage, maps and bicycle parking at train stations, hamlet centers, schools, beach access points, and other destinations.

## ENERGY / CARBON

**GOAL:** Become carbon neutral through a combination of conservation, efficiency, and alternative energy sources.

### TACTIC HIGHLIGHTS:

- Develop a Climate Action Plan.
- Consider Pproceeding to the next step on the Town's ESCO energy audit in order to realize new efficiencies, cost savings, and provide municipal leadership on energy-saving retrofits.
- Consider A amending the zoning code to allow the development of commercial-scale renewable energy installations (e.g. "solar farms") with appropriate location and site plan controls.

## GREEN BUILDINGS

**GOAL:** Promote new development that minimizes the carbon footprint of building construction, renovation and operations, that provides a healthy environment for occupants, and that utilize natural systems to support a high quality of life.

### TACTIC HIGHLIGHTS:

- Establish a system for regular (i.e. biennial) evaluation and updates to the Town's Energy Code, based on a review of LEED, Energy Star and other 3rd party certification standards, in order to keep up with advances in technology, and lower costs/ increased feasibility.
- Consider A amending Chapter 123 of the Town Code, Building Construction, to incorporate sections on green building practices beyond energy, such as materials, roofing, demolition, water use, etc.,

referencing third party rating systems such as LEED, Green Globes, National Green Building Standard (ICC 700), etc., and establishing requirements and/ or providing incentives for achieving specific rating levels. Any such amendment must comply with the New York State Building Code.

## WASTE

**GOAL:** Achieve net zero waste production by minimizing waste production and treating waste as a resource rather than a byproduct.

### TACTIC HIGHLIGHTS:

- Adopt and implement the 2011 Draft Solid Waste Management Plan
- Remove organic matter from the waste stream by developing a food waste composting program.

## QUALITY OF LIFE

**GOAL:** Provide access for all Town residents to a healthy lifestyle including opportunities for active recreation, locally produced/organic food, safe drinking water, educational and cultural activities, community engagement, and personal fulfillment.

### TACTIC HIGHLIGHTS:

- Develop a town-wide health challenge to encourage family wellness. For example, encourage residents to implement one healthier habit in their lives like eating fresh, locally grown food or increased walking. Teams comprised of families, civic groups, businesses, town employees, students, teachers, church groups, etc. can use an honor-system scorecard to track progress. Encourage local businesses to sponsor.
- Develop and provide seed funding for a façade and site improvement program to assist and encourage property owners to improve the appearance and sustainability of their properties.

## STEWARDSHIP

**GOAL:** Ensure sustainable stewardship of the Town's natural, cultural, historic, and scenic resources, in both public and private ownership.

### TACTIC HIGHLIGHTS:

- Consider A adopting and implementing the recommendations of the 2012 Historic Districts study and consider amending the Town's regulations to facilitate their establishment.
- Identify all Town-owned vacant land and ensure there is a maintenance plan for each.



Town of Southampton Beach Bag Event

# COUNTY OF SUFFOLK



STEVEN BELLONE  
SUFFOLK COUNTY EXECUTIVE

## SUFFOLK COUNTY PLANNING COMMISSION SUMMARY OF REGULARLY SCHEDULED MEETING

David L. Calone  
Chairman

Sarah Lansdale, AICP  
Director of Planning

Date: August 7, 2013  
Time: 2:00 p.m.  
Location: Rose Caracappa Legislative Auditorium  
North County Complex  
Hauppauge, New York 11788

### **Members Present (11)**

Jennifer Casey – Huntington (arrived at 2:15)  
Matthew Chartrand - Islip  
Carl Gabrielsen – Town of Riverhead (arrived at 2:20)  
J. Edward Shillingburg – Shelter Island  
John Finn - Smithtown  
Barbara Roberts - Southampton  
Adrienne Esposito – Villages Over 5,000  
Michael Kaufman – Villages Under 5,000  
Glynis Margaret Berry – At Large  
David Calone – At Large  
Kevin Gershowitz – At Large (arrived at 2:35)

### **Staff Present (5)**

Robert Braun – Assistant County Attorney (Counsel to the Commission)  
Andrew Freleng – Chief Planner  
Theodore Klein – Senior Planner  
John Corral – Planner  
Colleen Badolato – Secretarial Assistant

### **Call to Order**

- The meeting of August 7, 2013 was called to order by David Calone, Chairman, at 2:10 p.m.

### **The Pledge of Allegiance**

**Adoption of Minutes**

- The adoption of the June 2013 Meeting Minutes. Motion to adopt as amended made by Commission member Kaufman, seconded by Commission member Whelan. Vote Approved: 8 ayes, 0 nays, 0 abstentions.
- The adoption of the July 2013 Meeting Minutes. Motion to adopt made by Commission member Kaufman, seconded by Commission member Whelan. Vote Approved: 8 ayes, 0 nays, 0 abstentions.

