

**Water Quality Protection and Restoration Program
And Land Stewardship Initiatives (WQPRP)**

Fund 477 – Call for Applications – April 1, 2024

Key Dates:	Application Available Online: April 1, 2024
	Optional Proposers Conference April 16, 2024 at 11:00AM (for details see page 2)
	Applications Due: Friday, June 7th, 2024 at 3:00 PM

The latest WQPRP application (dated March 2024) and all other documents necessary for application submittal are available online at:

<https://suffolkcountyny.gov/Departments/Economic-Development-and-Planning/Planning-and-Environment/Water-Quality-Improvement/Water-Quality-Protection-and-Restoration-Program>

Award amounts: Minimum \$50,000/Maximum \$250,000

Announcements of awards will only be made pending funding availability. The WQPRP Review Committee is not obligated to recommend any projects for funding and all recommendations will be decided by a majority quorum vote. In the event of any conflict between any provision in this Call for Applications and the Information for Applicants document, the Call for Applications shall prevail.

Priority Project Type

Please see the 2024 WQPRP Application, Information for Applicants document, and refer to [C12-2B\(1\) of the Suffolk County Charter](#) for the eligible types of projects that will be considered. Funding will be prioritized based on how projects demonstrate a clear ability to accomplish the objectives of the Suffolk County Comprehensive Water Resources Management Plan. The Priority Project Types for the current Call for Applications are:

- a. Wastewater treatment improvements, including wastewater reuse
- b. Green Stormwater Infrastructure implementation
- c. Nature and Nature-Based Infrastructure for coastal resilience
- d. Habitat restoration, reclamation, and connectivity
- e. Fertilizer use mitigation

Funding is available for both planning/engineering and construction expenses.

Eligibility

Applications may be submitted by any County Department, by any other municipality within Suffolk County, or by any non-profit organization within Suffolk County. Applications submitted by private companies without non-profit status will not be considered.

Applications will not be considered from any entity with a project that is “not in good standing” (see attached Policy Decisions document for further details). Applicants with any projects that are “not in good standing”, making them ineligible to apply for new funding, have the option to withdraw their previously approved proposal(s), prior to submitting a new application under this request.

Please see the attached, revised, 2024 Policy Decisions document, dated March 2024, for further General Requirements, Funding Terms, Restrictions, and Ineligibility.

Project Readiness

All projects must have a funding resolution adopted by the Suffolk County Legislature within one year of the award. All funding resolutions will specify that the project shall be initiated within one year of the date of adoption of the funding resolution and completed within three years of the start date of the agreement between the applicant and the County.

Matching Funds

All proposed projects, which are not solely initiated by Suffolk County, will require a match of at least 50% of the **total project** cost. Therefore, the match is required to be at least equivalent to 100% **of the funding being requested** from Suffolk County. The availability of the matching funds must be demonstrated at the time of the application’s submittal.

Proposers Conference

While it is not mandatory to participate in the optional Proposers Conference, all applicants are encouraged to participate in the meeting. Proposers attending this conference will receive points towards the scoring of their application. Please present any and all questions/comments on the application at that time.

The Proposers Conference will be held virtually. The Proposer’s Conference will take place via Microsoft Teams at 11:00AM, on April 16, 2024.

Submission Requirements

Please send completed applications by mail to:

Lisa Broughton
Director Water Quality
100 Veterans Memorial Hwy, 2nd Floor
Hauppauge, NY 11788

All applications must include and will not be considered if the following information is missing or incomplete:

- A detailed work plan by task including deliverables and timeline suitable for insertion into an agreement.
- A detailed categorized budget by task suitable for insertion into an agreement. The detailed budget must include both County and match breakdowns and include an in-house labor detail table (if applicable). The budget must specify the make-up of the matching funds which must be at least 50% of the **total project cost**.
- Curriculum vitae of all project personnel.
- Applications from non-County municipalities or from non-profit organizations must have a County Department, Agency, or Legislator as its sponsor. A letter from the County sponsor expressing their support and willingness to sponsor the project must be submitted with the application. Any non-County application without a County sponsor will not be considered.
- A separate file detailing completed design/engineering work (if applicable).
- All applications must be signed.

Complete applications are due Friday, June 7th, 2024 at 3:00PM