**Public Portion** – No one from the public asked to address to the Commission.

**Chairman's Report** – Chairman Calone updated the Commission as follows:

- Dr. Dick Koubek and Kathy Ligouri, together head-up the Suffolk County Legislature's Welfare to Work Commission. They will be presenting important information to know as the Planning Commission gets into the development of the Comprehensive Plan.
- The Commission can expect to be busy this fall with a number of our priorities including Professional Certification, the Public Safety model code, the Economic Development conference, the Comprehensive Plan, the Geothermal model code, Energy and Natural Resource, and Resiliency which includes Post Sandy resiliency work, and Sewer Financing.
- On Agriculture; the Commission is working to support Suffolk's agricultural economy and sustain it into the future. Upon his arrival, Carl Gabrielsen will update the Commission on his work regarding the "farm to institutions" initiative which can lead to legislation to support it where the goal is to make it easier for local farmers to sell their produce to institutions such as schools, jails, nursing homes, etc.
- On the East End wastewater effort, there is a joint application to the Long Island Regional Economic Development Council submitted by the County, Town of Southampton and other environmental protection entities that will focus on the use of de-centralized sewage treatment facilities which Commission member Glynis Berry provided more details on;
  - Glynis Berry informed the Commission that it is basically a 'coalition application' for a grant to cover planning tasks, pilot designs, and build a test center wastewater plan that would enable further studies of the use of de-centralized wastewater treatment on the east end of Suffolk County.
- The Annual Planning Federation Conference is in October and Mike Kaufman who is coordinating the classes and speakers for the conference updated the Commission;
  - Commission member Mike Kaufman stated that the conference will be held on October 17<sup>th</sup> at the Brookhaven National Lab. Also that the courses are pretty well set, and that the Department of State will be holding 3 of them. Planning credits are available for those who may need them. The Rauch Foundation is going to be giving a presentation, as will Commission member Glynis Berry, the Suffolk County IDA, and the Brookhaven National Lab. The keynote speaker will be Kevin Law of the Long Island Association. Commission members are encouraged to sign up to participate in the panels.

Chairman's Report (Continued)

- Mentioned last month, the consultant firm AKRF was chosen to complete the County's Comprehensive Plan and Stephen Holley of AKRF will update the Commission at an upcoming meeting. The Chair indicated that Commission members Kaufman and Berry have volunteered to be involved with the Comp Plan committee, and if any other members would like to be involved they should let him know.
- The next scheduled Commission meeting will be in Sag Harbor at the Village Hall. It's on September 4th and will begin at 10:30 a.m.. For those interested there will be a walking tour of the Village at 9:30 a.m.. Also there will be lunch served for Commission members and invited guests at Barbara Roberts' house after the meeting.
- Quick update on Plum Island; The Federal government, shortly after the Commission put out a letter making a special request for a full environmental report, did publish some environmental information and 1<sup>st</sup> Vice Chair Esposito will look that over for us and provide the Commission with more details on what the report says.
- Acknowledging that Carl Gabrielsen had just arrived, the Chairman asked him to update the Commission with information regarding a potential program that could enable local farmers to provide produce directly to local institutions.
  - Commission member Gabrielsen stated that under current conditions it isn't possible for local farmers to provide a steady stream of produce that the institutions need. Growing on Long Island is still a very seasonal operation, and what we would like to see is more farmers switch over to using greenhouses to be able to grow year-round. Then we can start talking about providing to the local institutions. Tentative meetings are set up with the Cornell Cooperative and County Legislator Krupski to discuss the issue. A conversation with an executive of one of the largest regional food wholesalers reiterated the need for a continuous stream of produce for a "farm to institution" program to really be economically feasible for them. But did go onto say that there is definitely a demand on Long Island for locally grown food.

**Director's Report** – Planning Director Sarah Lansdale did not attend the meeting and Andrew Freleng informed the Commission on her behalf about recent activities within the Division including the following items:

- The County's Transfer of Development Rights report is being finished up.
- The Sagtikos Redevelopment Study Area report is also in the process of being completed.
- The County Comp Plan moving forward as well.

**Guest Speakers**

- **Richard Koubek, Ph.D.**, Chair of the Suffolk County Legislature Welfare to Work Commission, presented an outline of the report entitled "Struggling in Suburbia: Meeting the Challenges of Poverty in Suffolk County". He was accompanied by **Kathy Liguori**, Vice Chair of the Suffolk County Legislature Welfare to Work Commission, who also presented information to the Commission. Both answered questions and addressed comments of the Commission.

Guest Speakers (Continued)

- **Kyle Collins**, Town of Southampton Planning and Development Administrator; and **Janice Scherer**, Town of Southampton Project Manager, presented an outline of the "Southampton 400+" the Sustainability Element Update to the Town of Southampton Comprehensive Plan; and also answered questions of the Commission.

Section A14-14 thru A14-25 of the Suffolk County Administrative Code

- **Adoption of Adopted Resolution 2013-315 Update to the Town of Southampton Comprehensive Plan to Include A Sustainability Element (Southampton 400+)**; referred by the Town of Southampton, received on July 12, 2013 – the Commission's jurisdiction for review is that the application is the proposed adoption or amendment of a municipal zoning ordinance or Comprehensive Plan. The Town proposes to amend, on its own motion, the Town of Southampton 1999 Comprehensive Plan to include the Sustainability Element known as "Southampton 400+". Its stated goal is to "Maintain the unique characteristics that define the Town, specifically its scenic vistas, maritime heritage, agricultural heritage and culture, vibrant hamlet centers and unsurpassed beaches..."

The staff report recommended approval of proposed amendment to the Town's Comprehensive Plan. The Commission resolved to agree and approved the proposed amendment.

The motion to approve the application was made by 1<sup>st</sup> Vice Chair Esposito and seconded by Commission member Casey, vote Approved; 11 ayes, 0 nays, 0 abstentions.

Discussion

- Chairman Calone briefly reminded the Commission that the next meeting is in Sag Harbor. And he also mentioned that the County Executive has nominated a new Commission member to fill the Town of Babylon vacancy. His name is Ray Accettella, and his appointment will be going before the Legislature for their vote within the next month or so.

Meeting Adjourned (3:45 p.m.)

- The motion to adjourn the meeting was made by Commission member Kaufman and seconded by Commission member Whelan, vote Approved; 11 ayes, 0 nays, 0 abstention.